



# City of Oregon City

625 Center Street  
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## Meeting Minutes - Draft

### City Commission

*Dan Holladay, Mayor*  
*Brian Shaw, Commission President*  
*Nancy Ide, Frank O'Donnell, Renate Mengelberg*

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Tuesday, January 10, 2017

5:30 PM

Commission Chambers

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### Work Session

#### 1. Convene Work Session and Roll Call

*Mayor Holladay called the meeting to order at 5:30 PM.*

**Present:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**Staffers:** 10 - Tony Konkol, Finance Director Wyatt Parno, City Attorney William Kabeiseman, Community Development Director Laura Terway, Human Resources Director Jim Loeffler, Community Services Director Phil Lewis, Economic Development Manager Eric Underwood, James Band, City Recorder Kattie Riggs and Public Works Director John Lewis

#### 2. Future Agenda Items

*No future agenda items were suggested.*

#### 3. Discussion Items

##### 3a. Charter Parks Designation

*Phil Lewis, Community Services Director, said this was to address parks that were not in line with the Charter. This issue came up when staff was looking at setting up maintenance and future planning for parks and getting clear direction on what the parks' intended purposes were and making sure the parks were being preserved. There were parks that were operating but were not being protected. There was ambiguity around tax lots and property lines and staff was making sure the boundaries of the park properties were defined as well as the intended use. Staff would come back with identified park locations that would serve as parks moving forward for future generations. There was no financial impact, no change in legal liability, no change to maintenance requirements, and no impact on staffing requirements.*

*Tony Konkol, City Manager, explained there were parks identified in the City Charter and a method for the City to designate parks as Charter Parks which limited some of the future uses and sale of those properties. As the City purchased parks through System Development Charges (SDCs) and the properties could only be used as a park, some of the Charter requirements were not completed. Some applications had come in wanting to put utilities through a park or building a road along a park and a lot of time went into determining how a park was acquired and the process it needed*

*to go through to know if development could occur. This project would align all of the parks in the same way. The Commission requested staff look into designating all of the parks as Charter Parks and this was part of accomplishing that request.*

*Commissioner Mengelberg wanted to focus on active parks rather than natural parks. The needs of neighborhoods changed over time and she did not want to restrict what could be done.*

*Commissioner Ide clarified neighborhood parks were not included as Charter Parks.*

*Commissioner Shaw asked how many Charter Parks there were currently. Mr. Lewis replied currently there were 10 designated Charter Parks.*

*Bill Kabeiseman, City Attorney, said there were no new natural parks that would be designated. Charter Parks could still be developed with recreational facilities, restrooms, and other things consistent with park use.*

*Mayor Holladay asked if there would be a process for new parks to come to the Commission to be added to the Charter. Mr. Kabeiseman said if a park was gifted to the City as a park or dedicated as a park it automatically went on the Charter list. If the City purchased property through Parks SDCs, to have the park subject to the protections of the Charter, it would have to be designated by ordinance.*

*There was consensus to move forward as proposed by staff.*

#### **4. City Manager's Report**

*Mr. Konkol discussed an amnesty program through Municipal Court for traffic cases that were currently in collections. If half of the debt was paid, the rest would be forgiven. The program would run February 15, 2017-May 31, 2017.*

#### **5. Adjournment**

*Mayor Holladay adjourned the meeting at 5:50 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*