

Oregon City Public Library

Library Board

625 Center Street

Oregon City, OR 97045

503.657.0891

November 9, 2016

Commission Chambers

5:00 pm

ATTENDING: DA Hildebrand; Dan Millard - Chair; Eileen Sheridan - Vice Chair; Jan Wallinder; Don Wright; Maureen Cole - Library Director; Lynda Ackerson - Library Manager; Absent: Scott Edwards; Lara Ingham

CALL TO ORDER: The meeting was called to order at 5:05 pm by Chair, Dan Millard.

APPROVAL OF MINUTES: Minutes from the September meeting were approved as written. There was no meeting in October.

PUBLIC COMMENTS: There were no public comments.

DIRECTOR'S REPORT: Maureen Cole commented on the report and statistics that were handed out. Our door counts are up over last year, but some of these numbers are skewed due to construction workers coming and going, and also two big events in October (the Foundation Gala and the Grand Opening). Our counts should be more reliable beginning this month. We are still learning all the processes needed for running our new building. We have received mostly positive comments about the building. People are very pleased with the way the old Carnegie and the new addition have come together. Parking (or lack of parking) is still a common complaint. But, overall, the library is a success! Eileen asked about the No Smoking signs near the playground. Smoking is actually now prohibited in City parks. We will be getting more professional looking signs as part of our final signage package. The Library Foundation will be co-hosting Good Morning, Oregon City with the City next Wednesday at the library. Maureen presented a program with Charlie Bahlman (project manager for our building project) for the Clackamas Cities dinner last month.

POLICY REVISION: Two small changes have been proposed to our library policy for the large and small conference rooms. One has to do with the materials that may or may not be used in the rooms (eg. no glitter) and the other changes the reservation period from 28 days in advance to 6 months in advance.

MOTION: A motion was made by DA Hildebrand to vote to accept these policy changes. This was seconded by Don Wright, and unanimously approved by the Board.

LIBRARY BOARD CANDIDATES INTERVIEWS: Dan Millard's term of office on the Board will expire on 12/31/2016, and he has decided not to return to the Board. So far, we have received one application for this In-City position. The recruitment will stay open until mid-November. It is an on-line application. Maureen will post on Facebook as well. The Board reviewed the questions for the upcoming interviews, which will be held at the next Board meeting.

COMMUNICATIONS: Jan Salisbury reported for the Friends of the Library. The bookstore has renewed its lease for 5 more years, with a small increase in rent. The Friends are looking for an IT volunteer to help with their website and possible on-line book selling. There have been more than 50,000 items, both books and media, donated to the Friends' Bookstore this year. Over 4000 volunteer hours were put in at the bookstore. Profits for the bookstore have doubled this year. The Friends also presented the last portion of their \$100,000 donation to the Foundation at the Gala in October. The Friends' Annual Luncheon Meeting will be held on December 1 from 11:30am - 1:00pm at the Ainsworth House. Maureen thanked the Friends again for all their hard work for the Library. They are already talking about ideas for the coming year. DA Hildebrand did not have a report from the Foundation, but the Library Board thanked the Foundation for all their hard work in raising funds for the new library. Don Wright had nothing new to report from LDAC. The issue with the Oak Lodge and Gladstone libraries is still the main topic of discussion.

NEXT MEETING: The next meeting will be held on December 14, at 5:00 pm at City Hall.

ADJOURNMENT: The meeting was adjourned at 5:55 pm by Chair, Dan Millard.