



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
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## Meeting Minutes - Draft

### City Commission

*Dan Holladay, Mayor*  
*Rocky Smith, Jr., Commission President*  
*Brian Shaw, Nancy Ide, Renate Mengelberg*

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Tuesday, September 13, 2016

5:30 PM

Commission Chambers

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#### Work Session

#### 1. Convene Work Session and Roll Call

*Mayor Holladay called the meeting to order at 5:34 PM.*

**Present:** 5 - Commissioner Brian Shaw, Commissioner Rocky Smith, Mayor Dan Holladay, Commissioner Renate Mengelberg and Commissioner Nancy Ide

**Staffers:** 8 - Tony Konkol, Public Works Director John Lewis, Community Development Director Laura Terway, Human Resources Director Jim Loeffler, Economic Development Manager Eric Underwood, Police Chief and Public Safety Director James Band, City Recorder Kattie Riggs and Library Director Maureen Cole

#### 2. Future Agenda Items

*No future agenda items were suggested.*

#### 3. Discussion Items:

##### 3a. Discussion of Oregon City's Utilization of Clackamas County's Proposed \$0.06/gallon Motor Vehicle Fuel Tax

*John Lewis, Public Works Director, said the County had been working on ways to fund road maintenance. He explained Ballot Measure 3-509, requesting approval for a \$.06/gallon fuel tax. It would be collected for 7 years, and 60% would go to the County and 40% would go to the cities based on population. If approved it would be implemented in March of 2017 and the cost to the average driver would be \$22.56 per year. The County had a list of projects that would be funded by their 60% of the tax. None of them were inside Oregon City. They were planning to pave 115 miles for just over \$32 million. He then discussed the Oregon City proposed categories for projects that could be used with the City's portion of the tax. Should the measure pass, he suggested getting public input on priorities for the projects. He listed projects that were good examples of these categories.*

*Commissioner Mengelberg arrived at 5:47 PM.*

*Commissioner Ide suggested borrowing the money that would be collected for the 7 years, such as by taking out a revenue bond, and doing one big project instead of smaller ones.*

### 3b. Previously Transcribed Meeting Minutes and Options for Casting Votes

*Kattie Riggs, City Recorder, discussed the Municipal Code regulations for records pertaining to the City Commission and Oregon public meetings laws for what should be included in the minutes. She described what was meant by approving the minutes, which was confirming they were an accurate record of what took place. According to Robert's Rules of Order, 11th edition, a member's absence from the meeting for which minutes were being approved did not prevent the member from participating in correction or approval of the minutes. The rules also indicated that if in the future an error was discovered, they could be corrected with an amendment to already approved minutes. The City Recorder's office wanted to better job of managing meeting minutes, and she hoped with this presentation the Commission had the information and confidence they needed in order to approve older minutes as they came before the Commission. She would be providing the other City boards and committees similar information so they would also feel comfortable approving old or previously transcribed minutes. The furthest back she would ask for approval was for minutes from 1996. Staff had reviewed the tapes and transcripts to make sure the minutes were accurate.*

*Ms. Riggs then discussed electronic voting. Prior to the electronic voting, the City Recorder did a roll call vote and tallied the votes on a piece of paper. As part of an open and transparent government, the previous Commission approved a contract with Granicus to provide electronic voting in 2012. At that time, the Commission would use the touch screen monitors at the dais to place their votes and the results would be displayed on the TV screen on the wall and the Mayor would confirm the results aloud. In January 2015, Mayor Holladay asked the Commission to place their votes electronically and also to have a verbal roll call vote. She discussed the options for how the Commission could vote on the dais in the future. Option 1 was a verbal roll call rotating which Commissioner was called upon first, then placing the electronic votes. Option 2 was placing the electronic votes, then verbal roll call always starting from the left and going to the right to state the vote that had already been placed electronically and was locked in. Option 3 was all Commissioners placed their electronic votes through the system and the Mayor would read the votes verbally into the record. She recommended going with Option 2 as it was what they had been doing up to this point and the locked in version allowed the votes to be displayed on the screen as she was doing the roll call.*

*Commissioner Mengelberg thought Option 1 was preferred.*

*Commissioner Smith also agreed with Option 1. He was concerned about voting electronically first because the Commission would know the results before the public knew.*

*Commissioner Ide preferred Option 2 as it electronically put the votes in the system and alleviated errors down the road as the votes were automatically captured in the minutes.*

*Mayor Holladay was in favor of Option 1 as it allowed people to explain their votes before they clicked the button. He thought the vote should rotate as well.*

*There was consensus for the City Recorder to do the verbal roll call first, rotating which Commissioner was called on first, and then placing the electronic votes.*

## Discussion on Governance Change at Tri-Cities

Mayor Holladay said he and Commissioner Smith attended a meeting a few weeks ago to discuss governance change at Tri-Cities. The representative from West Linn was conflicted about whether it should just be the cities in Tri-Cities or should include a broader group of cities. It had been Oregon City's position to change the governance of Tri-Cities to include just the three cities, Oregon City, Gladstone, and West Linn. The three cities needed to be together if any change was going to occur. He would be willing to talk about the five cities, adding Milwaukie and Happy Valley, going together to do something different than Tri-Cities, but that was a long-term idea. It was much cleaner at this time for the three cities to try to gain governance of the district back from the County. He wanted to know if the Commission wanted to continue the discussion with the three cities or with the five cities.

Commissioner Smith said at the last regional wastewater meeting, there was concern that unincorporated Clackamas County and the former City of Damascus were not being included in the dialogue.

Mayor Holladay said Gladstone already stated they wanted to move forward with the three cities for the governance solution with Tri-Cities. Once that was resolved, they could look at adding more jurisdictions.

Commissioner Smith did not have a problem with it only being the three cities. He would continue to go to the regional wastewater meetings until the Commission thought he shouldn't.

Mayor Holladay said the regional wastewater committee was going to be discussing rates, and he thought that should be a discussion with the three cities and regional wastewater committee who would give a recommendation to the County, not someone from unincorporated Clackamas County or others making decisions about rates that our citizens paid.

Commissioner Shaw thought more could be accomplished with just the three cities as long as the three cities could financially sustain it.

Mayor Holladay said the County wanted to go through a mediation process, but he did not think now was the time. He wanted to wait until after the election to know who their partners would be.

There was consensus to move forward with the three cities for the governance of Tri-Cities.

#### **4. City Manager's Report**

Tony Konkol, City Manager, said the City was meeting with the Oregon State Marine Board and Oregon Department of Fish and Wildlife to discuss the boat ramp at Clackamette Park on September 15, 2016. There was a Pickle Ball Open House and Main Street Car Show on September 17, 2016.

#### **5. Adjournment**

Mayor Holladay adjourned the meeting at 6:38 PM.

Respectfully submitted,

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Kattie Riggs, City Recorder

