



City of Oregon City

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Staff Report

File Number: 16-525

Agenda Date: 9/21/2016

Status: Consent

To: City Commission

Agenda #: 8b.

From: Public Works Director John Lewis

File Type: Contract

SUBJECT:

Personal Services Agreement with DeSantis Landscapes, Inc. for Street Division of Public Works Landscape Maintenance Services

RECOMMENDED ACTION (Motion):

Authorize the City Manager to execute an eighteen month landscape maintenance service contract with DeSantis Landscapes, Inc. in the amount of \$90,294.12 (\$60,166.08/year) for the Street Division.

BACKGROUND:

Oregon City is responsible for a variety of ongoing landscape maintenance including approximately 124 sites and 42 acres of rights-of-way, street medians, facilities, water pump stations and reservoirs. In response to City Commission's goal to build a sustainable future, the City has included specialized water quality "green-street" plantings in many of the recently developed boulevard improvement projects which include storm swale islands and rain gardens. The City's ongoing landscape maintenance projects can generally be categorized in the five types of properties:

- Stormwater Division Properties
- Street Division Properties
- Urban Renewal Properties
- Water Division Properties
- Sanitary Division Properties

The City's existing landscape contracts reached the end of the original contract terms in April, 2016, and the City solicited proposals from qualified landscape maintenance service providers beginning in March, 2016. A total of seven proposals were received and following review by staff, the two-year Street Division contract was awarded to ValleyScapes, Inc. April 20, 2016 to perform landscape maintenance services. However, the City chose to terminate the contract with ValleyScapes, Inc. effective September 30, 2016, therefore, staff recommends entering into a landscape maintenance service contract with the second highest scoring contractor, DeSantis Landscape, Inc., for the remainder of the two-year term (eighteen months). This is an \$19,870.08 annual increase over the contract commitment by ValleyScapes, Inc. Included in the new Street Division contract for DeSantis Landscapes, Inc. is a 4% increase in cost over the original bid submitted in March, 2016 due to an increase in operational costs.

BUDGET IMPACT:

Amount: \$90,294.12 (annual contract cost)

FY(s): 2016-17, 2017-18

Funding Source: Street Fund