

**Oregon City Public Library**

**Library Board**

**625 Center Street**

**Oregon City, OR 97045**

**503-657-8269**

**August 10, 2016**

**Commission Chambers**

**5:00 pm**

**ATTENDING:** Scott Edwards; DA Hildebrand; Lara Ingham; Dan Millard - Chair; Jan Wallinder; Don Wright; Maureen Cole - Library Director; Lynda Ackerson - Library Manager; Excused Absence: Eileen Sheridan

**CALL TO ORDER:** The meeting was called to order at 5:07 pm by Dan Millard.

**APPROVAL OF MINUTES:** Minutes from the June meeting were approved as written. There was no July meeting.

**PUBLIC COMMENTS:** Linda VanHaverbeke ..."Yay!!!"

**DIRECTOR'S REPORT:** Mo reported that even though we were closed from July 4 - July 26, we still circulated nearly 14,000 items. Summer reading programs continued during our closure at the Pioneer Community Center. Our summer reading sign-ups were up, especially with adults...we had over 200 adults sign up this summer. Our door counters were not working for our opening so we do not know how many people were there the first day, but everyone was very happy with the building. We have a new custodial service. They are a local company and are doing a great job.

- The Board was asked to approve the library's new policy for use of the Community Room and Conference Rooms in the new addition. After discussing liability issues and correcting some typos and language, and with the caveat that staff will implement the policy, see how it works and possible make some changes, the Board made a motion to approve both room policies. The motion was passed.

**BUILDING REPORT:** We were completely out of the Carnegie on July 12 so that the contractors could get to work in there. Our shelving in the new addition was delayed which pushed our opening back a week, but this also gave us time to send some staff to our storage facility at Jackson. They were able to sort through all of the remaining books that we have had in storage since we moved in 2010. We reopened in the new addition on July 27. The playground opened last week. Construction is continuing on the Carnegie, and landscaping has begun. Everything is still scheduled to be finished at the end of September and we have set our grand opening for October 15. DA reminded the Board that the project is still on time and still on budget.

**COMMUNICATIONS:** Linda VanHaverbeke reported that the Friends of the Library have renegotiated their lease. The annual meeting will be held on December 1. There were 471 ¾ volunteer hours in July. The Friends will deliver the last installment of \$25,000 to the Foundation at the library's grand opening. Linda also reported that the Foundation has is still trying to get 250 new donors for \$100 or more to meet the quota in order to receive a matching grant from the Collins Foundation. The deadline for contributions is September 1. They have 136 donors so far. The Foundation will be having another Donor Thank You the evening before the grand opening, Oct. 14

**FUTURE AGENDA ITEMS:** There were no future agenda items.

**NEXT REGULAR MEETING:** Our next regular meeting will be September 14, 2016 at 5:00 pm in the Commission Chambers, City Hall.

**ADJOURNMENT:** The meeting was adjourned at 5:51 pm by Chair, Dan Millard.