



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

File Number: 16-504

Agenda Date: 9/7/2016

Status: Consent

To: City Commission

Agenda #: 8b.

From: Public Works Director John Lewis

File Type: Contract

SUBJECT:

Personal Services Agreement for Landscape Maintenance Services for the Stormwater Division of Public Works with C & R Reforestation

RECOMMENDED ACTION (Motion):

Authorize the City Manager to execute a nineteen month landscape maintenance service contract with C & R Reforestation in the amount of \$148,865 (\$94,020/year) for the Stormwater Division.

BACKGROUND:

Oregon City is responsible for a variety of ongoing landscape maintenance including approximately 124 sites and 42 acres of rights-of-way, street medians, facilities, water pump stations and reservoirs. In response to City Commission's goal to build a sustainable future, the City has included specialized water quality "green-street" plantings in many of the recently developed boulevard improvement projects which include storm swale islands and rain gardens. The City's ongoing landscape maintenance projects can generally be categorized in the five types of properties:

- Stormwater Division Properties
- Street Division Properties
- Urban Renewal Properties
- Water Division Properties
- Sanitary Division Properties

The City's existing landscape contracts reached the end of the original contract terms in April, 2016, and the City solicited proposals from qualified landscape maintenance service providers beginning in March, 2016. A total of seven proposals were received and following review by staff, the two-year Stormwater Division contract was awarded to ValleyScapes, Inc. April 20, 2016 to perform landscape maintenance services. However, the City chose to terminate the contract with ValleyScapes, Inc. effective September 7, 2016, therefore, staff recommends entering into a landscape maintenance service contract with the second highest scoring contractor, C & R Reforestation, for the remainder of the two-year term (nineteen months). This is an \$18,576 annual increase over the contract commitment by ValleyScapes, Inc.

BUDGET IMPACT:

Amount: \$148,865 (full term contract cost)

FY(s): 2016-2017, 2017-2018

Funding Source: Stormwater Fund