



City of Oregon City

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Meeting Minutes - Draft

Urban Renewal Commission

Wednesday, July 6, 2016

5:30 PM

Commission Chambers

1. Call To Order

Vice Chair Shaw called the meeting to order at 5:40 PM.

Present: 3 - Rocky Smith, Brian Shaw and Dan Holladay

Absent: 2 - Stephen VanHaverbeke and Renate Mengelberg

Staffers: 3 - Eric Underwood, Kattie Riggs and Tony Konkol

2. Citizen Comments

There were no citizen comments.

3. Adoption of the Agenda

The agenda was adopted as presented.

4. General Business

4a. First City Central Reimbursement Request for Natural Gas Line Installation Costs at the Train Station

Eric Underwood, Economic Development Manager, said this was a request by the tenant of the Train Depot for reimbursement for installation of the natural gas line. The cost was \$5,600. The gas line would be used for the restaurant in the Depot.

Blane Meier, tenant, said the cost to put the line in from the street to the meter at the base of the building was \$11,000 and he had paid in order to keep the project moving forward. This was a permanent improvement to the building and would help with future rentability. He asked the City to reimburse him for the half of the expense. He was also trying to get the cost waived by NW Natural gas.

Commissioner Holladay suggested tabling this item until they heard back from NW Natural.

A motion was made by Commissioner Holladay, seconded by Commissioner Smith, to table the First City Central reimbursement request for natural gas line installation costs at the Train Station. The motion carried by the following vote:

Aye: 3 - Rocky Smith Jr., Brian Shaw and Dan Holladay

4b. Urban Renewal Plan Update Proposal

Mr. Underwood said the Urban Renewal Plan had been around since 1990 and several amendments had been made since that time. A lot had changed since the last amendment ten years ago and it was time to take a look at the project list and plan again. He asked if staff could move forward with that effort.

Jonathan Stone, Executive Director of the Downtown Oregon City Association, said the Association was in support of the request to update the plan to align with the Commission's goals. The Association was also offering to help in any way they could.

A motion was made by Commissioner Holladay, seconded by Commissioner Smith, to direct staff to move forward with the Urban Renewal Plan Update Proposal. The motion carried by the following vote:

Aye: 3 - Rocky Smith Jr., Brian Shaw and Dan Holladay

4c. Minutes of the May 4, 2016 Regular Meeting

A motion was made by Commissioner Holladay, seconded by Commissioner Smith, to approve the minutes of the May 4 and May 18, 2016 Regular Meetings. The motion carried by the following vote:

4d. Minutes of the May 18, 2016 Regular Meeting

6. Future Agenda Items

No future agenda items were suggested.

7. City Manager's Report

Mr. Underwood discussed filling the vacancy on the Urban Renewal Commission. It would be advertised until July 29 and interviews would be held on August 17.

8. Adjournment

Vice Chair adjourned the meeting at 5:53 PM.

Respectfully submitted,

Kattie Riggs, City Recorder