

Director's report – June-July 2016

Staff Topics:

- most of June was spent working on Summer Reading and in anticipation of moving
- when we closed on July 4, our staff was pared down to the full-time staff. Throughout the 2 ½ weeks we were closed, we started work at the same time, ate lunch together, and left at the end of the day together as much as possible
- because there were days in the beginning of the closure when not much moving in could get accomplished in the new addition, groups of staff went to storage to sort and organize all the items which have been there for over 6 years. Over the course of 3 days they were able to accomplish what we've been trying to get to for the last several years. There is still some minor work to be done but we are very close to being finished.
- a large part of the staff was able to get a tour of the Blue Heron one afternoon while we were closed. I think it's really important that library staff be connected to what is going on in Oregon City. Since many of them live outside of Oregon City and are all busy attending to tasks inside the library during their shifts, this can be really difficult. I'm really glad several people had this opportunity.
- on July 26, the day before we opened, we had a full day of staff training to help get people accustomed to the new building. It was a really great day in which we laid out expectations and procedures and which helped bond the entire group.
- unfortunately, we have recently lost 5 of our part-time people due to various reasons. The timing was not good as of course once we reopened we were inundated with people and materials. We will re-open a search for on-calls as soon as we can; in the meantime, we have recruited some volunteer shelvees who I believe will make a real difference. This was always the plan-to get volunteer help with shelving, so we just proceeded with this a little more quickly than planned.
- in terms of moving, moving in and all work while we were closed, and re-opening in the new space, all staff have been stellar and have all worked so hard. I am so impressed, proud and grateful to them.

Statistics-

As anticipated, statistics for June are somewhat normal and statistics for July are completely off.

Events-

We have resumed all of our regular children's story times, Art Labs and Lego Labs. We are currently planning additional programs for September as well as Pints from the Past programs for October, November, and December.

June

Programs: Adult

- Pints from the Past, Trivia Night: 15

Programs: Children's and Teens

- Penny's Puppets: 96 (summer reading program)
- Rhythm from Head to Toe: 88 (summer reading program)
- The Curt Show: 114 (summer reading program)
- Teen Maker Night: 11

Storytimes/Crafts:

- Toddler: 3 = 82
- Preschool: 3 = 59
- Bi-Lingual: 3 = 53
- Music and Movement: 3 = 112
- Art Lab: 3 = 16
- LEGO Lab: 2 = 59

July

Programs: Adult:

- Coloring and Cookies: 30 (summer reading program)

Programs: Children's and Teens:

- Rich Glauber: 69 (summer reading program)
- Knights of Veritas: 56 (summer reading program)
- Creature Feature: 87 (summer reading program)

Storytimes/Crafts:

- Toddler: 1 = 5
- Preschool: 0
- Bi-Lingual: 1 = 9
- Music and Movement: 1 = 34
- LEGO Lab: 2 = 23
- Art Lab: 1 = 9

Policies:

For your review this month are:

- 1) Meeting Room Policies