



April 25, 2016

First City Central Marketplace & Bistro is a family-friendly establishment featuring bicycle sales, accessories, and rentals, along with local foods, microbrews, wines, ciders, and coffees. First City Central is located at the historic Oregon City train station at 1757 Washington Street.

The bistro will be open to the public weekdays 6:00am to 10:00pm; weekends 6:00am to 11:00pm.

The bistro management team is committed to supporting local businesses, farmers, and artisans, and to fostering a climate of cultural understanding and entrepreneurship. Our team will also work to increase Amtrak ridership and to promote active transportation and outdoor recreation including hiking, biking, and kayaking.

One of the wonderful features of the Oregon City train station is its outdoor walkways and mezzanines. These walkways and mezzanines are elevated above ground level and provide a panoramic view of the historic Abernethy Green area. The walkways and mezzanines are surrounded by secure metal railings and can only be accessed by a stairway on the east side of the building and ADA ramps and stairway at the north end of the building.

It is the intention of the bistro management to use the wooden walkway and mezzanines located on the east side of the train station for outdoor seating during the warmer months of the year. We intend to place two-seat café tables on the walkway and several picnic tables on the mezzanines. We also intend to string white café lights along the railings to create a warm and friendly evening ambiance.

As part of our outdoor seating arrangement, our management team would like to serve adult beverages to bistro patrons in the above-designated areas. However, in order to do so, the Oregon Liquor Control Commission (OLCC) requires that we secure approval from the property owner before it will issue a license to our establishment.

In order to provide a safe and controlled outdoor adult beverage environment at First City Central, our staff will adopt and enforce the following plan:

Outdoor Alcohol Management Plan

1. Outdoor alcohol service and consumption will be restricted to the wooden walkway alongside the east side of the depot facility (A) and the concrete mezzanines on the same east side of the building (B).
2. Single hooked ropes will be used at the north and south ends of the two mezzanines, along with signage warning patrons that alcoholic beverages are not allowed beyond those points (C).
3. Signs will also be affixed to the railings at the north and south ends of the wooden walkway on the east side of the building warning patrons that alcoholic beverages are not allowed beyond those points (D).
4. A similar warning sign will also be posted on the railing at the bottom of stairs on the elevated landing on the east side of the depot facility (E).
5. No alcoholic beverages will be allowed on the walkways on the west side of the train station (F) or on the passenger platform along the tracks (G).
6. With Amtrak's permission, we'd also like to post signs prohibiting non-rail passengers from entering the rail platform area. Outdoor CCTV cameras will be installed on the west side of the station to allow staff and volunteers to monitor platform activities.
7. Outdoor CCTV cameras will be installed to allow management and staff to monitor patron activity on the eastside walkway and mezzanines.
8. If needed, an outdoor service station can be placed on the mezzanine and staffed during peak hours.
9. First City Central has secured liability insurance well above the minimum OLCC requirement for Limited On-Premise establishments like ours.
10. All managers and staff will be required to complete the OLCC training course and to carry valid OLCC alcohol service permits.
11. It is in the best interests of our patrons' safety and well-being, as well as the reputation and success of First City Central, to make sure all outdoor alcohol service is managed according to the highest possible standards.
12. Our management team will maintain a daily log of incidents occurring in our outdoor designated seating areas and will review them with staff on a weekly basis.

Based on the above information, we are requesting that the Oregon City URA approve our Outdoor Alcohol Management Plan and allow us to serve adult beverages in the designated areas specified above. Thank you.



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