



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Staff Report

File Number: 16-236

Agenda Date: 5/4/2016

Status: Consent Agenda

To: City Commission

Agenda #: 8b.

From: John Lewis

File Type: Contract

SUBJECT:

Selection of On-Call Consultants for Transportation Engineering Services

RECOMMENDED ACTION (Motion):

Authorize the City Manager to establish an on-call list for Transportation Planning & Engineering Services and an on-call list for Civil Engineering for Transportation Infrastructure Services to supplement the City's need for planning, analysis, design and engineering services related to Oregon City's transportation system.

BACKGROUND:

Staff requests to establish an on-call list of engineering consulting firms to perform civil engineering and related professional services for projects involving the planning, analysis, construction, reconstruction or rehabilitation of our transportation system & facilities and to otherwise assist the City in completing selected engineering, planning and capital improvement projects.

On February 26, 2016, the City solicited statements of qualifications for two categories of engineering consulting services using its online bidding system. On March 23, 2016, staff received submittals from 4 consultants in the category of Transportation Planning & Engineering and submittals from 11 consultants in the category of Civil Engineering for Transportation Infrastructure. Staff evaluated the qualifications of each firm individually and then met collectively to reach consensus on the firms most qualified to complete the work anticipated over the next few years.

City staff reached unanimous agreement that the following consulting firms presented the best experience and offered the most qualified teams based on the projects and work types anticipated:

Transportation Engineering & Planning (TP)

- 1) Kittelson & Associates, Inc.
- 2) DKS Associates, Inc.
- 3) Wallis Engineering, PLLC
- 4) Replinger & Associates LLC

Civil Engineering for Transportation Infrastructure (TI)

- 1) Kittelson & Associates, Inc.
- 2) Murray, Smith & Associates, Inc.
- 3) OBEC Consulting Engineers, Inc.
- 4) Wallis Engineering, PLLC
- 5) KPFF, Inc.

Oregon Administrative Rule (OAR) 137-048 requires Qualifications-Based Selection (QBS) for the procurement of engineers, architects, land surveyors, photogrammetrists, and transportation planners. OAR 137-048 prohibits the use of fees in making these kinds of procurement decisions until after a firm or firms have been selected using the QBS process. This recommended action is in conformance with OAR 137-048.

Consultants selected to be on the on-call short list will actually perform work under contract with the City using the City's standard Personal Services Agreement. Both on-call short lists are expected to remain in place for a three (3) year period with the option to renew up to two (2) additional one-year periods. The total time of on-call short list use is not intended to exceed five (5) years.

Following the City's selection of the Transportation Planning & Engineering and Civil Engineering for Transportation Infrastructure On-Call Consultant Lists, the City will negotiate separate Personal Service Agreements for specific projects on an as needed basis. Each Agreement will identify the type of services, work scope, fee, and terms of payment for services. For specific projects, the City may determine that additional expertise is required (such as landscape architecture, electrical engineering, surveying, etc). The City can elect to assemble or augment project teams to cover all required disciplines.

Personal Service Agreements exceeding \$50,000 will continue to be presented to the City Commission for authorization.

BUDGET IMPACT:

Amount: N/A

FY(s): N/A

Funding Source: N/A