

-Oregon City Public Library

Minutes

625 Center Street

Oregon City, Oregon 97045

503-657-0891

Wednesday, January 13, 2016

5:00 pm - Commission Chambers

ATTENDING: Scott Edwards; DA Hildebrand; Lara Ingham; Dan Millard - Chair; Eileen Sheridan; Jan Wallinder; Don Wright; Maureen Cole - Library Director; Lynda Ackerson - Library Manager

CALL TO ORDER: Chair, Dan Millard called the meeting to order at 5:04 pm.

New Board member Scott Edwards was re-introduced to the group.

SELECTION OF VICE-CHAIR: Eileen Sheridan was selected to be Vice-Chair of the Board.

APPROVAL OF MINUTES: Minutes from the December meeting were approved as written.

PUBLIC COMMENTS: There were no public comments.

DIRECTOR'S REPORT: The door count is up, but circulation is down a bit from last year. Our programs continue to be well-attended. The RFID project is moving forward. All libraries are expected to have their items tagged by September. Our new Youth Services Librarian, Barrett Miller, will be starting on January 27. We will bring her to the next Library Board meeting so that you all can meet her. We have formed a transition team to begin to get ready for the upcoming move - determining what needs to be done and how best to integrate everything that we have to do.

BUILDING REPORT: Maureen shared the photos that she takes each week to update the City Commission on the building's progress. We are still on time, and on budget. We will be asking the City Commission to approve a change order totaling nearly \$150,000 which is largely due to the difference between the 90 % drawings which were approved and the 100% drawings. Another tree had to come down due to the storm water work out to 7th Street. The process was very quick and we have not had any negative complaints.

REVIEW OF LIBRARY STRATEGIC PLAN: The Board decided to table this for now. They will address it more fully at a later time. In the meantime, we should all be thinking about where we will be in 5 years and what our needs will be.

FUTURE AGENDA ITEMS: Library Strategic Plan; Policies for meeting rooms, community room, etc.

NEXT MEETING: The next scheduled meeting is February 10, 2016 at 5:00 pm in the Commission Chambers.

ADJOURNMENT: The meeting was adjourned by Chair, Dan Millard at 6:04 pm.