



City of Oregon City

625 Center Street
Oregon City, OR 97045
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Meeting Minutes - Draft

City Commission

Dan Holladay, Mayor
Carol Pauli, Commission President
Brian Shaw, Rocky Smith, Jr., Renate Mengelberg

Wednesday, January 6, 2016

7:00 PM

Commission Chambers

1. Convene Regular Meeting and Roll Call

Mayor Holladay called the meeting to order at 7:10 PM.

Present: 5 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

Staffers: 8 - Community Development Director Tony Konkol, City Attorney William Kabeiseman, Public Works Director John Lewis, Police Chief and Public Safety Director James Band, Human Resources Director Jim Loeffler, City Recorder Kattie Riggs, Library Director Maureen Cole and Economic Development Manager Eric Underwood

2. Flag Salute

3. Ceremonies, Proclamations and Presentations

3a. Election of Commission President for 2016

Mayor Holladay nominated Commissioner Rocky Smith for Commission President for 2016. The Commission voted by written ballot in favor of appointing Commissioner Smith as Commission President.

3b. Oath of Office for 2016 Commission President - The Honorable Laraine McNiece Officiating

Honorable Judge Laraine McNiece administered the Oath of Office to Commissioner Smith.

3c. Commission Appointments for 2016

The 2016 Commission appointments were as follows:

*1. Metro Policy Advisory Committee (MPAC)
Commissioner Renate Mengelberg; Alternate: Commissioner Carol Pauli*

*2. South Fork Water Board
Mayor Dan Holladay, Commissioner Brian Shaw, and
Commissioner Rocky Smith, Jr.*

*3. Clackamas County Coordinating Committee (C4)
Mayor Dan Holladay; Alternate: Commissioner Renate Mengelberg*

3a. C4 Sub-committee: Commissioner Renate Mengelberg

4. Regional Wastewater Advisory Committee
Mayor Dan Holladay

5. Downtown Oregon City Association Board
Commissioner Carol Pauli

6. Willamette Falls Heritage Coalition
Representative: Commissioner Carol Pauli; Alternate: Commissioner Brian Shaw

7. Willamette Falls Legacy Project Liaison
Mayor Dan Holladay and Commissioner Carol Pauli

8. Clackamas Heritage Partners
Commissioner Rocky Smith, Jr.

9. Oregon City Tourism Council
Commissioner Rocky Smith, Jr.

10. Citizen Involvement Committee
Commission liaison: Commissioner Brian Shaw

11. Library Addition Building Project Committee
Commission liaison: Commissioner Brian Shaw

Mayor Holladay would be appointed by the Governor to the Willamette Falls Locks Task Force.

3d.

Mayoral Appointments to City Boards and Commissions

Mayor Holladay made the following appointments:

1. Appointment of William Gifford to the Budget Committee for a 4-year term of January 1, 2016 to December 31, 2019.

2. Appointment of Christopher Cook to the Urban Renewal Budget Committee for a 4-year term of January 1, 2016 to December 31, 2019.

3. Reappointment of DA Hilderbrand (at-large position) and Scott Edwards (resident position) to the Library Board for a 4-year term of January 1, 2016 to December 31, 2019.

4. Reappointment of Shawn Dachtler and Roger Fowler-Thias and appointment of Mike Mitchell to the Parks & Recreation Advisory Committee for a 3-year term of January 1, 2016 to December 31, 2018. Appointment of Christopher Cook to the remainder of an existing term of January 1, 2014 to December 31, 2016.

5. Reappointment of Bill Clark and appointment of Dorothy Dahlsrud to the Natural Resources Committee for a 3-year term of January 1, 2016 to December 31, 2018. Appointment of Trent Warness to the remainder of the already existing term January 1, 2015 - December 31, 2017 on the Natural Resources Committee.

6. Reappointment of Henry Mackenroth and Robert Mahoney and appointment of Jonathan David to the Transportation Advisory Committee for a 3-year term of January 1, 2016 to December 31, 2018.

7. *Appointment of Josh Planton to the Tourism Grant Committee for a 4-year term of January 1, 2016 to December 31, 2019.*

4. Citizen Comments

William Gifford, resident of Oregon City, gave kudos to Mr. Scott Archer for his presentation on the Parks Department and all the work they did. He reported on the Hillendale Neighborhood Association meeting where Spencer Rhodes from the Police Department gave a presentation and he did a wonderful job. He also thanked the person responsible for getting the Wi-Fi working again in the City.

Mayor Holladay thanked City staff, American Red Cross volunteers, County and State staff and officials, Oregon City Rotary Club and Rotary Club Foundation, Oregon City Emergency Relief Fund, and Commissioners Smith and Shaw for all of their work during the emergency flooding and landslide situations. Commissioner Shaw thanked the Mayor for all of his work.

Commissioner Pauli thanked community organizations, non-profits, and citizens for their help as well. Commissioner Smith thanked the School District.

5. Adoption of the Agenda

The agenda was adopted as presented.

6. Public Hearings

6a. Request for Continuance: Re-adoption of the Beavercreek Road Concept Plan (Planning File LE 15-03)

Mayor Holladay opened the public hearing.

Kattie Riggs, City Recorder, said a letter was received today from the hamlet of Beavercreek which was entered into the record.

Tony Konkol, Interim City Manager, said staff was requesting continuance of the hearing to January 20, 2016 to allow the Planning Commission to hold their hearing on January 11, 2016.

A motion was made by Commissioner Pauli, seconded by Commissioner Smith to continue the hearing for the re-adoption of the Beavercreek Road Concept Plan (Planning File LE 15-03) to January 20, 2016. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

7. General Business

7a. Resolution No. 16-02, Updating the Pavement Cut Standards and Drawings

John Lewis, Public Works Director, said when the Pavement Maintenance Utility Fee was adopted, one of the directives from the Commission at that time was to make sure there were high standards for when utilities cut into brand new pavement. This

was an update to those standards for better clarification and to correct some scrivener's errors.

A motion was made by Commissioner Shaw, seconded by Commissioner Smith to approve Resolution No. 16-02, updating the pavement cut standards and drawings. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

8. Consent Agenda

A motion was made by Commissioner Pauli, seconded by Commissioner Smith to approve the consent agenda. The motion carried by the following vote:

Aye: 5 - Commissioner Brian Shaw, Commissioner Rocky Smith, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

- 8a.** Relinquishment Deed to Transfer Right-of-Way (ROW) on Beaver Creek Road and on Maple Lane Road from the Oregon Department of Transportation (ODOT) to the City of Oregon City
- 8b.** Personal Services Agreement with RH2 Engineering, Inc.
- 8c.** Fleet Purchase Authorization - LeeBoy Asphalt Paver
- 8d.** Barclay Hills Park Playground Purchase
- 8e.** Human Resources Director Merit Pay for Performance - Merit Payment
- 8f.** Minutes of the November 4, 2015 Regular Meeting

9. Communications

a. City Manager

Mr. Konkol announced the Pints from the Past event on January 19, 2016.

Eric Underwood, Economic Development Manager, gave an update on the Train Depot project, which had recently been completed.

Jim Band, Police Chief, discussed the Community Safety Advancement Fee that was passed in May. Collection would begin in February. Letters had been sent to businesses to explain the reasons for the fee. He was also planning to make a video that would come out in February that would tell the story and address concerns.

Maureen Cole, Library Director, gave an update on the progress of the Library addition project.

Mr. Konkol thanked everyone for their help over the last few weeks. The Emergency Operations Center went down on Monday, and staff would continue to monitor the condition of the apartment site. There were 52 units that were evacuated at the Berry

Hill and Forest Edge apartments and the sites were now vacant. The Red Cross shelter closed and the City did house five families. The Oregon City Landslide Relief Fund had been set up through the Rotary Club.

There was discussion regarding how the sites would remain vacant until improvements were made and the displaced residents finding permanent housing.

b. Commission

Commissioner Shaw thought the City went above and beyond what most other cities would have done during the recent emergency. He congratulated Mr. Underwood on the completion of the Train Depot.

Commissioner Smith reported on the latest Clackamas Heritage Partners meeting and how the number of visitors to the End of the Oregon Trail Interpretive Center was increasing.

Commissioner Pauli attended a volunteer recognition event with Commission Shaw which was sponsored by the Oregon City Chamber of Commerce.

c. Mayor

Mayor Holladay said the annual Chamber Gala was coming up in February and he asked the Commission for nominations for Citizen of the Year. He then discussed a series on Netflix called "High Profit" regarding medical and recreational marijuana. He thought the Commission should start working on time, place, and manner regulations for marijuana. There was consensus to start that process.

10. Adjournment

Mayor Holladay adjourned the meeting at 8:04 PM.

Respectfully submitted,

Kattie Riggs, City Recorder