



MEMORANDUM

To: Howard Post and all other Parties Identified in the Grievance submitted
October 13, 2015
From: The Oregon City Citizen Involvement Committee, Grievance Committee
RE: Grievance Submitted October 13, 2015
Date: November 3, 2015

On October 13, 2015 the City received a Grievance for the Citizen Involvement Committee (CIC). The general process under which the CIC shall review the Grievance is set forth in Chapter 2.30.060 of the Oregon City Municipal Code. At the November 2, 2015 CIC meeting, five (5) members from the CIC were chosen at random to staff the Grievance Committee (GC).

Chapter 2.30.060.C.1 of the Oregon City Municipal Code directs the GC to recommend the parties seek to reconcile their differences through mediation prior to further review of the Grievance. The GC suggests utilizing Clackamas County Dispute Resolution Services whom may be contacted at (503) 655.8850.

If mediation has fails, the GC and CIC is authorized to conduct meetings and hearings as may be necessary. If this should occur, a written request to continue the Grievance review process must be sent to the City. Please contact Laura Terway at laterway@orccity.org or (503) 496.1553 with any additional questions or concerns.

Sincerely,

Name: _____, Signature: _____

Name: _____, Signature: _____

Name: _____, Signature: _____

Name: _____, Signature: _____

Name: _____, Signature: _____

The Oregon City Citizen Involvement Committee, Grievance Committee

Attachments:

1. Chapter 2.30 of the Oregon City Municipal Code
2. Memorandum dated October 26, 2015