



# City of Oregon City

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## Staff Report

File Number: 15-543

**Agenda Date:** 10/7/2015

**Status:** Consent Agenda

**To:** City Commission

**Agenda #:** 8e.

**From:** Community Services Director Scott Archer

**File Type:** Report

### **SUBJECT:**

Fleet Purchase Authorization - Groundmaster 4000-d Toro Mower

### **RECOMMENDED ACTION (Motion):**

Staff recommends that the City Commission authorize the purchase of a Toro Groundmaster mower for the Parks & Cemetery Maintenance Division. The price of the equipment is \$60,221.60.

### **BACKGROUND:**

Oregon City fleet purchases are managed through our Fleet Replacement Fund. Every year, the Parks Maintenance Division budgets a predetermined amount for deposit into the Fleet Replacement Account to assure adequate funding is available when new or replacement vehicles/equipment are scheduled for purchase. This particular asset will serve as the 2nd generation of machine that the City has acquired. There is sufficient funding within the fleet replacement fund to allow the Parks & Cemetery operations division to fund and support the new asset.

For this purchase staff is utilizing the National Joint Powers Alliance (NJPA), an inter-governmental joint purchasing program, administered by the State of Minnesota. The purchasing program complies with all state procurement requirements set forth under ORS §279A.220 and the City of Oregon City is a registered signatory to the NJPA agreement.

Commission authorization is required for this purchase because it is in excess of \$50,000.

### **BUDGET IMPACT:**

Amount: \$60,221.60

FY(s): 2015-17

Funding Source: Parks Maintenance Fleet Reserve