



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Draft City Commission

Dan Holladay, Mayor
Carol Pauli, Commission President
Brian Shaw, Rocky Smith, Jr., Renate Mengelberg

Wednesday, June 17, 2015

7:00 PM

Commission Chambers

REVISED

1. Convene Regular Meeting and Roll Call

Mayor Holladay called the meeting to order at 7:13 PM.

Present: 4 - Commissioner Brian Shaw, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

Absent: 1 - Commissioner Rocky Smith

Staffers: 12 - City Manager David Frasher, City Attorney Jennifer Bragar, Police Chief and Public Safety Director James Band, Public Works Director John Lewis, Community Development Director Tony Konkol, Community Services Director Scott Archer, City Recorder Kattie Riggs, Assistant City Recorder Jaime Reed, Human Resources Director Jim Loeffler, Finance Director Wyatt Parno, Library Director Maureen Cole and Economic Development Manager Eric Underwood

2. Flag Salute

3. Ceremonies, Proclamations, Presentations

3a. Willamette Falls Heritage Area Coalition Update From Alice Norris

Alice Norris, resident of Oregon City, said the Willamette Falls Heritage Area Coalition was the State's first designated Heritage Area and there would be a ceremony at the First City Celebration to acknowledge that.

They were now going-on to apply for National Heritage Area designation, but needed to expand the boundary because the National Park Service was not convinced that the story was complete and significant enough. With adding 12 communities, including from Lake Oswego to Mission Mill State Park, the story was complete and significant enough to qualify.

Both Houses in the legislature passed Senate Joint Resolution (SJR) 10 which directs Congress to designate this area as a National Heritage Area, to reopen the Locks and to add resources to the redevelopment of the Legacy Project. This SJR 10 has not yet been delivered to Congress, but will be soon.

There was a resolution on the City Commission's agenda because the first one was signed in 2011 and it was out of date. She asked that the Commission approve the new resolution to support the congressional request for the National Heritage Area. She explained what led up to include all of the sites up and down the Willamette

River and what additional resources there would be for a National Heritage Area over a State Heritage Area designation.

4. Citizen Comments

Kim Foster, resident of Oregon City, was the Oregon City Community Emergency Response Team (CERT) Program Manager. He was excited to help prepare Oregon City for any emergency disaster. They had monthly meetings at the Fire Station and training was being offered in the community. There was synergy between the various CERT teams and the Willamette Corridor Association to help prepare the community. They were also working on a sheltering plan and were available to help fill in any other gaps.

5. Adoption of the Agenda

The agenda was adopted as presented.

6. Public Hearings

6a. Second Hearing, Ordinance 15-1003, Creating the Downtown Economic Improvement District

Mayor Holladay opened the public hearing.

Eric Underwood, Economic Development Manager, said this was the second hearing for establishment of the Downtown Economic Improvement District (EID). Staff sent notices thirty days prior to the hearing to property owners with the assessed value. Three letters of remonstrance were received and he submitted them into the record.

Jonathan Stone, Downtown Oregon City, was there to answer any questions regarding how they intended to use the EID funds if the Ordinance passed.

Mayor Holladay closed the public hearing.

A motion was made by Commissioner Mengelberg, seconded by Commissioner Shaw, to approve the second reading and final adoption of Ordinance 15-1003, creating the Downtown Economic Improvement District. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

6b. Resolution No. 15-18, Declaring Oregon City's Election to Receive State Revenues

Mayor Holladay opened the public hearing.

Wyatt Parno, Finance Director, stated this resolution declared the City's election to receive State revenues. Two public hearings were required. The first was held as part of the Budget Committee process on April 13 and there were no public comments. The second hearing was being held that night.

There was no public comment.

Mayor Holladay closed the public hearing.

A motion was made by Commissioner Shaw, seconded by Commissioner Pauli, to approve Resolution No. 15-18, declaring Oregon City's election to receive State revenues. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

6c.

Resolution No. 15-19, Adopting the Budget, Making Appropriations, Imposing Taxes and Categorizing Taxes for the 2015-2017 Biennium

Mayor Holladay opened the public hearing.

Mr. Parno explained this resolution adopted the budget, established the legal spending limits for departments, and set the property tax rate for both years of the biennium. The Budget Committee met on April 13 and approved the budget document that night without any exceptions. The tax rate was 4.4090 per \$1,000 of assessed value. There was one recommended change. As part of the budget process the Commission directed the Police Department to do a comprehensive traffic safety plan. The budget did include one additional Traffic Enforcement Officer. The total budget would be \$165,299,745.00.

There was no public comment.

Mayor Holladay closed the public hearing.

Mayor Holladay said the City made commitments over the last 15 years and continued to live up to those commitments, such as a lower tax rate than what they could be using.

A motion was made by Commissioner Pauli, seconded by Commissioner Mengelberg, to approve Resolution No. 15-19, adopting the budget, making appropriations, imposing taxes and categorizing taxes for the 2015-2017 Biennium. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

7. General Business

7a.

Resolution No. 15-16, Approving a Resolution Calling on the Tri-City Service District and Clackamas County to Change the Governance of the Tri-City Service District

John Lewis, Public Works Director, said this resolution was calling for better governance of the Tri-City Service District. There needed to be a true representation and accountability model. The existing model was outdated and there had been misguided decisions. The only representation was the Clackamas County Board of Commissioners, and none of them lived with-in the District. There had also been problems with getting good, timely information and the District made important decisions on debt, rates, capital improvements, and expansion. This resolution would send a strong message to the County Commission. The governance model Oregon City would like to see was similar to the South Fork Water Board model of equal representation by its member cities.

Mayor Holladay discussed how transparent Oregon City was and how Tri-City was not following those same procedures. The Commission's responsibility was to look out for the rate payers of Oregon City. This was one step to Tri-City being governed

by the people who were in the District.

A motion was made by Commissioner Pauli, seconded by Commissioner Shaw, to approve Resolution No. 15-16, approving a resolution calling on the Tri-City Service District and Clackamas County to change the governance of the Tri-City Service District. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

7b. Request to Proceed with Relocation of Utilities in Preparation of Library Building Project

Maureen Cole, Library Director, stated the utilities at the site needed to be relocated ahead of the work. Doing it preconstruction was a great way to take advantage of the building season and warm weather. The slide and swing set would have to be removed, and she invited them to the slide farewell party on Saturday. She requested approval to proceed with preparing the site for the building project. The slide would be put into storage and possibly used as public art in the future. The project was over \$50,000 and they would be moving the money around inside the contract.

Will Somme, PNC Construction, explained the cost for the project would be lumped into the overall price, but it would have to be approved in an early work amendment. It was an early allocation of funds.

A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve the request to proceed with relocation of utilities in preparation of the library building project. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

8. Consent Agenda

A motion was made by Commissioner Pauli, seconded by Commissioner Mengelberg, to approve the consent agenda. The motion carried by the following vote:

Aye: 4 - Commissioner Brian Shaw, Commissioner Carol Pauli, Mayor Dan Holladay and Commissioner Renate Mengelberg

8a. Resolution No. 15-20, Adjustments to the 2013-15 Biennial Budget

8b. Resolution No.15-17: A Resolution Supporting Efforts to Create a Willamette Falls National Heritage Area and Urging Designation of Such by Congress

8c. Amendment to Architect Contract for Library Project

8d. Award of a Public Improvement Contract for the Construction of the 12th and Main Street Sanitary Sewer Improvements Project (CI 14-009)

- 8e. Resolution No. 15-21, Initiating the Vacation of a Portion of Haven Road Beginning at the Intersection of Leland Road and Extending Southeastly
- 8f. Management, Supervisory and Confidential Employee Salary Cost of Living Increase FY 2016
- 8g. Personal Services Agreement Between the City of Oregon City and the Friends of Willamette Falls Media Center for a Community Media Center for Production and Channel Management
- 8h. Minutes of the June 2, 2015 Special Meeting
- 8i. Minutes of the May 20, 2015 Regular Meeting
- 8j. Minutes of the January 23-24, 2015 Commission Retreat

9. Communications

a. City Manager

David Frasher, City Manager, said Mayor Holladay would be sending a letter to the River Health Advisory Board regarding regional sewer treatment. He passed out the six-month Goals progress update report.

Mr. Lewis said the City was moving forward with the offer on 306 S. Center Street. The offer was accepted and an inspection would be done tomorrow. He would bring the final decision to the Commission at their next meeting. The offer was \$400,000.00 which was less than the appraised value.

Mr. Frasher said Metro was hosting an open house regarding Newell Creek Canyon on June 23.

b. Commission

Commissioner Shaw attended the Library Building Committee and Traffic Advisory Committee meetings. He would be attending the ribbon cutting for the Pickle Ball event and library slide celebration.

Commissioner Mengelberg attended the McLoughlin Neighborhood Association meeting and First Friday.

Commissioner Pauli attended the Metro Enhancement Grant meeting and Museum of the Oregon Territory Family Fun Day.

c. Mayor

Mayor Holladay attended the C4 Retreat, Open House for Hope 360, and Good Morning OC. He would be attending the US Conference of Mayors.

10. Adjournment

Mayor Holladay adjourned the meeting at 7:59 PM.

Respectfully submitted,

Kattie Riggs, City Recorder