

Draft

Oregon City – Metro Enhancement Committee Minutes for May 29, 2014

Mayor Neeley called the meeting to order at 5:31 p.m.

Attendance

Present: Lesley Woods, Phoebe O’Leary, Commissioner Carol Pauli, Mayor Doug Neeley, Metro Councilor Carlotta Collette, City Commissioner Betty Mumm, City Commissioner Rocky Smith and City Commissioner Kathy Roth. A quorum was established.

Absent: Anthony Moore

In Attendance: 16 others

Approval of Minutes

- a. Betty Mumm moved to approve the May 29, 2013 minutes.
- b. Seconded by Carol Pauli
- c. Approved 8-0.

Comments from the Mayor

The Mayor began with an explanation of the process that the Metro Enhancement committee does to review the grant applications each year.

The committee announced any possible conflict of interest: a. receives compensation; b. an individual sits on a board with interest. Declared conflicts of interest was disclosed as follows:

- a. Doug Neeley—member of Clackamas County Historical Society
- b. Rocky Smith—employee of Oregon City School District, at Oregon City High School
- c. Carol Pauli—Secretary for Main Street Oregon City board.
- d. Betty Mumm—member of Clackamas County Historical Society

Grant Funding Report

Wyatt Parno, Finance Director, summarized the grant requests for this cycle and reported grant awards for the previous two years. Revenue has been trending down because of more recycling and reduction in construction refuse, which is a good thing, however the reduced tonnage has meant less available to grant projects. To help the City elected to forgo a portion of the payments in lieu in tax which had a slightly negative impact on funding to the General Fund Police and Park Services. With that said an additional \$20,000 could be awarded this year after,

over and above the advertised \$70,000. These projections would also leave about \$30,000 for a working capital balance for next year.

Mr. Parno acknowledged that Mayor Neeley asked to two items on the agenda are: 1) how enhancement funds are currently allocated; 2) a review of Metro funding and a possible increase in fees. Mr. Parno noted that these items would be discussed later in the agenda under “Discussion and Future Agenda Items”.

Requests for Extension

Two projects submitted requests for extension: Main Street Oregon City and OCHS Construction. Betty Mumm voiced that requests should only be a one-year extension. Britt Tucker of the OCHS Construction class explained the reason for the request. Kathy Roth asked if it would be completed within the year and Mr. Tucker hopes to the start date would be the 2nd or 3rd week of September, but based on getting sign off from Planning. The project just received the go ahead to start just a couple of weeks ago. A motion was made by Carlotta Collette and seconded by Kathy Roth to approve two grant extensions for one year. Motion passed 8-0.

Discuss and Review Grants

Each grant applicant made a short presentation of their grant project and answered questions from the committee.

- Clackamas County Historical Society—Roxandra Pennington and Terry Judkins
- Clackamas County Juvenile Department—Rachel Pearl, Matthew Abdulmajid and Ashley Nelson
- Main Street Oregon City—Jonathan Stone
- OCHS Construction—Britt Tucker, Blaise Nelson, Devin Milner, Jack Anderson and Lane Warren. (There was a recess from 6:02 to 6:05 pm as the Committee went outside to view a model of the OCHS project.)
- Park Place NA/Rivers of Life Center—Linda VanHaverbeke and Jerry Herrmann
- Staged! Musical Theatre—Chanda Hall and Diane Englerd

Grant Award Allocations Determined

Mayor Neeley asked Mr. Parno about the additional funds availability and Mr. Parno confirmed that there was \$90,000 available if the committee wished to fund all the projects. Mayor Neeley asked if any committee members had any changes to their rankings submitted prior to the meeting. Betty Mumm submitted changes to be entered on the spreadsheet. Once updated, the spreadsheet was sorted and showed project rankings from lowest to highest as shown in the table below. Based on this table, a motion was made by Betty Mumm and seconded by Carol Pauli to fund all projects (as listed below) at their maximum requests for a total of \$89,957.62 for the 2014-15 fiscal year. Motion passed 8-0.

#	Grantee	Request	Carol	Betty	Carlotta	Phoebe	Kathy	Lesley	Doug	Rocky	Avg	Running Total	Tentative Award
2	Clackamas County Juvenile Department	\$14,977.80	4	2	2	1	1	1	2	4	2.13	\$14,977.80	\$14,977.80
4	OCHS Construction Class	\$18,299.82	2	1	4	5	3	2	1	3	2.63	\$33,277.62	\$18,299.82
5	Park Place NA - Earth Crusaders	\$7,980.00	1	3	1	2	4	6	5	6	3.50	\$41,257.62	\$7,980.00
1	Clackamas County Historical Society	\$13,700.00	5	5	6	4	5	3	3	2	4.13	\$54,957.62	\$13,700.00
6	Staged! Musical Theatre	\$10,000.00	6	4	3	6	2	4	4	5	4.25	\$64,957.62	\$10,000.00
3	Main Street Oregon City	\$25,000.00	3	6	5	3	6	5	6	1	4.38	\$89,957.62	\$25,000.00
	Totals	\$89,957.62											

Discussion and Future Agenda Items

1. How metro funds are allocated: state law and our partnership agreement with Metro (IGA) require that funds be allocated for enhancement and rehabilitation in the area of the transfer station. In the Metro Enhancement Committee bylaws the area is defined as Oregon City city limits and the nine goals listed in the application and on the ranking forms. Average revenue has been \$200,000 over the 20 years. The allocation of revenue falls under three categories. The first is payment in lieu of taxes (PILOT), which was part of the original agreement when negotiated between the City and Metro. Both entities realized that the transfer station is a tax-exempt property and if it were developed that the City would realize tax revenue. As a result a PILOT was implemented. Mr. Parno had his business analyst do a review of PILOT and determined that the City is forgoing about \$50,000 in revenue based on assumptions that the property was developed for either retail or residential. A second component, which falls under the rules of state laws and IGA, is funding programs in the General Fund which meet the requirements of the Metro program and fall within public safety, parks, and/or economic development. Finally, there is a 4% administrative fee, to cover staff support for the grant program. Approximately 60% of the revenue is allocated to the grants awarded by the committee.
2. Metro is doing a review of the program and is looking to make final decisions of the review in October or November and this may result in additional revenues for the program. Over the years the program has received 50 cents per ton on the tipping fees. About two or three years ago Mayor Neeley initiated a discussion with the Forest Grove mayor, which also has a transfer station, to initiate a possible increase in the tipping fee

with Metro. Councilor Collette noted that Metro is taking a system-wide look at its enhancement program and will be tending the state mandated way of administering these programs. Metro is proposing \$1.00 per ton and wouldn't take effect until fiscal year 2015. Metro Council would vote this on later in the year. She also noted that Metro staff thought that the PILOT was a special, short-term project that should have ended years ago, and was surprised that it was still being transferred to the general fund. They are reviewing this PILOT and may be proposing changes to it, including possibly having those specific departments, such as public safety, apply for funds. Metro may leave it up to each committee to determine any future allocations of the PILOT funds. In the next couple of years the Oregon City Metro Enhancement Committee may have additional funds to grant to projects. Mayor Neeley voiced that he hopes that once the Metro review is complete and an increase is in place that this committee commits to have the same 60% available for future granting.

3. Kathy Roth asked if there were any plaques that are posted to show that projects, such as the high school park projects, to show that the funding was received in part or all by Metro Enhancement funds.
4. There will be one opening for Metro Enhancement January 1, 2015.
5. Mayor Neeley asked that assuming the funding increase that the discussion of that be added to the next year's agenda.
6. Rocky will work on a logo for any plaque and then the committee will reconvene to review and approve.

Next Meeting Date

The next grant award meeting date is to be determined for May 2015.

Adjourn

Meeting adjourned at 6:56 p.m.

Respectfully Submitted by Michele Beneville

Meeting Video can be seen at: http://oregon-city.granicus.com/MediaPlayer.php?view_id=2&clip_id=1297