



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft Budget Committee

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Monday, April 15, 2013

5:30 PM

Pioneer Comm. Center, 615 5th St., Oregon City

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### 1. Convene the 2014-2015 Budget Committee, Roll Call, and Introductions

*The meeting was called to order at 5:30 PM.*

**Present:** 10 - William Gifford, Chris Geiger, Doug Neeley, Betty Mumm, Kathy Roth, Carol Pauli, Rocky Smith, Laura Zentner, Autumn Rudisel and Robert Stoll

**Staffers:** 11 - David Frasher, John Lewis, Tony Konkol, Scott Archer, Wyatt Parno, Mireya McIlveen, Nancy Ide, Jim Loeffler, Eric Underwood, Maureen Cole and Kattie Riggs

### 2. Review Budget Committee Process, Authority, and Decisions

*Each Budget Committee member introduced themselves.*

*Wyatt Parno, Finance Director, explained the process for the meeting. This was the first year the City was using a biennial budget. The next Budget Committee meeting would be two years from now, but staff would provide an update halfway through the biennium.*

### 3. Election of Chairperson

*Ms. Rudisel nominated Robert Stoll for Budget Committee Chair and it was seconded by Mr. Geiger. Mr. Stoll nominated Laura Zentner for Budget Committee Chair and it was seconded by Commissioner Mumm. Ms. Zentner did not accept the nomination.*

**A motion was made by Ms. Rudisel, seconded by Mr. Geiger, to nominate Robert Stoll as Budget Committee Chair. The motion carried by the following vote:**

**Aye:** 10 - William Gifford, Chris Geiger, Doug Neeley, Betty Mumm, Kathy Roth, Carol Pauli, Rocky Smith Jr., Laura Zentner, Autumn Rudisel and Robert Stoll

### 4. Election of Secretary

**A motion was made by Commissioner Pauli, seconded by Commissioner Mumm, to nominate William Gifford as Budget Committee Secretary. The motion carried by the following vote:**

**Aye:** 10 - William Gifford, Chris Geiger, Doug Neeley, Betty Mumm, Kathy Roth, Carol Pauli, Rocky Smith Jr., Laura Zentner, Autumn Rudisel and Robert Stoll

### 5. Review of City Commission Goals

#### 5a. City Commission Goals for 2013-2015

*Kattie Riggs, Assistant to the City Manager, said the budget was based on the Commission goals document the Committee had received.*

## **6. Review and Approve Minutes of April 16, 2012 Budget Committee**

### **6a. Minutes of April 16, 2012 Budget Committee**

**A motion was made by Mr. Gifford, seconded by Commissioner Mumm, to approve the minutes of the April 16, 2012 Budget Committee meeting as written. The motion carried by the following vote:**

**Aye:** 10 - William Gifford, Chris Geiger, Doug Neeley, Betty Mumm, Kathy Roth, Carol Pauli, Rocky Smith Jr., Laura Zentner, Autumn Rudisel and Robert Stoll

## **7. Receive the Budget Message from the Budget Officer**

### **7a. Budget Message**

*David Frasher, City Manager, presented the budget message. He discussed the revenues and expenditures for all funds and overall budget including the General Fund, Public Works Funds: Street, Water, Sewer, and Storm Drainage, budget highlights, other funds, and capital projects successes. The proposed 2014-2015 Oregon City biennial budget was focused on community needs and achieving the goals of the City Commission. It was balanced, responsible, and met all of the criteria established by Oregon Budget Law. A mid term budget report would be distributed to the Committee.*

## **8. Budget Review, Questions, and Public Comment**

*Mr. Parno gave the Committee a replacement page 32 of the budget document.*

*Mr. Frasher explained the savings from the implementation of the Commission's Right of Way Management Ordinance.*

*Mr. Parno discussed how the budget was organized by department.*

**A motion was made by Commissioner Roth, seconded by Commissioner Mumm, to open the public hearing on the proposed budget. The motion carried by the following vote:**

**Aye:** 10 - William Gifford, Chris Geiger, Doug Neeley, Betty Mumm, Kathy Roth, Carol Pauli, Rocky Smith Jr., Laura Zentner, Autumn Rudisel and Robert Stoll

*Chair Stoll opened the public hearing.*

*Bob Mahoney, resident of Oregon City, thought this was a good Budget Committee and budget. The next ten years were going to be an adventure due to the redevelopment of the Blue Heron site. It's a historic site and the City needed to pay tribute to the pioneers. The project would cost money and he hoped the City would be a part of it.*

*Chair Stoll closed the public hearing.*

## **8a. Funds Review**

*The Committee asked questions by City department.*

*There was discussion regarding the PERS rate differential fund, new position of Risk and Contract Coordinator, and ending fund balance expectations.*

*Tony Konkol, Community Development Director, said the Comprehensive Plan update was not included in this biennial budget.*

*There was further discussion regarding the high amount in contingency, intergovernmental revenue, and time tracking.*

*Commissioner Mumm requested the next budget document to be distributed further in advance such as two weeks so there was more time to review it.*

*Mr. Gifford suggested reactivation of the Arts Commission. Mr. Frasher said staff was looking into funding for the Arts Commission.*

*Mr. Gifford moved to increase the line item for Neighborhood Association costs from \$25,500 to \$30,000, seconded by Commissioner Mumm.*

*Ms. Riggs discussed the current funding for Neighborhood Association newsletters and how the amount had never been completely spent. The cost of mailings had gone up and there might be an additional Neighborhood Association formed. She explained how the money was divided among the Associations to keep it as fair as possible. There had been discussion that a Neighborhood Association needing more money could make a request to the CIC or to another neighborhood that still had money but were not going to use it.*

*Mr. Gifford withdrew the motion. Commissioner Mumm withdrew the second.*

*There was discussion on health care legislation and Jim Loeffler, Human Resources Director, said staff was looking into it as the tax would be levied in 2018. There was further discussion regarding the justification for hiring three more police officers and tying the number of police staff to population vs. the number of crimes and traffic accidents.*

*Mike Conrad, Police Chief, explained the reasons for the new positions and trends that impacted the need for more officers especially with being the County seat.*

*Jim Band, Police Lieutenant, discussed the need of the Police Department to get out of the tipping point and maintain a constant proactive level of policing.*

*Mr. Gifford thought the City needed to set aside a significant amount of money to build a new police facility.*

*Nancy Ide, City Recorder, discussed the contracts she maintained and the time that would be freed with a new Risk and Contract Coordinator.*

*Scott Archer, Community Services Director, discussed pursuing additional funds for the Ermatinger House. This would hopefully be the last City contribution to the project. He then fielded other questions about his department's budget.*

*Mr. Gifford suggested hiring a Volunteer Coordinator and discussed the enormous amount of volunteer time citizens were giving the City.*

*Mr. Gifford then discussed development of the Cove and investing City money in the project. Mr. Parno explained the funds that could be used for the project.*

*There was discussion regarding the new library facility, Public Works capital projects, water rate roll back, and trolley program.*

**9. Approve the 2014-2015 Biennial Budget in the Amount of \$132,387,860 to be Forwarded to the City Commission for Adoption**

*Mr. Gifford thought they should set aside money for a new police facility. There was discussion regarding funding options for the facility. Mr. Gifford encouraged staff to be mindful to set money aside if there was any extra in the budget.*

*Mr. Frasher asked the Committee to fill out a Budget Survey.*

**A motion was made by Ms. Zentner, seconded by Mr. Gifford, to approve the 2014-2015 Biennial Budget in the amount of \$132,387,860 to be forwarded to the City Commission for adoption and to approve the general operating tax rate of \$4.409 per \$1,000 of assessed value for 2014 and 2015, and Fire Bond Levy amounts of \$278,767 in FY 2014 and \$286,457 in FY 2015. The motion carried by the following vote:**

**Aye:** 10 - William Gifford, Chris Geiger, Doug Neeley, Betty Mumm, Kathy Roth, Carol Pauli, Rocky Smith Jr., Laura Zentner, Autumn Rudisel and Robert Stoll

**10. Approve the General Operating Tax Rate of \$4.409 per \$1,000 of Assessed Value for 2014 and 2015, and Fire Bond Levy Amounts of \$278,767 in FY 2014 and \$286,457 in FY 2015**

**11. Adjournment**

*Chair Stoll adjourned the meeting at 7:30 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*