

Oregon City Public Library Board

City of Oregon City

Minutes

625 Center Street

Oregon City, OR 97045

503-657-0891

Wednesday, March 19, 2014

5:00 pm, Commission Chambers

ATTENDING: DA Hildebrand; Lara Ingham – Chair; Claire Kellogg; Dan Millard; Eileen Sheridan; Don Wright; Maureen Cole – Library Director; Lynda Ackerson- Library Manager; Absent: Fred Haynes

CALL TO ORDER: Lara Ingham called the meeting to order at 5:04 pm.

APPROVAL OF MINUTES: Minutes from the February meeting were approved as written.

PUBLIC COMMENTS: There were no public comments. DA mentioned that he visited a bookless library in Tucson, Arizona.

DIRECTOR'S REPORT: Maureen welcomed Eileen Sheridan to the Board. Copies of the stats and report were distributed to Board members. Stats were down a bit in February due to the library being closed for three days due to inclement weather, as well as one holiday.

BUILDING UPDATE: Our architect has been selected – Scott Edwards & Associates. We have entered into a bridge contract with our architect, not to exceed \$30,000. This bridge contract will include meetings with city and library staff, a community meeting, and a historical review, along with working on the CMCG process. Our architect will meet with the City Commission, the City's exec team and the library board in early April. It will basically get us ready to go if the bond passes in May. We are interviewing candidates for our project manager. Once a project manager is selected, we will enter into a bridge contract with them as well. Maureen is also working on getting a building committee together. This committee will consist of two staff, one library board member, one city staff person, one community member, and the project manager. The ballots will be mailed on May 1st, with the election date of May 20. Lynda Orzen is chairing the PAC (political action committee). They will be sponsoring a message in the voter's pamphlet. The Library Foundation is also sponsoring a message. There is also a Facebook page – OC Backs the Carnegie – if anyone is interested.

COMMUNICATIONS: None

FUTURE AGENDA ITEMS: to confirm the building committee; to meet the architect and project manager

ADJOURNMENT: Lara Ingham adjourned the meeting at 5:59 pm.

NEXT REGULAR MEETING: The next regular meeting will be held on April 9, 2014 at 5:00 pm at City Hall.