

Oregon City Civic Improvement Trust

Minutes for April 4, 2013

Mayor Doug Neeley, Chair of the OCCIT called the meeting to order at 5:34 pm. Introductions were made, roll was called and a quorum was established.

Attendance:

Present: Jaime McKenzie, William Gifford, Anthony Moore, Jan Croeni, Commissioner Rocky Smith, Commissioner Betty Mumm, Commissioner Carol Pauli and Mayor Doug Neeley

Absent: Commissioner Kathy Roth

Staff: Michele Beneville

Others: 21

Approval of Minutes:

The minutes from October 10, 2012 joint work session with the Metro Enhancement Committee were presented for approval. The approval of minutes passed with approval from all, except Commissioner Mumm who abstained. Minutes from the 4/2/2012 grant meeting were approved on 10/10/2012.

Report out on OCCIT Grant Ranking:

Mayor Neeley explained that the ranking philosophy of grant projects has changed since last year after discussions at the October 2012 work session. The committee submitted rankings for the projects prior to the meeting and each member ranked projects from 1 to 8, with a 1 being the project that they scored the highest.

Exit Reports:

Mayor Neeley asked if there were any past projects that didn't submit an exit report. For the 2012-13 grant year we didn't receive report from the Teddy Bear parade. This project is not requesting grant funds this year.

Conflicts of Interest:

The mayor explained two kinds of conflict of interest: a) receives compensation; b) an individual sits on a board with interest. Trustees declared any direct or indirect conflicts of interest:

- Doug Neeley— Member on Clackamas County Historical Society, a member of the Peace Corps for three years, on the board of trustees for the McLoughlin Memorial Association, and a business member of the Oregon City Chamber of Commerce.
- Rocky Smith—teacher at Oregon City High School

- Carol Pauli—business member of the Oregon City Chamber of Commerce and City Commission representative on the board of Main Street Oregon City
- William Gifford—business member and on the government and economic affairs committee for the Oregon City Chamber of Commerce.
- Betty Mumm—member of the Clackamas County Historical Society

Discuss and Review Grants:

Applicants for each of the eight grant applications came forward to provide a summary of their projects and answer any questions from the committee. There is \$60,000 available to fund projects. Representatives were as follows:

- Clackamas County Historical Society – Roxandra Pennington and Terry Judkins
- Committee for Museum of the Peace Corps Experience – Nicole Dino, Ron Meyers and Bill Shaphir. These are board members are representing Martin Kaplan, the grant applicant and president of the committee, who is teaching a class at CCC tonight.
- Main Street Oregon City – Ethan Erickson and Elizabeth Fowler
- McLoughlin Memorial Association – Denyse McGriff and Mike Jarrett
- Oregon City Chamber of Commerce – Karin Morey
- Oregon City High School Band and Flag Team – Michelle Rizzo
- Trick 'n Racy Cars – Jim Estes and Mike Simms
- We Love Clean Rivers – Sam Drevo

Following the applicants' presentations Mayor Neeley called for a recess from 7:40 to 7:50 pm. At this time the grant review committee was able to re-score their rankings based the presentations, should they choose. Following the recess the ranking of projects is as follows:

#	Grantee	Requests	Jaime	William	Anthony	Jan	Rocky	Betty	Carol	Doug	Avg
5	OC Chamber of Commerce	\$6,500	4	1	4	3	1	1	2	1	2.13
7	Trick 'n Racy Car Club	\$5,000	1	2	2	6	4	3	5	5	3.50
3	Main Street Oregon City	\$14,500	5	3	6	2	6	4	3	2	3.88
4	McLoughlin Memorial Association	\$1,390	2	4	7	5	2	2	6	3	3.88
6	OCHS Band and Flag Team	\$1,500	3	5	3	4	3	5	4	6	4.13
1	Clackamas County Historical Society	\$12,750	6	7	5	1	5	6	1	4	4.38
8	We Love Clean Rivers	\$28,500	7	6	1	7	7	8	8	8	6.50

2	Committee for a Museum of the Peace Corps Experience	\$16,000	8	8	8	8	8	7	7	7	7.63
	Totals	\$86,140									

Tentative Grant Award Allocations:

The committee then began discussion of the funding the \$60,000 available by listing full funding for each project as follows:

#	Grantee	Requests	Running Total	Tentative Award	% Allocated
5	OC Chamber of Commerce	\$6,500	\$6,500	\$6,500	100%
7	Trick 'n Racy Car Club	\$5,000	\$11,500	\$5,000	100%
3	Main Street Oregon City	\$14,500	\$26,000	\$14,500	100%
4	McLoughlin Memorial Association	\$1,390	\$27,390	\$1,390	100%
6	OCHS Band and Flag Team	\$1,500	\$28,890	\$1,500	100%
1	Clackamas County Historical Society	\$12,750	\$41,640	\$12,750	100%
8	We Love Clean Rivers	\$28,500	\$70,140	\$28,500	100%
2	Committee for a Museum of the Peace Corps Experience	\$16,000	\$86,140	\$16,000	100%
	Totals	\$86,140			

The Mayor proposed that the committee ask if projects could reduce their funding in order to provide some funding for We Love Clean Rivers. Main Street Oregon City was asked to the presenter's desk and asked if they could take a \$2000 reduction from their grant request. Ms. Fowler commented that while everyone is grateful for any funding they receive through OCCIT, she hoped that the committee would stick to the process and ranking system. She stated the project proposed for the First City Celebration would not be the caliber if reduced by \$2,000, and therefore would decline the requested reduction.

After further discussion, funding for the We Love Clean Rivers project was pulled from the tentative awards based on the following motion made by Betty Mumm, seconded by Carol Pauli. The motion – Recommend to the City Commission to include the We Love Clean Rivers feasibility study to be included in the Master and Visioning Plan for the Willamette Falls Legacy Project, and removed from this granting process.

The vote:

- Jaime McKenzie—Yes
- Rocky Smith—Yes
- Jan Croeni—Yes

- William Gifford—Yes
- Anthony Moore—Yes
- Carol Pauli—Yes
- Betty Mumm—Yes
- Doug Neeley—Yes

Motion passed unanimously.

The City Commission will report out at the next City Commission meeting that the We Love Clean Rivers whitewater feasibility study project will be a partner in the visioning process.

Final Grant Award Allocations:

By removing the We Love Clean Rivers project from the grant award process (by showing \$0.00), the following final awards in the amount of \$57,640 were motioned by Rocky Smith and seconded by William Gifford:

#	Grantee	Requests	Running Total	Final Award	% Allocated
5	OC Chamber of Commerce	\$6,500	\$6,500	\$6,500	100%
7	Trick 'n Racy Car Club	\$5,000	\$11,500	\$5,000	100%
3	Main Street Oregon City	\$14,500	\$26,000	\$14,500	100%
4	McLoughlin Memorial Association	\$1,390	\$27,390	\$1,390	100%
6	OCHS Band and Flag Team	\$1,500	\$28,890	\$1,500	100%
1	Clackamas County Historical Society	\$12,750	\$41,640	\$12,750	100%
8	We Love Clean Rivers	\$28,500	\$41,640	\$0	0%
2	Committee for a Museum of the Peace Corps Experience	\$16,000	\$57,640	\$16,000	100%
	Totals	\$86,140		\$57,640	

The vote was as follows:

- Betty Mumm—Yes
- Jan Croeni—Yes
- Anthony Moore—Yes
- Jaime McKenzie—Yes
- Rocky Smith—Yes
- Carol Pauli—Yes
- William Gifford—Yes
- Doug Neeley—Yes

Motion passed unanimously.

Discussion Items:

Administrative Policy 2-11 is a policy for City committees, including the OCCIT, to report out to the City Commission at a Commission meeting. Since the OCCIT meetings are only available on the City website and not televised, the group unanimously approved to have staff report to the City Commission at a future meeting, with an emphasis that the We Love Clean Rivers project be part of the visioning process for the Falls project.

Rocky requested that it be a requirement of the OCCIT grant application that reoccurring projects ask for reduced amounts each year. A motion was made by Carol Pauli and seconded by Rocky Smith that reoccurring grant requests for the same project will only be awarded a lower amount than the previous year or will not be awarded a higher amount than the previous year, and that this requirement be reviewed by the City attorney to make sure there is no conflict with the Declaration of Trust papers establishing the OCCIT.

The vote:

- William Gifford—Yes
- Carol Pauli—Yes
- Betty Mumm—Yes
- Anthony Moore—No
- Rocky Smith—Yes
- Jan Croeni—Yes
- Jaime McKenzie—Yes
- Doug Neeley—Yes

Approved 7 - 1.

Next Meeting Dates:

The next grant award meeting date will be in either the third week of March 2014 or first week of April 2014 and be set by staff. Notification will be sent to committee members via email.

Meeting was adjourned at 8:16 p.m.

Written Minutes Respectfully Submitted by Michele Beneville. Video of the meeting can be found at http://oregon-city.granicus.com/MediaPlayer.php?view_id=2&clip_id=1065