



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

Wednesday, November 20, 2019

7:00 PM

Commission Chambers

1. **Convene Regular Meeting and Roll Call**
2. **Flag Salute**
3. **Ceremonies, Proclamations, and Presentations**
 - 3a. [19-659](#) Proclamation Declaring November 24 - 30, 2019 as Oregon City Buy Local Week and Saturday, November 30, 2019 as Oregon City Buy Local, Small Business Saturday
Attachments: [Proclamation](#)
[Small Business Fact Sheet](#)
 - 3b. [19-654](#) Natural Resources Committee Annual Update
Sponsors: Community Development Director Laura Terway
4. **Citizen Comments**

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.
5. **Adoption of the Agenda**
6. **Public Hearings**
 - 6a. [PC 19-125](#) 1st Reading of Ordinance No. 19-1018, Annexation, Zone Change, 7-Lot Subdivision and Minor Variance Request for 14576 S. Maplelane Road (GLUA 19-00021)
Sponsors: Community Development Director Laura Terway
Attachments: [Staff Report](#)
[Ordinance No. 19-1018](#)
[Exhibit 1: Legal Description and Map of Proposed Annexation](#)
[Exhibit 2: Findings and Conditions of Approval](#)
[Exhibit 3: Vicinity Map](#)
[Exhibit 4: Application Submittal 6.25.2019](#)
[Exhibit 5: Revised Preliminary Plan 10.1.2019](#)

[Exhibit 6: Application Revised - Minor Variance Addendum Submittal 10.1.2019](#)

[Exhibit 7: Agency Comments](#)

[Exhibit 8: Applicant's Second 120-Day Extension Email](#)

[Exhibit 9: Applicant's First 120-Day Extension Email](#)

[Exhibit 10: Public Notices](#)

[Exhibit 11: DLCD PAPA Confirmation](#)

7. General Business

- 7a. [19-638](#) Second Reading of Ordinance No. 19-1011, Adding Chapter 8.26 Business Food Waste Requirements to the Oregon City Municipal Code

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Ordinance No. 19-1011](#)

[Appendix A- Oregon City Garbage Support Letter](#)

[Appendix B- Metro Funding Letter](#)

[Appendix C- Waste Shed Funding](#)

[Appendix D- Oregon City Business Cost Rates](#)

[Appendix E- Rate Fact Sheet](#)

[Appendix F- Information Package](#)

- 7b. [19-639](#) Request to Change the System Development Charge (SDC) Discount Area Boundary

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Request - Boundary Change](#)

[Elevate Discount Zone Map](#)

[Elevate Discount 3D-2](#)

[Proposed Properties](#)

[Discount Zone Extension include 615 and neighbors](#)

[Elevate Patio Today](#)

[Elevate Patio Scene](#)

[Resolution 18-05 \(2\)](#)

[DOCA Support](#)

[Chamber Support](#)

[Business Alliance Support](#)

[Coin Toss Support](#)

[Hive Support](#)

[Riverview Professional Center Support](#)

[Willamette Capital Investment and Viking Management Group Support](#)

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

- 8a.** [19-656](#) Memorandum of Understanding Between the Downtown Oregon City Association and the City of Oregon City for Monetary Contribution
- Sponsors:** City Manager Tony Konkol
- Attachments:** [Staff Report](#)
- [Memorandum of Understanding](#)
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- 8b.** [19-657](#) Personal Services Agreement with the Downtown Oregon City Association for Oregon City Elevator Kiosk Staffing
- Sponsors:** City Manager Tony Konkol
- Attachments:** [Staff Report](#)
- [Personal Services Agreement](#)
- [Exhibit A: Scope of Work](#)
- [Exhibit B: Standard Terms and Conditions](#)
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- 8c.** [19-630](#) Appointment of Representatives to Library District Task Force Series of Meetings
- Sponsors:** Library Director Maureen Cole
- Attachments:** [Staff Report](#)
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- 8d.** [19-649](#) Contract with Workplace Resource of Oregon for Furniture Purchase for the Police and Municipal Courts Building
- Sponsors:** Police Chief and Public Safety Director James Band
- Attachments:** [Staff Report](#)
- [Contract](#)
- [Terms and Conditions](#)
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- 8e.** [19-622](#) Resolution No. 19-36, Accepting Public Right-of-Way Dedication at 14285 Holcomb Blvd and 14273 Holcomb Blvd
- Sponsors:** Public Works Director John Lewis
- Attachments:** [Staff Report](#)
- [Resolution No. 19-36](#)
- [Exhibit A: Old Plat 2005-124](#)
- [Exhibit B: Plat 4576 Hillock Heights 2019](#)
- [Area Map](#)
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- 8f.** [19-632](#) OLCC: Liquor License Application - Off-Premises with Fuel Pumps, Applying as a Corporation, SB Oil Corp. (dba Holcomb Market), 13927 S. Holcomb Blvd
- Sponsors:** Police Chief and Public Safety Director James Band
- Attachments:** [Staff Report](#)

[Liquor License Application](#)

- 8g. [19-658](#) Minutes of the September 4, 2019 Joint Work Session with the Parks and Recreation Advisory Committee

Sponsors: City Recorder Kattie Riggs

Attachments: [Minutes of 9/04/2019](#)

- 8h. [19-655](#) Minutes of the September 4, 2019 Regular Meeting

Sponsors: City Recorder Kattie Riggs

Attachments: [Minutes of 8/21/2019](#)

9. **Communications**

a. **City Manager**

b. **Commission**

c. **Mayor**

10. **Adjournment**

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.

City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.