



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda City Commission

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Wednesday, August 7, 2019

7:00 PM

Commission Chambers

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REVISED

### **6:00 PM - EXECUTIVE SESSION OF THE CITY COMMISSION**

*Executive Session to be held in the Clackamas River Conference room at City Hall beginning at 6:00 PM.*

*Pursuant to ORS 192.660(2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations.*

*Pursuant to ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

### **7:00 PM - REGULAR MEETING OF THE CITY COMMISSION**

#### **1. Convene Regular Meeting and Roll Call**

#### **2. Flag Salute**

#### **3. Ceremonies, Proclamations, and Presentations**

##### **3a. [19-464](#) Mayoral Appointments to City Boards and Commissions**

**Attachments:** [Mayoral Appointment](#)

#### **4. Citizen Comments**

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.*

#### **5. Adoption of the Agenda**

#### **6. Public Hearings**

##### **6a. [19-459](#) Resolution No. 19-13, Modification of Planning Division Fee Schedule**

**Sponsors:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[Resolution No. 19-13](#)

[Exhibit A: Revised Fee Schedule](#)

[Proposed Fee Sheet Redlines](#)

[Changes Since Last Hearing](#)

[Fee Explanation](#)

[Staff Memo](#)

[Assistant City Attorney Memo](#)

[Existing Planning Fees](#)

[Written Comments as of 7.31.19](#)

**6b.**     [PC 19-078](#)     Resolution No. 19-27, Adopting Changes to the Historic Review Board Policies

**Sponsors:**     Community Development Director Laura Terway

**Attachments:**   [Staff Report](#)

[Resolution No. 19-27](#)

[Exhibit A - Proposed Historic Review Board Policies Changes - No Redlines Version](#)

[Redlines Version - Proposed Historic Review Board Policies Changes](#)

[Oregon State Historic Preservation Office \(SHPO\) Comments](#)

[Historic Review Board Policies Webpage Link](#)

[Community Input Summary Memo and Recommendations](#)

[Full Survey Results](#)

[Supplemental Survey Responses](#)

[Photos of Poster Comments](#)

[Public Comment 1](#)

[Public Comment 2](#)

[Public Comment 3](#)

[Public Comment 4](#)

[Public Comment 5](#)

[Hyperlink: Canemah National Register Nomination](#)

[Background Material: Sample Guidelines for Solar Systems from NAPC](#)

[Background Material: Preservation Leadership Forum article - Solar Panels](#)

[Background Material: City Lab Article on Solar Panels](#)

[Background material: Hyperlink: NPS Guidance on Solar Panels](#)

[Background material: Guidance from NPS on historic window replacement](#)

[Background material: Hyperlink: Replacement Windows that meet the Standards \(NPS\)](#)

[Background material: Hyperlink: NPS Guidance on substitute materials](#)

[Background material: Hyperlink: This Old House article on fiberglass windows](#)

[Background material: Hyperlink: This Old House article on composite decking](#)

**6c.**     [PC 19-077](#)     First Reading of Ordinance No. 19-1009, Amending the Oregon City

## Municipal Code Chapter 17.40 Historic Overlay District

**Sponsors:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[Ordinance No. 19-1009](#)

[Exhibit A. Amendment to Municipal Code Chapter 17.40](#)

[Exhibit B. Staff Report and Recommendation](#)

[Exhibit B. Public Comment](#)

[Memo to City Commission](#)

[Maps of Areas Affected](#)

[Historic Review Board Policies Webpage Link](#)

[Oregon State Historic Preservation Office \(SHPO\) Comments](#)

## 7. General Business

- 7a. [19-456](#) First Reading of Ordinance No. 19-1011, Business Food Waste Requirements

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Ordinance No. 19-1011](#)

[Related Materials](#)

- 7b. [19-463](#) First Reading of Ordinance No. 19-1012, 20-mph Speed Limit Policy in the Canemah Neighborhood

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Ordinance No. 19-1012](#)

[Exhibit A: Map of Area](#)

[Canemah Neighborhood Association Support of Family Friendly Streets](#)

- 7c. [19-460](#) Resolution No. 19-29, Revocable Long-Term Obstruction in the Right-of-Way at 302 3rd Avenue

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Resolution No. 19-29](#)

[Photo Exhibits](#)

[Motion Made by TAC 9-19-18](#)

[John Replinger Recommendation MUTCD](#)

[McLoughlin to Canemah Trail Drawing Excerpt](#)

[Planning Memo](#)

[Citizen Comments Received From 7/17/2019 City Commission Meeting](#)

## 8. Consent Agenda

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

- 8a. [19-457](#) Resolution No. 19-28, Replacing Resolution No. 19-07 Adjusting Alarm System User Permit Fees to Become More Consistent within the Region

**Sponsors:** Police Chief and Public Safety Director James Band

**Attachments:** [Staff Report](#)

[Resolution 19-28](#)

[Exhibit A - Oregon City Fee and Fine Schedule](#)

[Fee and Fine Schedule - Regional Comparison](#)

- 8b. [19-454](#) Municipal Court Judge Employment Agreement

**Sponsors:** Human Resources Director Patrick Foiles

**Attachments:** [Staff Report](#)

[Employment Agreement](#)

- 8c. [19-461](#) Minutes of the May 15, 2019 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 5/15/2019](#)

- 8d. [19-462](#) Minutes of the May 15, 2019 Work Session

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 5/15/2019](#)

## 9. Communications

### a. City Manager

### b. Commission

### c. Mayor

## 10. Adjournment

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*