



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda City Commission

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Wednesday, June 5, 2019

7:00 PM

Commission Chambers

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### **6:45 PM - EXECUTIVE SESSION OF THE CITY COMMISSION**

*Executive Session to be held in the Clackamas River Conference room at City Hall beginning at 6:45 p.m.*

*Pursuant to ORS 192.660(2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations.*

### **7:00 PM - REGULAR MEETING OF THE CITY COMMISSION**

1. **Convene Regular Meeting and Roll Call**
2. **Flag Salute**
3. **Ceremonies, Proclamations, and Presentations**
- 3a. [19-343](#) 2020 Census Update by Sarah Bushore, Partnership Specialist Under the US Census Bureau  
**Attachments:** [Staff Report](#)  
[PowerPoint Presentation](#)
- 3b. [19-338](#) Enterprise Resource Planning System Implementation  
**Sponsors:** Finance Director Wyatt Parno  
**Attachments:** [Staff Report](#)  
[PowerPoint Presentation](#)  
[Project Team Diagram](#)  
[Implementation Schedule](#)
4. **Citizen Comments**  

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.*
5. **Adoption of the Agenda**
6. **Public Hearings**

**6a.**     [PC 19-051](#)     Development Code Amendments Including Equitable Housing (Planning File LEG 18-00001)

**Sponsors:**     Community Development Director Laura Terway

**Attachments:**     [Staff Report](#)

[Recommended Findings dated 5.28.19](#)

[Proposed Code Amendments Clean Version 06.05.2019](#)

[Proposed Code Amendments Redline Version 06.05.2019](#)

[Summary of City Commission Direction Significant Code Amendments 5.23.2019](#)

[Detailed Summary of Code Amendments for 06.05.2019](#)

[High Level Summary of Draft Amendments 06.05.2019](#)

[Updated Issue Summary Matrix and All Public Comments 6.5.2019](#)

[Equitable Housing Project Advisory Team \(PAT\) Recommendation](#)

[Public Workshop Summary, May 15, 2018](#)

[Open Houses #1-3](#)

[Surveys](#)

[Project Advisory Team and Technical Advisory Team Summaries](#)

[Parking Alternatives Memo, JET Planning](#)

**7.        General Business**

**7a.**     [19-341](#)     Buena Vista Civic Club Building Historic Designation

**Sponsors:**     Community Services Director Phil Lewis

**Attachments:**     [Staff Report](#)

[Buena Vista Designation Memo](#)

[Letter to SHPO](#)

[SHPO Response Letter](#)

[Preparing National Register Nominations in Oregon](#)

[Building Official Letter](#)

**8.        Consent Agenda**

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

**8a.**     [19-324](#)     Contract with Canby Excavating, Inc. for the Construction of the Meyers Road Extension Project (CI 17-001)

**Sponsors:**     Public Works Director John Lewis

**Attachments:**     [Staff Report](#)

[Contract Agreement](#)

[Recommendation to Award](#)

[Meyers Road Bid Tabulation](#)

[Meyers Road Plans Map](#)

- 8b.**     [19-330](#)     Amendment No. 1 to Intergovernmental Agreement with the Oregon Department of Transportation for the Meyers Road Extension Project
- Sponsors:**     Public Works Director John Lewis
- Attachments:**     [Staff Report](#)
- [Amendment No. 1 to IGA No. 32146](#)
- [Original IGA No. 32146](#)
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- 8c.**     [19-337](#)     Resolution No. 19-14, Authorizing Acquisition of Property and Property Interests Through Eminent Domain Related to the Construction of the Molalla Avenue Streetscape Project
- Sponsors:**     Public Works Director John Lewis
- Attachments:**     [Staff Report](#)
- [Resolution No. 19-14](#)
- [Exhibit 1 Property Acquisition Maps](#)
- [Exhibit 2 Property Acquisition Summary](#)
- [Exhibit 3 Susnjara Property](#)
- [Exhibit 4 Susnjara Property](#)
- [Exhibit 5 SMB Holdings, LLC Property](#)
- [Exhibit 6 Holland Property](#)
- [Exhibit 7 Amato Property](#)
- [Exhibit 8 Fox Property](#)
- [Exhibit 9 SOJ Property](#)
- [Exhibit 10 FMK Property](#)
- [Exhibit 11 Citizens Bank Property](#)
- [Exhibit 12 Hefenider Property](#)
- [Exhibit 13 Loftesness Property](#)
- [Exhibit 14 Luu Quyen Do Property](#)
- [Exhibit 15 Crone Property](#)
- [Exhibit 16 Tadrous Property](#)
- [Exhibit 17 Rupae Property](#)
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- 8d.**     [19-334](#)     Permanent Public Utility (Water and Sewer) and Access Easement for Utilities Associated with the Peter Skene Way Sanitary Sewer Project (CI 17-004)
- Sponsors:**     Public Works Director John Lewis
- Attachments:**     [Staff Report](#)
- [Permanent Public Utility and Access Easements](#)
- [Location Map](#)
- [Letter of Understanding](#)
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- 8e.**     [19-301](#)     Public Improvement Contract with Blackline, Inc. for the 2019 Preventive

## Pavement Maintenance Type II Slurry Seal Project

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Contract Agreement](#)

[Bid Tabulation](#)

[Project Maps](#)

- 8f. [19-340](#) Public Improvement Contract with Intermountain Slurry Seal, Inc. for the 2019 Preventive Pavement Maintenance Chip Seal Project

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Contract Agreement](#)

[Proposal and Construction Contract](#)

[PMUF - 2019 Chip Seal Project Map](#)

- 8g. [19-342](#) Parks & Recreation Advisory Committee (PRAC) Bylaws Update

**Sponsors:** Community Services Director Phil Lewis

**Attachments:** [Staff Report](#)

[PRAC Bylaws - Redline Version](#)

[PRAC Bylaws - Clean Version](#)

- 8h. [19-345](#) Resolution No. 19-15, Amending Commission Policy 1-1, Commission Meetings

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Staff Report](#)

[Resolution No. 19-15](#)

[Exhibit A: Final Commission Policy 1-1 \(Clean Version\)](#)

[DRAFT Commission Policy 1-1 \(Redlined Version\)](#)

[Original Commission Policy 1-1 Adopted in 1999](#)

- 8i. [19-344](#) Resolution No. 19-16, Amending Commission Policy 1-3, Public Meetings

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Staff Report](#)

[Resolution No. 19-16](#)

[Exhibit A: Final Commission Policy 1-3 \(Clean Version\)](#)

[DRAFT Commission Policy 1-3 \(Redlined Version\)](#)

[Original Commission Policy 1-3 Adopted in 1997](#)

- 8j. [19-289](#) First Amendment to a Personal Services Agreement with the Friends of Willamette Falls Media Center

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Staff Report](#)

[1st Amendment to Personal Services Agreement](#)

[Original Personal Services Agreement](#)**8k.     [19-309](#)           Minutes of the April 3, 2019 Regular Meeting**

**Sponsors:**       City Recorder Kattie Riggs

**Attachments:**   [Minutes of 4/03/2019](#)

**9.       Communications****a.       City Manager****b.       Commission****c.       Mayor****10.     Adjournment**

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*