



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda City Commission

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Wednesday, May 1, 2019

7:00 PM

Commission Chambers

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### **6:00 PM - EXECUTIVE SESSION OF THE CITY COMMISSION**

*Executive Session will be held in the Clackamas River Conference room at City Hall beginning at 6:00 p.m.*

*Pursuant to ORS 192.660(2)(e): To conduct deliberations with persons designated by the governing body to negotiate real property transactions.*

*Pursuant to ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

### **7:00 PM - REGULAR MEETING OF THE CITY COMMISSION**

#### **1. Convene Regular Meeting and Roll Call**

#### **2. Flag Salute**

#### **3. Ceremonies, Proclamations**

##### **3a. [19-251](#) Proclamation for Historic Preservation Month and Presentation of Award**

**Sponsors:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[Historic Preservation Month Proclamation](#)

#### **4. Citizen Comments**

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.*

#### **5. Adoption of the Agenda**

#### **6. Public Hearings**

##### **6a. [PC 19-041](#) Development Code Amendments Including Equitable Housing (Planning File LEG 18-00001)**

**Sponsors:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[Summary of Direction on Significant Code Amendments to Date](#)  
[Memo Regarding Shelter Definitions](#)  
[Items for City Commission Direction](#)  
[Clean Draft Code Amendments dated 11.26.18](#)  
[Redlined Draft Code Amendments dated 11.26.18](#)  
[Updated Public Comment and Issue Summary Matrix 4.23.2019](#)  
[Staff Report with Findings for Legislative File LEG 18-00001](#)  
[High Level Summary of Draft Amendments](#)  
[Detailed Summary of Code Amendments](#)  
[Policy Advisement Memorandum from the Planning Commission](#)  
[Equitable Housing Project Advisory Team \(PAT\) Recommendation](#)  
[Public Workshop Summary, May 15, 2018](#)  
[Open Houses #1-3](#)  
[Surveys](#)  
[Project Advisory Team and Technical Advisory Team Summaries](#)  
[Parking Alternatives Memo, JET Planning](#)  
[Replinger and Associates Memorandum on Transportation Impacts, August 3, 2018](#)  
[Wallace Engineering Memorandum on Utility Impacts, August 8, 2018](#)  
[Public Comments as of 4.23.2019](#)  
[Public Comments and Issue Summary Matrix 4.23.2019](#)

## 7. General Business

- 7a. [19-278](#) Resolution No. 19-07, Adjusting Alarm System User Permit Fees to Become More Consistent within the Region

**Sponsors:** Police Chief and Public Safety Director James Band

**Attachments:** [Staff Report](#)

[Resolution No. 19-07](#)

[Exhibit A - Oregon City Fee and Fine Schedule](#)

[Fee and Fine Schedule - Regional Comparison](#)

- 7b. [19-277](#) Buena Vista Club House

**Sponsors:** Community Services Director Phil Lewis

**Attachments:** [Staff Report](#)

[Work Plan - Friends of BV Club House](#)

[Multiphase Electric Estimate](#)

## 8. Consent Agenda

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

- 8a. [19-276](#) Resolution No. 19-11, Approving the Fourth Amendment to the City Commission Rules of Procedure  
**Sponsors:** City Recorder Kattie Riggs  
**Attachments:** [Staff Report](#)  
[Resolution No. 19-11, Commission Rules of Procedure](#)  
[Redlined Version](#)
- 8b. [19-252](#) Resolution No. 19-10, Adopting Updated Public Works Water Distribution System Design Standards  
**Sponsors:** Public Works Director John Lewis  
**Attachments:** [Staff Report](#)  
[Resolution No. 19-10](#)  
[Exhibit A: 2019 Water Distribution System Design Standards](#)
- 8c. [19-224](#) Personal Services Agreement Amendment No. 2 with C&R Reforestation for the Landscape Maintenance Services for the Stormwater Division of Public Works  
**Sponsors:** Public Works Director John Lewis  
**Attachments:** [Staff Report](#)  
[Amendment No. 2](#)  
[Amendment No. 1](#)  
[Original Contract](#)  
[2019 Amendment Oregon City Landscaping Specifications Table](#)
- 8d. [19-225](#) Personal Services Agreement Amendment No. 2 with DeSantis Landscapes, Inc. for the Landscape Maintenance Services for the Street Division of Public Works  
**Sponsors:** Public Works Director John Lewis  
**Attachments:** [Staff Report](#)  
[Amendment No. 2](#)  
[Amendment No. 1](#)  
[Original Contract](#)  
[2019 Amendment Oregon City Landscaping Specifications Table](#)
- 8e. [19-226](#) Personal Services Agreement Amendment No.2 with DeSantis Landscapes, Inc. for the Landscape Maintenance Services for the Water Division of Public Works  
**Sponsors:** Public Works Director John Lewis  
**Attachments:** [Staff Report](#)  
[Amendment No. 2](#)  
[Amendment No. 1](#)  
[Original Contract](#)  
[2019 Amendment Oregon City Landscaping Specifications Table](#)

- 8f. [19-232](#) Personal Services Agreement Amendment No.2 with DeSantis Landscapes, Inc. for the Landscape Maintenance Services of Urban Renewal Properties

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Amendment No. 2](#)

[Amendment No. 1](#)

[Original Contract](#)

[2019 Amendment Oregon City Landscaping Specifications Table](#)

- 8g. [19-279](#) Minutes of the March 6, 2019 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 3/06/2019](#)

## 9. Communications

### a. City Manager

### b. Commission

### c. Mayor

## 10. Adjournment

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*