



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

Friday, February 1, 2019

4:00 PM

Willamette Falls Community Center
519 15th Street, Oregon City, OR

City Commission Retreat - Feb. 1 - 2, 2019 - REVISED AGENDA

4:00 p.m. - Friday, February 1, 2019

1. **Convene Retreat and Roll Call - Mayor Dan Holladay**
2. **Introductions and Communication Styles Icebreaker - Facilitator, Nancy Ahern, Agreement Dynamics, Inc.**
3. **Background for 2019 - 21 Goal Setting**
 - 3a. [19-094](#) Retreat Participation Guidelines - Facilitator, Nancy Ahern
 - 3b. [19-095](#) 2018 Accomplishments - City Manager, Tony Konkol
Attachments: [2018 Accomplishments](#)
 - 3c. [19-096](#) Review and Discussion of Best Practices for an Elected Governing Commission - Facilitator, Nancy Ahern
Attachments: [Roles and Responsibilities](#)
[Best Practices for Elected Officials](#)
[City Commission Rules of Procedure](#)
[City Commission Policies](#)
 - 3d. [19-098](#) City Commission Ground Rules - Facilitator, Nancy Ahern
Attachments: [Ground Rules Identified by the 2013 City Commission](#)
 - 3e. [19-097](#) Summary of Feedback from Facilitator's Meeting with Commissioners - Facilitator, Nancy Ahern
4. **City Recorder's Office - Kattie Riggs, City Recorder**
 - 4a. [19-052](#) Electronic Records Management - Information Governance (Goal 4)
Attachments: [Staff Report](#)
5. **Human Resources Department - Patrick Foiles, Human Resources Director**
6. **Library Department - Maureen Cole, Library Director**

- 6a. [19-065](#) Oregon City Library Continuous Public Participation (Goal 4)

Attachments: [Staff Report](#)

7. Break

8. Community Services Department - Phil Lewis, Community Services Director

- 8a. [19-087](#) Parks Deferred Maintenance (Goal 2)

Attachments: [Staff Report](#)

- 8b. [19-088](#) Clackamette Park Master Plan (Goal 3)

Attachments: [Staff Report](#)

- 8c. [19-090](#) Ermatinger House (Goal 3)

Attachments: [Staff Report](#)

- 8d. [19-089](#) Parks and Recreation Master Plan (Goal 5)

Attachments: [Staff Report](#)

9. Police Department - Jim Band, Chief of Police

- 9a. [19-085](#) Community Members Experiencing Homelessness (Goal 3)

Attachments: [Staff Report](#)

- 9b. [19-084](#) Police and Court Facility (Goal 2)

Attachments: [Staff Report](#)

10. Citizen Comments

Citizens will be allowed up to 3 minutes to present information relevant to topics being discussed on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. Please begin your comments by stating your name and city of residence for the record.

Recess until Saturday Morning

8:30 a.m. - Saturday, February 2, 2019

- 11. Reconvene Retreat and Roll Call - Mayor Dan Holladay**

- 12. Ice Breaker led by Facilitator Nancy Ahern**

- 13. Finance Department - Wyatt Parno, Finance Director**

- 14. Economic Development Department - Tony Konkol, City Manager**

- 14a. [19-058](#) The Cove Project (Goal 1)
Attachments: [Staff Report](#)
- 14b. [19-059](#) Economic Development - Tourism Plan (Goal 1)
Attachments: [Staff Report](#)
- 14c. [19-060](#) Beavercreek Employment Area (Goal 1)
Attachments: [Staff Report](#)
- 14d. [19-061](#) City-wide Economic Development Plan (Goal 1)
Attachments: [Staff Report](#)
- 14e. [19-099](#) Economic Development - Urban Renewal District (Goal 1)
Attachments: [Staff Report](#)
15. **Break**
16. **Public Works Department - John Lewis, Public Works Director**
- 16a. [19-055](#) Public Work Operations Center (Goal 2)
Attachments: [Staff Report](#)
[Architect \(DECA\) Building Recommendation Letter](#)
[Site Space Needs & Concept Package](#)
- 16b. [19-103](#) Public Works Department - Meyers Road and Molalla Avenue projects (Goal 2)
Attachments: [Staff Report](#)
- 16c. [19-102](#) Stormwater Master Plan (Goal 5)
Attachments: [Staff Report](#)
- 16d. [19-057](#) Deferred Water Infrastructure (Goal 5)
Attachments: [Staff Report](#)
- 16e. [19-056](#) Beavercreek Road Concept Plan Area (Goal 2)
Attachments: [Staff Report](#)
- 16f. [19-054](#) Railroad Quiet Zone (Goal 1)
Attachments: [Staff Report](#)
[Preliminary Engineering Agreement with UPRR](#)
[Wiser PSA - Executed](#)
[10th and RR Crossing Graphic](#)
[11th and RR Crossing Graphic](#)

17. Community Development Department - Laura Terway, Community Development Director

- 17a. [19-079](#) Construction Excise Tax (Goal 3)

Attachments: [Staff Report](#)

- 17b. [19-080](#) Willamette Falls Legacy Project (Goal 1)

Attachments: [Staff Report](#)

- 17c. [19-081](#) Comprehensive Plan Update (Goal 4)

Attachments: [Staff Report](#)

- 17d. [19-082](#) Planning Commission and Natural Resources Committee Requests

Attachments: [Staff Report](#)

[Memorandum on PC and NRC Requests to the City Commission for the 2019-2021 Biennium](#)

[Exhibit A1: General Planning Commission Request](#)

[Exhibit 1B: Affordable Housing Planning Commission Request](#)

[Exhibit B: Natural Resources Committee Request](#)

18. City Manager

- 18a. [19-062](#) Information Technology (Goal 2)

Attachments: [Staff Report](#)

- 18b. [19-063](#) Potential Full Time Staffing Adjustments

Attachments: [Staff Report](#)

19. Citizen Comments

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20. Commission Discussion led by Mayor Dan Holladay

- 20a. [19-091](#) Commission Appointments for 2019

Attachments: [Staff Report](#)

[Commission Appointments for 2019](#)

[Details Regarding Committees](#)

- 20b. [19-109](#) Process for Appointing Commission Position No. 2

Attachments: [Staff Report](#)

21. Additional Items - Prioritization

21a. [19-093](#) Priorities Raised by One or More Commissioners:

Attachments: [Staff Report](#)

22. Finalize Goals and Priorities**23. Final Comments****24. Adjournment**

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Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

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