



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

*Dan Holladay, Mayor
Renate Mengelberg, Commission President
Brian Shaw, Nancy Ide, Frank O'Donnell*

Wednesday, August 15, 2018

7:00 PM

Commission Chambers

REVISED

1. Convene Regular Meeting and Roll Call

2. Flag Salute

3. Ceremonies, Proclamations

4. Citizen Comments

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.

5. Adoption of the Agenda

6. Public Hearings

6a. [PC 18-108](#) First Reading of Ordinance No. 18-1012, Revising Chapter 2.30 Citizen Involvement Committee (CIC) of the Oregon City Municipal Code

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Ordinance No. 18-1012](#)

[Exhibit A Chapter 2.30 Citizen Involvement Committee -Redline Changes](#)

[Exhibit B CIC Memorandum to City Commission](#)

[Exhibit C 2018 Prioritized Work Plan](#)

[Exhibit D 2017-2019 CIC Goals](#)

[Exhibit E OCMC 2.30.060 - Grievances](#)

6b. [18-374](#) First Reading of Ordinance No. 18-1008, Extending a Public Facilities Strategy for the Hazelwood Drive Sewer System

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Ordinance No. 18-1008](#)

[Exhibit B - City Engineer Findings](#)

[Exhibit A - Figures 1A and 1B Maps](#)

7. General Business

- 7a. [18-382](#) Second Reading of Ordinance No. 18-1011, Annexation of 0.96 Acres at 19405 S South End Road (Planning File AN 18-0001)

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Ordinance No. 18-1011](#)

[Attachment A. Map and Legal Description of Proposed Annexation](#)

[Attachment B: Staff Report and Findings](#)

[Attachment B: Exhibit 1. Application](#)

[Attachment B: Exhibit 2. Vicinity Map](#)

[Attachment B: Exhibit 3a. Initial Notice](#)

[Attachment B: Exhibit 3b. Revised Notice](#)

[Attachment B: Exhibit 4a. PA 17-36 Development Services Notes](#)

[Attachment B: Exhibit 4b. PA 17-36 Planning Notes](#)

[Attachment B: Exhibit 5. Public Works Permit](#)

[Attachment B: Exhibit 6. Clackamas County Planning Comments](#)

[Attachment B: Exhibit 7. Oregon State Historic Preservation Office Data Sheet and Map](#)

- 7b. [18-371](#) Architectural Services Contract with FFA Architecture and Interiors, Inc. for the Police and Municipal Courts Building

Sponsors: James Band

Attachments: [Staff Report](#)

[Architectural Services Contract](#)

[Exhibit A - Scope of Services](#)

[Exhibit B - BIM and Digital Data](#)

[Exhibit C - 2018 FFA Standard Billing Rates](#)

[Architectural Services RFQ](#)

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

- 8a. [18-365](#) Resolution No. 18-22, Modifying the City's Capital Facilities Improvement Plan by Adding Additional Sanitary Sewer Infrastructure Projects

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Resolution No. 18-22](#)

[Exhibit 1 - List of Sanitary Sewer Projects for SS CIP](#)

[Exhibit 2 - Project Map](#)

- 8b. [18-339](#) Resolution No. 18-20, Authorizing the City Manager, or His/Her Designee, to Accept Restrictive Covenant Non-Remonstrance Agreements for Granting Land Use Approval
- Sponsors:** Public Works Director John Lewis
Attachments: [Staff Report](#)
[Resolution No. 18-20](#)
- 8c. [18-342](#) Resolution No. 18-21, Budget Adjustments for the 2017-19 Biennium
- Sponsors:** Finance Director Wyatt Parno
Attachments: [Staff Report](#)
[Resolution No. 18-21](#)
[Budget Adjustment Summary](#)
- 8d. [18-366](#) Regional Flexible Funds Allocation Grant Intergovernmental Agreement with Metro for the Molalla Avenue Phase 3: Beaver Creek Road to Highway 213 Project
- Sponsors:** Public Works Director John Lewis
Attachments: [Staff Report](#)
[Intergovernmental Agreement](#)
- 8e. [18-357](#) Resolution No. 18-23, Revocable Permanent Obstruction in the Right-of-Way at 625 4th Street (Tax Lot 3-1E-01AA-01501)
- Sponsors:** Public Works Director John Lewis
Attachments: [Staff Report](#)
[Resolution No. 18-23](#)
[Location Map](#)
[Geohazard](#)
[Declaration of Covenant of Maintenance, Release and Indemnity](#)
[Exhibit A to Declaration Covenant - Legal Description](#)
[Exhibit B to Declaration Covenant - Site Plan](#)
[PENDING - Right-of-Way Permit](#)
- 8f. [18-378](#) Minutes of the June 20, 2018 Work Session
- Sponsors:** City Recorder Kattie Riggs
Attachments: [Minutes of 06/20/2018](#)
- 8g. [18-379](#) Minutes of the June 20, 2018 Regular Meeting
- Sponsors:** City Recorder Kattie Riggs
Attachments: [Minutes of 06/20/2018](#)
- 8h. [18-380](#) Minutes of the July 5, 2018 Regular Meeting

Sponsors: City Recorder Kattie Riggs
Attachments: [Minutes of 07/05/2018](#)

9. Communications

- a. City Manager**
- b. Commission**
- c. Mayor**

10. Adjournment

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WPMC. Please contact WPMC at 503-650-0275 for a programming schedule.

City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.