



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

*Dan Holladay, Mayor
Renate Mengelberg, Commission President
Brian Shaw, Nancy Ide, Frank O'Donnell*

Wednesday, February 21, 2018

7:00 PM

Commission Chambers

1. Convene Regular Meeting and Roll Call

2. Flag Salute

3. Ceremonies, Proclamations

3a. [18-106](#) Clackamas Community College Class Project Presentation

Sponsors: City Recorder Kattie Riggs

4. Citizen Comments

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.

5. Adoption of the Agenda

6. Public Hearings

6a. [18-107](#) First and Second Reading of Ordinance No.18-1001, Creating the Downtown Economic Improvement District

Sponsors: Economic Development Manager Eric Underwood

Attachments: [Staff Report](#)

[Ordinance No. 18-1001](#)

[Exhibit A: Downtown Economic Improvement District Map](#)

[EID District Comparison for Commission](#)

[EID Written Support](#)

[Renewal Letter from January City Commission Packet](#)

6b. [PC 18-021](#) First Reading of Ordinance No. 18-1003, LE 17-02 Legislative Amendment to Adopt the McLoughlin-Canemah Trail Plan, Amending the Transportation System Plan, Trails Master Plan, and Parks Master Plan

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Ordinance No. 18-1003](#)

[Exhibit 1: McLoughlin-Canemah Trail Plan](#)

[Exhibit 2: Planning Department Staff Report for Legislative File L 17-02](#)

[Planning Department Staff Report for Legislative File L 17-02 - Exhibit 1.](#)

[Planning Commission Issues Matrix](#)

[Planning Department Staff Report for Legislative File L 17-02 - Exhibit 3.](#)

[Legislative Application](#)

[Planning Department Staff Report for Legislative File L 17-02 - Exhibit 4.](#)

[Public Comments](#)

[Project Website with Trail Video](#)

- 6c.** [18-109](#) Resolution No. 18-05, Repealing a Portion of Resolution No. 09-02 and Adopting Amounts for the City's Transportation System Development Charge and Establishing Effective Dates

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Resolution No. 18-05](#)

[Exhibit 1: FCS Group Memorandum, February 9, 2018](#)

[Exhibit 2: Maps](#)

[Resolutuion No. 09-02](#)

7. General Business

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

- 8a.** [18-098](#) Personal Services Agreement with ROTATOR to Provide Consulting Services for the Experience-Based Product Development and Marketing Product

Sponsors: Economic Development Manager Eric Underwood

Attachments: [Staff Report](#)

[Personal Services Agreement](#)

[Exhibit A - Scope of Work](#)

[Exhibit B - Standard Terms and Conditions](#)

- 8b.** [18-102](#) Bonneville Power Administration Reimbursement Agreement Regarding Overhead Lines within the Meyers Road Extension Project Area (CI 17-001)

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Reimbursement Agreement](#)

[Project Area Map](#)

- 8c.** [18-103](#) Fleet Purchase Authorization - John Deere 410L Backhoe

Sponsors: Public Works Director John Lewis
Attachments: [Staff Report](#)
[Price Proposal](#)
[John Deere 410L Backhoe Brochure](#)
[Equipment Request Form](#)
[NJPA Documentation](#)

8d. [18-104](#) Minutes of the January 27, 2018 Commission Retreat

Sponsors: City Recorder Kattie Riggs
Attachments: [Minutes of 1/27/2018](#)

8e. [18-105](#) Minutes of the January 9, 2018 Work Session

Sponsors: City Recorder Kattie Riggs
Attachments: [Minutes of 1/09/2018](#)

9. **Communications**

a. **City Manager**

b. **Commission**

c. **Mayor**

10. **Adjournment**

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.

City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

