



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda City Commission

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Wednesday, January 3, 2018

7:00 PM

Commission Chambers

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**1. Convene Regular Meeting and Roll Call**

**2. Flag Salute**

**3. Ceremonies, Proclamations and Presentations**

3a. [18-002](#) Oath of Office for 2018 Commission President - The Honorable Laraine McNiece Officiating

3b. [17-683](#) Citizen Involvement Committee (CIC) Annual Update

Sponsors: Community Development Director Laura Terway

3c. [18-003](#) Commission Appointments for 2018

Attachments: [Commission Appointments for 2018](#)

3d. [18-004](#) Mayoral Appointments to City Boards and Commissions

Attachments: [Mayoral Appointments](#)

**4. Citizen Comments**

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.*

**5. Adoption of the Agenda**

**6. Public Hearings**

**7. General Business**

7a. [18-001](#) Election of Commission President for 2018

7b. [18-006](#) Urban Renewal Commission Member Appointment

Sponsors: City Recorder Kattie Riggs

Attachments: [Staff Report](#)

[Urban Renewal Commission By-Laws](#)

- 7c. [PC 17-162](#) Second Reading of Ordinance No. 18-1002 and Planning Files AN 17-03, ZC 17-03, and TP 17-07 for Annexation, Zone Change, and a Subdivision Leland Road
- Sponsors:** Community Development Director Laura Terway
- Attachments:** [Staff Report](#)
- [Ordinance No. 18-1002](#)
- [Exhibit A: Legal Description and Map of Proposed Annexation](#)
- [AN 17-03 Staff Report](#)
- [TP 17-07 ZC 17-03 Staff Report](#)
- [Exhibit 1: Vicinity Map](#)
- [Exhibit 2a: Applicant's Annexation Narrative and Plans](#)
- [Exhibit 2b: Applicant's Zone Change and Subdivision Narrative and Plans](#)
- [Exhibit 3: Clackamas River Water \(CRW\) Comments](#)
- [Exhibit 4: Clackamas County Comments](#)
- [Exhibit 5: Tri City Service District \(TCSD\) Comments](#)
- [Exhibit 5a: Tri City Service District \(TCSD\) Annexation Packet](#)
- [Exhibit 6: Replinger and Associates Comments](#)
- [Exhibit 7: November 13, 2017 Letter from Monty Hurley](#)
- [Exhibit 8: Jamin Moore Public Comments](#)
- [November 27, 2017 Letter from the Applicant to the Planning Commission](#)

## 8. Consent Agenda

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

- 8a. [17-681](#) Resolution No. 18-01, Declaring an Emergency and Exempting The House of Myrrh Ministries from Planning Code Requirements on a Temporary Basis
- Sponsors:** Community Development Director Laura Terway
- Attachments:** [Staff Report](#)
- [Resolution No. 18-01](#)
- [Exhibit A: Request from House of Myrrh Ministries](#)
- [Exhibit B: Temporary Emergency Shelter Policy](#)
- 8b. [17-651](#) Resolution No. 18-02, Modifying Park Special Event and Shelter Rates
- Sponsors:** Community Services Director Phil Lewis
- Attachments:** [Staff Report](#)
- [Resolution 18-02 Park Special Event and Shelter Fees](#)
- [Exhibit 1 - Special Event Fee Schedule 2018](#)
- [Exhibit 2 - Shelter Reservation Fee Schedule 2018](#)

[Exhibit 3 - Special Event Manual 2018](#)

- 8c. [17-679](#) Personal Services Agreement with Murraysmith, Inc. for the 2018 Oregon City Roadway Reconstruction Projects

**Sponsors:** John Lewis

**Attachments:** [Staff Report](#)

[Personal Services Agreement](#)

[2018 Preliminary Pavement Rehab Projects Map](#)

- 8d. [17-682](#) City Manager Merit Pay for Performance

**Sponsors:** Human Resources Director Jim Loeffler

**Attachments:** [Staff Report](#)

- 8e. [17-680](#) OLCC: Liquor License Application- On-Premises Sales, Commercial, Applying as a Limited Liability Company, Joy Hospitality LLC DBA The Verdict Bar & Grill and Caufield House, 110 8th Street, Oregon City, OR 97045

**Sponsors:** James Band

**Attachments:** [Staff Report](#)

[Liquor License Application](#)

- 8f. [18-010](#) OLCC Liquor License Application: Applying for Additional Privileges, Feckin Brewery LLC, 415 McLoughlin Blvd., Oregon City, OR 97045

**Sponsors:** James Band

**Attachments:** [Staff Report](#)

[Application](#)

- 8g. [18-005](#) Minutes of the November 15, 2017 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 11/15/2017](#)

- 8h. [18-009](#) Minutes of the December 6, 2017 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 12/06/2017](#)

9. **Communications**

a. **City Manager**

b. **Commission**

c. **Mayor**

10. **Adjournment**

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues*

*relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WPMC. Please contact WPMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*