



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

Dan Holladay, Mayor
Brian Shaw, Commission President
Nancy Ide, Frank O'Donnell, Renate Mengelberg

Wednesday, August 16, 2017

7:00 PM

Library Community Room, 606 John Adams

Meeting held at the Oregon City Public Library, 606 John Adams Street

- 1. Convene Regular Meeting and Roll Call**
- 2. Flag Salute**
- 3. Ceremonies, Proclamations and Presentations**
 - 3a. [17-462](#)** Proclamation for the 97th Oregon City / West Linn Rivalry Day
Attachments: [Proclamation](#)
 - 3b. [17-439](#)** Tourism Strategic Plan Scope of Work Presentation by Coraggio Group
Sponsors: Economic Development Manager Eric Underwood
Attachments: [Staff Report](#)
[Oregon City Tourism Strategic Plan - Scope of Work](#)
 - 3c. [17-452](#)** Pavement Maintenance Utility Fee (PMUF) and Pavement Condition Index (PCI) Update
Sponsors: Public Works Director John Lewis
Attachments: [Staff Report](#)
[Pavement Management Budget Options Report](#)
- 4. Citizen Comments**

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.
- 5. Adoption of the Agenda**
- 6. Public Hearings**
- 7. General Business**

7a. [PC 17-092](#) Request for City Commission Review of the Parker Knoll Subdivision

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Request from the Applicant](#)

[Proposed Subdivision Site Plan](#)

7b. [17-469](#) Resolution No. 17-22, Declaring an Emergency and Exempting Clackamas County Modular Tiny Home Assembly from Planning Code Requirements and Processes on a Temporary Basis

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Resolution No. 17-22](#)

[Exhibit 1: Clackamas County Request](#)

[Exhibit 2: Site Plan](#)

7c. [17-413](#) Purchase and Sale Agreement for 1220 Main Street (Municipal Parking Lot)

Sponsors: Economic Development Manager Eric Underwood

Attachments: [Staff Report](#)

[Purchase and Sale Agreement](#)

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

8a. [17-457](#) Amendment to Interim Agreement for Rediscover the Falls

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Amended Agreement](#)

[Previous Agreement](#)

8b. [17-453](#) 2017 Oregon City Roadway Reconstruction Projects Contract (CI 16-018) Change Order 3

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Change Order #3](#)

8c. [17-423](#) OLCC: Liquor License Application- On-Premises Sales, to Existing Location, Additional Services, Applying as a Corporation, Fred Meyer #242, 1839 Molalla Avenue, Oregon City, OR 97045

Sponsors: Police Chief and Public Safety Director James Band

Attachments: [Staff Report](#)

[Liquor License Application](#)

- 8d. [17-419](#) OLCC: Liquor License Application- On-Premises Sales, New Outlet, Applying as a Limited Liability Company, Black Ink Coffee LLC, 503 Main Street, Oregon City, OR 97045

Sponsors: Police Chief and Public Safety Director James Band

Attachments: [Staff Report](#)

[Liquor License Application](#)

- 8e. [17-451](#) Minutes of the June 7, 2017 Regular Meeting

Sponsors: City Recorder Kattie Riggs

Attachments: [Minutes of 6/07/2017](#)

- 8f. [17-454](#) Minutes of the June 13, 2017 Joint Work Session

Sponsors: City Recorder Kattie Riggs

Attachments: [Minutes of 6/13/2017 Joint Work Session](#)

- 8g. [17-455](#) Minutes of the June 13, 2017 Work Session

Sponsors: City Recorder Kattie Riggs

Attachments: [Minutes of 6/13/2017](#)

9. Communications

a. City Manager

b. Commission

c. Mayor

10. Adjournment

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be rebroadcast on Willamette Falls Television. Please contact WFMC at 503-650-0275 for a programming schedule.

The Oregon City Public Library is wheelchair accessible with entry ramps and handicapped parking located on the south side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48

hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.