



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

Dan Holladay, Mayor
Brian Shaw, Commission President
Nancy Ide, Frank O'Donnell, Renate Mengelberg

Wednesday, June 21, 2017

7:00 PM

Commission Chambers

REVISED

EXECUTIVE SESSION OF THE CITY COMMISSION

Executive Session to immediately follow the regular meeting of the City Commission, held in the Clackamas River Conference room.

Pursuant to ORS 192.660(2)(a): To consider the employment of a public officer, employee, staff member or individual agent.

1. Convene Regular Meeting and Roll Call

2. Flag Salute

3. Ceremonies, Proclamations

3a. [17-361](#) Proclamation for Heritage Days, June 23-24, 2017

Sponsors: Economic Development Manager Eric Underwood

Attachments: [Heritage Days Proclamation](#)

4. Citizen Comments

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.

5. Adoption of the Agenda

6. Public Hearings

6a. [17-340](#) Resolution No. 17-15, Declaring Oregon City's Election to Receive State Revenues

Sponsors: Finance Director Wyatt Parno

Attachments: [Staff Report](#)

[Resolution No. 17-15](#)

- 6b. [17-349](#) Resolution No. 17-16, Adopting the Budget, Making Appropriations, Imposing Taxes and Categorizing Taxes for the 2017-2019 Biennium

Sponsors: Finance Director Wyatt Parno

Attachments: [Staff Report](#)

[Resolution No. 17-16](#)

- 6c. [PC 17-071](#) Continuation Request for Annexation of 0.9 acres at 19763 S. Parrish Road (Planning File AN-16-0002)

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[AN 16-0002 Notice](#)

[Vicinity Map](#)

7. General Business

- 7a. [17-367](#) Second Reading of Ordinance No. 17-1007, Amendments to the Oregon City Municipal Code for Accessory Buildings/Structures and Uses

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Ordinance No. 17-1007](#)

[Exhibit A - Amended Sections of the Oregon City Municipal Code](#)

[Exhibit B - Planning Staff Report](#)

- 7b. [17-363](#) Resolution No.17-19: Declaring an Emergency and Exempting Clackamas Fire District 1 Station 16 from Planning Division Code and Review to Allow a Temporary Fire Station at Clackamas Community College until October 1, 2018

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Resolution No. 17-19](#)

[Exhibit 1: Resolution 16-12](#)

[Exhibit 2: Clackamas Fire District 1 Request](#)

- 7c. [17-364](#) Resolution No. 17-18: Identification of a Planning Division Review Fee for Temporary Structures on Commercial, Multi-Family, Industrial, and Institutional Properties

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Resolution No. 17-18](#)

[Exhibit 1: Fee Explanation](#)

[Exhibit 2: Fee Schedule](#)

- 7d. [PC 17-072](#) Willamette Falls Legacy Project Governance Intergovernmental Agreement (IGA) with the State of Oregon, through the Oregon Parks and Recreation Department, Clackamas County, Metro, and the City of Oregon City

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Willamette Falls Legacy Project IGA](#)

[Redline - IGA v6 to v7](#)

[Redline - Prior IGA to Amended and Restated IGA v6](#)

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

- 8a. [17-336](#) Personal Services Agreement Amendment No. 2 with KPFF, Inc. for the 12th & Washington Street Traffic Signal Installation (CI 16-014)

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[PSA Amendment #1](#)

[PSA Amendment #2](#)

[Project Location Map](#)

- 8b. [17-355](#) Resolution No. 17-17, Supplemental Budget for the 2015-17 Biennium

Sponsors: Finance Director Wyatt Parno

Attachments: [Staff Report](#)

[Resolution No. 17-17](#)

[Budget Adjustment Summary](#)

- 8c. [17-357](#) Public Improvement Contract with Intermountain Slurry Seal, Inc. for the Asphalt Rubber Chip Seal Project

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Contract Agreement](#)

[City of Oregon City Chip Seal Proposal](#)

[Project Map](#)

- 8d. [17-354](#) Contract with Trench Line Excavation, Inc. for the South End Road Area Waterline Replacement Project

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Contract](#)

[Recommendation Letter for Award](#)

[Engineering Estimate and Bid Tabulation](#)

[Project Map](#)

- 8e. [17-359](#) Management, Supervisory and Confidential Employee Salary Cost of Living Allowance (COLA) Increase FY 2017-18

Sponsors: Human Resources Director Jim Loeffler

Attachments: [Staff Report](#)

[Management Salary Schedule 2017-18 \(2%\)](#)

- 8f. [17-362](#) Personal Services Agreement (PSA) with Coraggio Group to Provide Consulting Services for the Oregon City Tourism Plan

Sponsors: Economic Development Manager Eric Underwood

Attachments: [Staff Report](#)

[Personal Services Agreement](#)

[Exhibit A - Scope of Work](#)

[Exhibit B - Standard Conditions](#)

- 8g. [17-369](#) Mayoral Appointments of Janet Mann to the Historic Review Board

Attachments: [Staff Report](#)

9. **Communications**

a. **City Manager**

b. **Commission**

c. **Mayor**

10. Adjournment

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.

City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.