



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda City Commission

*Dan Holladay, Mayor*  
*Brian Shaw, Commission President*  
*Nancy Ide, Frank O'Donnell, Renate Mengelberg*

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Wednesday, May 3, 2017

7:00 PM

Commission Chambers

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**1. Convene Regular Meeting and Roll Call**

**2. Flag Salute**

**3. Ceremonies, Proclamations, and Presentations**

**3a. [17-284](#)** Proclamation for Public Service Recognition Week, May 7 - 13, 2017

**Attachments:** [Proclamation](#)

**3b. [17-282](#)** Proclamation for Historic Preservation Month

**Sponsors:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[Proclamation](#)

**4. Citizen Comments**

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.*

**5. Adoption of the Agenda**

**6. Public Hearings**

**7. General Business**

**7a. [PC 17-056](#)** Second Reading of Ordinance No. 17-1005, Approving the Annexation and Zone Change for 35.65 Acres North of Holcomb Boulevard (Planning Files AN-16-0004 and ZC-16-0001)

**Sponsors:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[Ordinance No. 17-1005](#)

[Exhibit A. Legal Description and Map](#)

[Exhibit B. Final Findings](#)

- 7b. [PC 17-055](#) Second Reading of Ordinance No. 17-1006, Changing the City Boundary and Annexing 35.65 Acres of Property Located North of Holcomb Boulevard to the City of Oregon City

**Sponsors:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[Ordinance No. 17-1006](#)

[Exhibit A. Legal Description and Map](#)

[Exhibit B. Final Findings](#)

## 8. Consent Agenda

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

- 8a. [17-247](#) Personal Services Agreement Amendment No.1 with DECA Architecture, Inc. for the 2016 Public Works Operations Master Plan Update (CI 16-015)

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Contract Amendment No. 1](#)

[Exhibit A for Amendment No. 1 - Scope of Work](#)

[Original Public Improvement Contract](#)

- 8b. [17-281](#) Public Improvement Contract with S-2 Contractors Inc. for the 2017 Oregon City Roadway Reconstruction Projects (CI 16-018)

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Contract Agreement](#)

[Project Map](#)

[Bid Tabulation](#)

- 8c. [17-277](#) OLCC: Liquor License Application- On-Premises Sales, Change in Ownership, Applying as a Limited Liability Company, Bella World Wines LLC, 1625 Washington Street, Suite 105, Oregon City, OR 97045.

**Sponsors:** Police Chief and Public Safety Director James Band

**Attachments:** [Staff Report](#)

[Bella World Wines](#)

- 8d. [17-283](#) Minutes of the April 5, 2017 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 4/05/2017](#)

- 8e. [17-285](#) Minutes of the April 11, 2017 Work Session

**Sponsors:** City Recorder Kattie Riggs

Attachments: [Minutes of 4/11/2017](#)

**9. Communications**

- a. City Manager**
- b. Commission**
- c. Mayor**

**10. Adjournment**

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*