



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

Dan Holladay, Mayor
Brian Shaw, Commission President
Nancy Ide, Frank O'Donnell, Renate Mengelberg

Wednesday, April 5, 2017

7:00 PM

Commission Chambers

1. Convene Regular Meeting and Roll Call

2. Flag Salute

3. Ceremonies, Proclamations, and Presentations

3a. [17-211](#) Proclamation for Oregon City Arbor Day 2017

Staff: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[April 29, 2017 Arbor Day Proclamation](#)

[Enhancement Day Postcard](#)

3b. [17-208](#) Present Citizen of the Year Awarded to Charles Kidwell

3c. [17-210](#) Mayoral Appointments to City Boards and Commissions

3d. [17-209](#) Acknowledgement of Paige Olson for Receiving the Prudential Spirit of Community Award and Volunteering in the Oregon City Community

4. Citizen Comments

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.

5. Adoption of the Agenda

6. Public Hearings

6a. [PC 17-038](#) AN-16-0004 / ZC-16-0001: Annexation and Zone Change of 35.65 Acres North of Holcomb Boulevard

Staff: Community Development Director Laura Terway

Attachments: [Staff Report](#)
[2017-03-13 Planning Commission Agenda Packet](#)
[2017-02-27 Planning Commission Agenda Packet](#)
[2017-02-13 Planning Commission Agenda Packet](#)
[2017-02-09 Planning Commission Agenda Packet](#)
[2017-02-01 City Commission Agenda Packet \(Continuation\)](#)
[2017-11-14 Planning Commission Agenda Packet](#)
[March 27, 2017 Letter from Applicant](#)
[March 27, 2017 Letter from Applicant](#)

7. General Business

- 7a. [PC 17-030](#) Second Reading of Ordinance No. 17-1003: Annexation of 51.41 Acres East of Beavercreek Road (Annexation file AN-16-0003)
Staff: Community Development Director Laura Terway
Attachments: [Staff Report](#)
[Ordinance No. 17-1003](#)
[Exhibit A — Legal Description and Map of Proposed Annexation](#)
[Exhibit B — Proposed Findings, Reasons for Decision and Conclusions](#)
- 7b. [PC 17-031](#) Second Reading of Ordinance No. 17-1004: Annexation of 63.82 Acres East of Beavercreek Road
Staff: Community Development Director Laura Terway
Attachments: [Staff Report](#)
[Ordinance No. 17-1004](#)
[Exhibit A — Legal Description and Map of Proposed Annexation](#)
[Exhibit B — Proposed Findings, Reasons for Decision and Conclusions](#)

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

- 8a. [17-207](#) Resolution No. 17-08, Supporting Clackamas Community College Industrial Technical Center Construction
Staff: Economic Development Manager Eric Underwood
Attachments: [Staff Report](#)
[Resolution No. 17-08](#)
- 8b. [17-204](#) Resolution No. 17-09, Adopting a Risk Management Program
Staff: Human Resources Director Jim Loeffler

Attachments: [Staff Report](#)
[Resolution No. 17-09](#)
[Risk Management Policy 2-23](#)

- 8c. [17-212](#) Resolution No. 17-10, Supporting the Termination of a (401)(a) Money Purchase Plan with ICMA - Retirement Corporation
Staff: Human Resources Director Jim Loeffler
Attachments: [Staff Report](#)
[Resolution No. 17-10](#)
- 8d. [17-213](#) Resolution No. 17-11, Eligibility to Receive State Shared Revenues
Staff: Finance Director Wyatt Parno
Attachments: [Staff Report](#)
[Resolution No. 17-11](#)
- 8e. [17-217](#) Resolution No. 17-12, Adjustments to the 2015-17 Biennial Budget
Staff: Finance Director Wyatt Parno
Attachments: [Staff Report](#)
[Resolution No. 17-12](#)
[Budget Adjustment Summary](#)
- 8f. [PUB 17-006](#) Restrictive Covenant Non-Remonstrance Agreement for the Residential Development of 16348 Frederick Street
Staff: Public Works Director John Lewis
Attachments: [Staff Report](#)
[Non Remonstrance Agreement](#)
[Vicinity Map](#)
- 8g. [17-218](#) Beaver Creek Road Operational Enhancement (Dual Left Turn Lanes Extension) Contract Change Order 2 - Linn Avenue Pavement Re-surfacing
Staff: Public Works Director John Lewis
Attachments: [Staff Report](#)
[Change Order #2](#)
- 8h. [17-219](#) Engineering Design Contract for the Hazelwood Drive Sanitary Sewers Moratorium Project
Staff: Public Works Director John Lewis
Attachments: [Staff Report](#)
[Hazelwood Drive Sewers PSA](#)
[Citywide Sewer Capacity Deficient Areas](#)
[Hazelwood Sewer Capacity Deficient Area](#)
- 8i. [17-220](#) Engineering Design Contract for Peter Skene Sewer Emergency Repair

Staff: Public Works Director John Lewis

Attachments: [Staff Report](#)
[Peter Skene Sewers PSA Contract](#)
[Landslide & Sewer Plan Schematic](#)

- 8j. [PUB 17-007](#) Restrictive Covenant Non-Remonstrance Agreement for the Hunter Avenue Partition

Staff: Public Works Director John Lewis

Attachments: [Staff Report](#)
[Non-Remonstrance Agreement](#)
[Vicinity Map](#)

- 8k. [17-215](#) OLCC: Liquor License Application- On-Premises Sales, Change in Ownership, Applying as a Limited Liability Company, Thirsty Duck Saloon LLC, 505 Main Street, Oregon City, OR 97045

Staff: Police Chief and Public Safety Director James Band

Attachments: [Staff Report](#)
[Liquor License Application](#)

- 8l. [17-182](#) OLCC: Liquor License Application- On-Premises Sales, New Outlet, Applying as a Limited Liability Company, 12 Bridge Ciderworks, 19376 Molalla Avenue, #130, Oregon City, OR 97045

Staff: Police Chief and Public Safety Director James Band

Attachments: [Staff Report](#)
[Liquor License Application](#)

- 8m. [17-230](#) Minutes of the March 1, 2017 Regular Meeting

Staff: City Recorder Kattie Riggs

Attachments: [Minutes of 3/01/2017](#)

- 8n. [17-231](#) Minutes of the March 7, 2017 Work Session

Staff: City Recorder Kattie Riggs

Attachments: [Minutes of 3/07/2017](#)

9. Communications

a. City Manager

b. Commission

c. Mayor

10. Adjournment

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.

City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.