



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda City Commission

*Dan Holladay, Mayor*  
*Rocky Smith, Jr., Commission President*  
*Brian Shaw, Nancy Ide, Renate Mengelberg*

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Wednesday, November 2, 2016

7:00 PM

Commission Chambers

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### REVISED

## EXECUTIVE SESSION OF THE CITY COMMISSION

*Executive Session to immediately follow the regular meeting of the City Commission.  
The Executive Session will be held in the Oregon Trail conference room at City Hall.*

*Pursuant to ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

### 1. Convene Regular Meeting and Roll Call

### 2. Flag Salute

### 3. Ceremonies, Proclamations, and Presentations

- 3a. [16-623](#) Oath of Office, Oregon City Police Department, for Officer Travis Schachtel and Officer Michael Villanti

Staff: Police Chief and Public Safety Director James Band

Attachments: [Travis Schachtel- Oath of Office](#)

[Michael Villanti- Oath of Office](#)

- 3b. [16-628](#) Proclamation Honoring Oregon City's Fallen Officers Robert Libke and George Hanlon

Attachments: [Proclamation](#)

- 3c. [16-621](#) Proclamation in Observance of Veterans' Day, November 11, 2016

Attachments: [Proclamation](#)

- 3d. [16-622](#) Oregon City Friends of the Trees Annual Report

### 4. Citizen Comments

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to*

*addressing the City Commission.*

## 5. Adoption of the Agenda

## 6. Public Hearings

- 6a. [PC 16-106](#) Appeal 16-01: Appeal of a Historic Review Board Approval of a New Home in the Canemah National Register District (Planning File HR 16-06)

**Staff:** Community Development Director Laura Terway

**Attachments:** [Staff Report](#)

[AP 16-01 Staff Memo](#)

[HR 16-06 Notice of Decision](#)

[HR 16-06 Staff Report](#)

[OCMC 17.40 Historic Overlay District](#)

[Design Guidelines for New Construction](#)

[September 27, 2016 Historic Review Board File HR 16-06](#)

## 7. General Business

- 7a. [16-627](#) Second Reading of Ordinance No. 16-1011: Amendment of Oregon City Municipal Code Chapter 12.16 to Include a New Section 12.16.070 - Park Exclusions

**Staff:** Community Services Director Phil Lewis

**Attachments:** [Staff Report](#)

[Ordinance No. 16-1011](#)

- 7b. [16-626](#) Second Reading of Ordinance No. 16-1012: Amending Section 12.16.020 of the Oregon City Municipal Code to Ban the use of Tobacco in Oregon City Public Parks

**Staff:** Community Services Director Phil Lewis

**Attachments:** [Staff Report](#)

[Ordinance No. 16-1012](#)

- 7c. [16-602](#) Memorandum of Understanding with Clackamas River Water for Payment Terms for a Joint Engineering Study

**Staff:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Memorandum of Understanding](#)

[Scope of Engineering Services for Joint Engineering Study](#)

[Settlement Agreement between City, CRW, SFWB, Sunrise, and Clackamas Re](#)

- 7d. [16-638](#) Tri-City Service District Discussion

**Staff:** Tony Konkol

**Attachments:** [Ordinance and Intergovernmental Partnership Agreement](#)

## 8. Consent Agenda

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

- 8a. [16-618](#) Resolution No. 16-31 Supporting the Beaver Creek Employment Area Marketing and Development Initiative  
**Staff:** Economic Development Manager Eric Underwood  
**Attachments:** [Staff Report](#)  
[Resolution No. 16-31](#)
- 8b. [16-601](#) Change Order #2 for the 15th Street Waterline Replacement Construction Project (CI 15-011)  
**Staff:** Public Works Director John Lewis  
**Attachments:** [Staff Report](#)  
[Change Order #2](#)  
[Sewer Line Plan Sheet](#)
- 8c. [16-603](#) Personal Services Agreement with Murray Smith & Associates, Inc to Perform an Engineering Study of Clackamas River Water Service Analysis and Boundary  
**Staff:** Public Works Director John Lewis  
**Attachments:** [Staff Report](#)  
[Personal Services Agreement](#)  
[Memorandum of Understanding](#)  
[Settlement Agreement](#)
- 8d. [16-599](#) OLCC: Liquor License Application- On-Premises Sales, New Outlet, Applying as a Limited Liability Company, Hops Beer Bar, 14210 Fir Street, Suite C, Oregon City, OR 97045  
**Staff:** Police Chief and Public Safety Director James Band  
**Attachments:** [Staff Report](#)  
[Liquor License Application](#)
- 8e. [16-624](#) Minutes of the September 13, 2016 Work Session  
**Staff:** City Recorder Kattie Riggs  
**Attachments:** [Minutes of 9/13/2016](#)
- 8f. [16-625](#) Minutes of the September 21, 2016 Regular Meeting  
**Staff:** City Recorder Kattie Riggs  
**Attachments:** [Minutes of 9/21/2016](#)

**9. Communications****a. City Manager****b. Commission****c. Mayor****10. Adjournment**

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*