



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

*Dan Holladay, Mayor
Rocky Smith, Jr., Commission President
Brian Shaw and Renate Mengelberg*

Wednesday, August 17, 2016

7:00 PM

Commission Chambers

1. Convene Regular Meeting and Roll Call

2. Flag Salute

3. Ceremonies, Proclamations, and Presentations

- 3a.** [16-487](#) Proclamation for the 96th Oregon City / West Linn Rivalry Day

Attachments: [Proclamation](#)

- 3b.** [16-473](#) Transportation Advisory Committee Annual Report for 2015

Staff: Public Works Director John Lewis

Attachments: [2015 Annual TAC Report](#)

- 3c.** [16-485](#) Public Works Stormwater and Grading Design Standards Update

Staff: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Resolution 15-14 Public Works Stormwater and Erosion Standards](#)

[Stormwater and Grading Design Standards](#)

[Stormwater Construction Details](#)

4. Citizen Comments

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.

5. Adoption of the Agenda

6. Public Hearings

- 6a.** [PC 16-084](#) Request to Continue: Annexation Request of Approximately 0.46 Acres of Property Located at 19358 S. Columbine Court into the City

(Annexation File AN-16-0001)

Staff: Community Development Director Laura Terway

Attachments: [Staff Report](#)
[Staff Report from July 20, 2016 City Commission meeting](#)
[Planning Commission Staff Report](#)
[Vicinity Map](#)

- 6b. [PC 16-086](#) Time, Place and Manner Regulations for Marijuana Businesses and Personal Cultivation (Planning File LE-16-0001)
- Staff:** Community Development Director Laura Terway
- Attachments:** [Staff Report](#)
[Staff Report with Recommended Findings](#)
[Revised Draft Code All Sections](#)
[Potential Marijuana Business Use Table](#)
[Oregon City Zoning Map](#)
[Potential Retail Map Scenarios \(See Legend on each Map for Explanation\)](#)
[Potential Wholesaler Map](#)
[Potential Processor Map](#)
[Potential Producer Map](#)
[Work Session PowerPoint Presentation 08.09.16](#)
[City Commission Work Session Packet 08.09.16](#)
[Planning Commission Packet 08.08.16](#)
[Planning Commission Items entered at Hearing 08.08.16](#)
[Planning Commission Packet 07.27.16](#)
[Planning Commission Items entered at Hearing 07.25.16](#)

7. General Business

- 7a. [16-481](#) Second Reading of Ordinance No. 16-1006, Adopting a Public Facilities Strategy for the Linn Avenue and Hazelwood Drive Sewer Systems
- Staff:** Public Works Director John Lewis
- Attachments:** [Staff Report](#)
[Ordinance No. 16-1006](#)
[Exhibit A - Maps](#)
[Exhibit B - City Engineer Findings](#)
- 7b. [16-492](#) Second Reading of Ordinance No. 16-1007, Adopting Amendments to the Oregon City Municipal Code Chapter 17.62, Site Plan and Design Review, and Chapter 17.50, Administration and Procedures
- Staff:** Community Development Director Laura Terway

Attachments: [Staff Report](#)
[Ordinance No. 16-1007](#)
[Exhibits A and B: Amendments to Chapter 17.62.035 and 17.50.030](#)
[Exhibit C: Planning Staff Report and Recommendation](#)
[Exhibit C.1: Public Comment](#)
[Exhibit C.2: Proposed Amendments to the Oregon City Municipal Code](#)

- 7c. [16-489](#) Resolution No. 16-23, Amending the Planning Division Fee Schedule to Add Fees for the Newly Created Type I Site Plan and Design Review

Staff: Community Development Director Laura Terway

Attachments: [Staff Report](#)
[Fee Resolution 16-23](#)
[Exhibit 1: Fee Explanation](#)
[Exhibit 2: Fee Schedule](#)

- 7d. [16-483](#) Resolution No. 16-22, Supporting an Application for the Metro Equitable Housing Planning and Development Grant

Staff: Community Development Director Laura Terway

Attachments: [Staff Report](#)
[Resolution No. 16-22](#)

- 7e. [16-488](#) Resolution No. 16-25 Submitting a Proposed Initiative Charter Amendment to the Electors of Oregon City

Staff: City Recorder Kattie Riggs

Attachments: [Staff Report](#)
[Resolution No. 16-25](#)
[Exhibit A - Proposed Charter Amendment](#)
[Exhibit B - Ballot Title](#)

- 7f. [16-484](#) Resolution No. 16-13, Authorizing Issuance of a Permanent but Revocable Obstruction Permit for Existing and Replacement Fencing within the McKinley Avenue and Promontory Avenue Rights-of-way (ROW)

Staff: Public Works Director John Lewis

Attachments: [Staff Report](#)
[Resolution No. 16-13](#)
[Harper Letter & Attachments](#)
[Site Map](#)
[Historic Aerial Photos](#)
[801 Brighton Property Report](#)
[Promontory Area Aerial Photo](#)
[801 Brighton Aerial Photo](#)
[Harper Yard Photos](#)

- 7g. [16-491](#) Resolution No. 16-26, Supporting the Clackamas County Seven-year Motor Vehicle Fuel Tax

Staff: City Manager Tony Konkol
Attachments: [Staff Report](#)
[Resolution No. 16-26](#)
[Letter from Clackamas County](#)

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

- 8a. [16-468](#) Personal Services Agreement (PSA) with Tetra Tech to Provide Engineering Services for the Beavercreek Road Sanitary Sewer Improvements Project

Staff: Eric Underwood
Attachments: [Staff Report](#)
[Personal Services Agreement Package](#)
[Exhibit A - Scope of Work](#)
[Aerial Photo](#)

- 8b. [16-476](#) Management, Supervisory and Confidential Employee Salary Cost of Living Allowance (COLA) Increase FY 2016-17

Staff: Human Resources Director Jim Loeffler
Attachments: [Staff Report](#)
[Management Salary Schedule 2016-17](#)

- 8c. [PUB 16-014](#) Restrictive Covenant Non-Remonstrance Agreement for the Bepaly Building Project (Planning File No. SP14-04)

Staff: Public Works Director John Lewis
Attachments: [Staff Report](#)
[Non Remonstrance Agreement](#)
[Area Map](#)

- 8d. [PC 16-085](#) Memorandum of Agreement with Clackamas County and Metro for Managing the Environmental Protection Agency (EPA) Coalition Assessment Grant
- Staff:** Community Development Director Laura Terway
- Attachments:** [Staff Report](#)
[Memorandum of Agreement for the EPA Coalition Assessment Grant](#)
[Brownfields Grant Area Map](#)
- 8e. [16-486](#) Resolution No. 16-24, Amending ByLaws for the Transportation Advisory Committee
- Staff:** Public Works Director John Lewis
- Attachments:** [Staff Report](#)
[Resolution No. 16-24](#)
[TAC ByLaws](#)
- 8f. [16-490](#) Minutes of the July 6, 2016 Regular Meeting
- Staff:** City Recorder Kattie Riggs
- Attachments:** [Minutes of 7/06/2016](#)

9. **Communications**

a. **City Manager**

b. **Commission**

c. **Mayor**

10. **Adjournment**

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WPMC. Please contact WPMC at 503-650-0275 for a programming schedule.

City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.