



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda

## City Commission

*Dan Holladay, Mayor*  
*Rocky Smith, Jr., Commission President*  
*Brian Shaw, Carol Pauli, Renate Mengelberg*

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Wednesday, February 3, 2016

7:00 PM

Commission Chambers

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### REVISED

### 6:15 PM - EXECUTIVE SESSION OF THE CITY COMMISSION

*Executive Session of the City Commission will be held in the Oregon Trail Conference room and is closed to the public.*

*a. Pursuant to ORS 192.660(2)(f): To consider information or records that are exempt by law from public inspection.*

*b. Pursuant to ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

*c. Pursuant to ORS 192.660(2)(a): To consider the employment of a public officer, employee, staff member or individual agent.*

*Any remaining Executive Session items not completed prior to 7:00 PM will be continued to immediately following the regular City Commission meeting.*

### 7:00 PM - REGULAR MEETING OF THE CITY COMMISSION

1. **Convene Regular Meeting and Roll Call**
2. **Flag Salute**
3. **Ceremonies, Proclamations, and Presentations**
- 3a. [16-064](#) Clackamas Community College Bond Projects Update  
**Attachments:** [PowerPoint Presentation](#)  
[Bond News Flyer](#)  
[Campus Profile](#)

### 4. **Citizen Comments**

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.*

**5. Adoption of the Agenda****6. Public Hearings**

- 6a. [PC 16-026](#) Request for Continuance: Re-adoption of the Beavercreek Road Concept Plan (Planning File LE 15-03)  
**Sponsors:** Community Development Director Tony Konkol  
**Attachments:** [Staff Report](#)
- 6b. [16-059](#) Resolution No. 16-03, Calling for an Election to Approve the Change in Status and Construction of Improvements for a Portion of the Wesley Lynn Park Under Section 41 of the Oregon City Charter, and Adopting a Ballot Title  
**Sponsors:** Community Services Director Scott Archer  
**Attachments:** [Staff Report](#)  
[Resolution No. 16-03](#)  
[Parker Knoll Preliminary Design](#)

**7. General Business**

- 7a. [16-055](#) Introduction of Ordinance No. 16-1002, Repealing One Section of Chapter 12.08 Section 40 and Adopting a New Chapter 12.32 - Heritage Trees  
**Sponsors:** Community Development Director Tony Konkol  
**Attachments:** [Staff Report](#)  
[Ordinance No. 16-1002](#)  
[Planning Commission Memo](#)  
[Revised Heritage Tree Code](#)  
[Current Heritage Tree Code](#)
- 7b. [16-057](#) Tourism Grant Process Proposal Update  
**Sponsors:** Economic Development Manager Eric Underwood  
**Attachments:** [Staff Report](#)

**8. Consent Agenda**

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

- 8a. [16-036](#) Resolution No. 16-04 Granting an Extension of a System Development Charges (SDC) Carry-Forward for the Hilltop Mall  
**Sponsors:** Public Works Director John Lewis  
**Attachments:** [Staff Report](#)  
[Resolution No. 16-04](#)  
[Extension Request Letter](#)

- 8b. [16-060](#) Intergovernmental Agreement Between The Oregon Department of Transportation (ODOT) and Oregon City for Willamette Falls Legacy Project Transportation Improvements

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Intergovernmental Agreement](#)

- 8c. [PUB 16-001](#) Singer Hill Road Deed of Dedication

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Deed of Dedication](#)

[Area Map](#)

- 8d. [16-054](#) Personal Services Agreement with Wallis Engineering, PLLC in the Amount of \$343,477.00 for the 2016 Oregon City Roadway Reconstruction Projects

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Wallis Engineering Contract Findings](#)

[Personal Services Agreement](#)

[2016 Pavement Rehab Projects Map](#)

- 8e. [16-056](#) Amendment No. 2 to Personal Services Agreement (PS 12-011) with Five Stars International, Ltd. for Municipal Elevator Staffing Services

**Sponsors:** Public Works Director John Lewis

**Attachments:** [Staff Report](#)

[Amendment No. 2](#)

- 8f. [16-065](#) Minutes of the December 16, 2015 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 12/16/2015](#)

- 8g. [16-066](#) Minutes of the December 23, 2015 Special Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 12/23/2015](#)

- 8h. [16-067](#) Minutes of the January 6, 2016 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 1/06/2016](#)

## 9. Communications

### a. City Manager

**b. Commission****c. Mayor****10. Adjournment**

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*