



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda City Commission

*Dan Holladay, Mayor*  
*Carol Pauli, Commission President*  
*Brian Shaw, Rocky Smith, Jr., Daphne Wuest*

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Wednesday, April 1, 2015

7:00 PM

Commission Chambers

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### REVISED AGENDA

1. **Convene Regular Meeting and Roll Call**
2. **Flag Salute**
3. **Ceremonies, Proclamations, Presentations**
  - 3a. [15-191](#) Presentation and Proclamation Declaring April 2015 as Child Abuse Prevention Month  
**Attachments:** [Proclamation](#)  
[Children's Center Overview](#)
  - 3b. [15-180](#) Arbor Day Proclamation, April 13, 2015  
**Sponsors:** Community Development Director Tony Konkol  
**Attachments:** [Staff Report](#)  
[Arbor Day Proclamation](#)
  - 3c. [15-200](#) Clackamas Fire District Bond Presentation  
**Attachments:** [PowerPoint Presentation](#)
  - 3d. [15-199](#) Economic Development Website Improvements and Introduction of Katelynn Essig  
**Sponsors:** Economic Development Manager Eric Underwood
4. **Citizen Comments**

*Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.*
5. **Adoption of the Agenda**
6. **Public Hearings**

**6a.**     [15-186](#)

Ordinance for Introduction, No. 14-1003, Amending Title 15: Buildings and Construction, Chapter 15.28 Signs of the Oregon City Municipal Code (Sign Code Update - Legislative Planning File: L 14-01)

**Sponsors:**     Community Development Director Tony Konkol

**Attachments:**   [Staff Report](#)

[Ordinance 14-1003](#)

[L 14-01 Staff Report](#)

[Exhibit 1: 2013-2015 Goals and Priorities of the City Commission](#)

[Exhibit 2: Ordinance 14-1003](#)

[Exhibit 3A: Proposed Amendments to Chapter 15.28 of the Oregon City Municipal Code, March 2015](#)

[Exhibit 3A: Proposed Amendments to Chapter 15.28 of the Oregon City Municipal Code, dated March 2015 \(Redlined from Version 3\)](#)

[Exhibit 3B: Existing Mural List](#)

[Exhibit 4: Public Comments Recieved](#)

[Exhibit 5: Report from the Community Advisory Team \(CAT\)](#)

[Exhibit 5: Appdendix A \(1 of 2\)](#)

[Exhibit 5: Appdendix A \(2 of 2\)](#)

[Exhibit 5: Appdendix B \(1 of 2\)](#)

[Exhibit 5: Appdendix B \(2 of 2\)](#)

[Exhibit 6: Applicant's Submittal](#)

[Exhibit 7: Existing Chapter 15.28 of the Oregon City Municipal Code](#)

[Public Engagement Plan](#)

[Enforcement Plan](#)

[Opportunities to Encourage Removal of Legally Nonconforming Signs](#)

[Opportunities to Encourage Well Designed Signs](#)

[Signs Inside Windows](#)

**7.        General Business****7a.**     [15-190](#)

Resolution No. 15-03, Calling a Public Hearing on the Creation of a New Economic Improvement District

**Sponsors:**     Economic Development Manager Eric Underwood

**Attachments:**   [Staff Report](#)

[Resolution No. 15-03, EID](#)

[Proposed 2015-18 EID Map](#)

[Copy of Proposed 2015-18 EID Tax Lots](#)

**7b.**     [15-185](#)

Request to Move into Construction Documents Phase from Design Development Phase of the Library Project

**Sponsors:**     Library Director Maureen Cole

**Attachments:**   [Staff Report](#)

**8. Consent Agenda**

*This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.*

- 8a.**     [PUB 15-029](#)     Restrictive Covenant Non-Remonstrance Agreement for the Pavilion Park No. 2 Subdivision Project - City Planning File No. TP12-04
- Sponsors:**     Public Works Director John Lewis
- Attachments:**     [Staff Report](#)
- [Non Remonstrance Agreement \(NRA\)](#)
- [Site Map](#)
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- 8b.**     [PUB 15-027](#)     Restrictive Covenant Non-Remonstrance Agreement for the Lindsay Anne Estates Subdivision Project - City Planning File No. TP13-04.
- Sponsors:**     Public Works Director John Lewis
- Attachments:**     [Staff Report](#)
- [Lindsay Anne Estates Non Remonstrance Agreement](#)
- [Site Map](#)
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- 8c.**     [PUB 15-028](#)     Two Part (A and B) Public Utility Easement (PUE) for the Pending Adeline Acres Subdivision Project - City Planning File No. TP14-04
- Sponsors:**     Public Works Director John Lewis
- Attachments:**     [Staff Report](#)
- [Public Utility Easement \(A and B\) - Pending Adeline Acres Subdivision Project](#)
- [Public Utility Easement Map \(A and B\)](#)
- [Adeline Acres Detailed Site Map](#)
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- 8d.**     [15-195](#)     Resolution No. 15-11, Approving the Third Amendment to the City Commission Rules of Procedure
- Sponsors:**     City Recorder Kattie Riggs
- Attachments:**     [Staff Report](#)
- [Resolution No. 15-11, Commission Rules of Procedure](#)
- [Redlined Version](#)
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- 8e.**     [15-196](#)     Proclamation Request Policy for the City Commission
- Sponsors:**     City Recorder Kattie Riggs
- Attachments:**     [Staff Report](#)
- [DRAFT Proclamation Request Policy](#)
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- 8f.**     [15-181](#)     City Manager Merit Pay for Performance - Merit Payment
- Sponsors:**     Human Resources Director Jim Loeffler
- Attachments:**     [Staff Report](#)
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- 8g.**     [15-179](#)     OLCC: Liquor License Application-Brewery Public House, New Outlet: Applying as a Limited Liability Company, Coin Toss Brewing Co., LLC,

14214 Fir Street, Suite H, Oregon City, OR 97045.

**Sponsors:** Police Chief and Public Safety Director James Band

**Attachments:** [Staff Report](#)

[OLCC Liquor License Application-Coin Toss Brewing Company](#)

**8h.** [15-193](#) Minutes of the March 10, 2015 Work Session

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 03/10/15 Work Session](#)

**8i.** [15-198](#) Minutes of the March 18, 2015 Regular Meeting

**Sponsors:** City Recorder Kattie Riggs

**Attachments:** [Minutes of 03/18/2015](#)

**9. Communications**

**a. City Manager**

**b. Commission**

**c. Mayor**

**10. Adjournment**

*Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

*\*Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

*\*When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

*\*Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

*\*As a general practice, the City Commission does not engage in discussion with those making comments.*

*\*Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.*

*Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*