



## AGENDA

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

Thursday, April 3, 2014

7:00 P.M.

1. Call to order
2. Introductions
3. Approval of minutes – February 27, 2014 meeting
4. Citizen comments on issues and items not on the agenda
5. General business
  - a. Park Day event 2014
  - b. Annual report to City Commission
  - c. PRAC goals update
  - d. Other general business
6. PRAC member reports
7. Staff reports
  - a. Glen Oak & Filbert Run Parks Master Plan process
  - b. Waterboard Park status
  - c. Ermatinger House update
  - d. Recreation reports
  - e. Parks/Cemetery reports
8. Next scheduled meeting date – April 24, 2014
9. Adjournment



## Meeting Minutes

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

Thursday, February 27, 2014

### Attendance

**Members:** Lisa Normand, Mike Mitchell, Joyce Gifford, Adam Beykovsky, Jon Benjamin, Shawn Dachtler

**Excused absence:** Bob Burns

**Staff:** Scott Archer, Community Services Director

**Guests:** Mayor Neeley (applicant interview portion of meeting); Daniel Tupper, PRAC applicant; Christina Robertson-Gardiner, Oregon City Community Development Department

### 5:30 P.M. – Work session

1. Reviewed P.R.A.C. goals.

### 6:00 P.M. – Applicant interviews

1. Jerry Waggener
2. Dustin Moyes
3. Daniel Tupper

### 7:00 P.M. – Regular Meeting

1. Call to order: 7:07 P.M.
2. Introductions
3. Annual election of officers (continued from last meeting): Bob Burns was elected Chair, and Lisa Normand was elected Vice-chair for 2014.
4. Approval of minutes – January 23, 2014 meeting: Approved as written.
5. Citizen comments on issues and items not on the agenda: None
6. Presentations
  - a. Willamette Falls Legacy Project update – Community Development Department: Christina Robertson-Gardiner provided an update presentation. Land use notice process – send PRAC the link to the notice, discuss for potential input at next meeting.
7. General business
  - a. PRAC vacancies – appointment recommendations: Unanimously passed a motion with options for appointment of the three members interviewed, pending outcome of issue with the Pioneer Center representative. (Following the meeting it was determined that

Jerry Waggener is not eligible for appointment due to his status as a part-time employee at the Pioneer Center, therefore Dustin Moyes and Daniel Tupper recommendation for appointment was forwarded to Mayor Neeley).

- b. Park Day event 2014: Continue to next meeting for decision.
  - c. Annual report to City Commission: Mike Mitchell will speak with Bob Burns (newly elected Chair) about making a presentation together. Will bring back for discussion at next meeting.
  - d. PRAC goals update: Revise and distribute to the committee in advance of next meeting.
  - e. Camping in parks – proposed amendment: Recommendation was approved by PRAC at January meeting supporting the proposed ordinance amendment. Discussion about development of how to implement.
  - f. Other general business
    - i) Letter of recommendation for the Oregon City Construction class. Shawn sent out a draft letter to consider. Will finalize and coordinate with staff.
8. PRAC member reports
- a. Joyce Gifford:
    - i) Discussion and questions about the O.C. Construction class project (EOT stage). Timing of this year's project, and not losing the grant funding.
    - ii) Pioneer Center parking (across the street), consideration for shared library parking.
  - b. Shawn Dachtler:
    - i) Engage the O.C. Construction program in the park master planning process. Mike Mitchell will contact instructor Britt Tucker.
    - ii) Parks hours change consideration?
    - iii) LED lighting upgrades in parks similar to what has taken place with street lights?
9. Staff reports
- a. Movies in the park voting on-line
  - b. Staff recruitments
  - c. Glen Oak and Filbert Run Parks master planning process update
10. Next scheduled meeting date is March 27, 2014; there are potentially multiple conflicts on this date for members due to spring break. Scott will poll the members via e-mail in early March to determine if this date will work or to explore an alternate date meeting or cancellation.
11. Adjournment: 9:07 P.M.

## Parks & Recreation Advisory Committee Goals 2013

1. Identify funding for phase 2 and complete development of Wesley Lynn Park.
2. Determine future plans for RV Park.
3. Begin Master Planning process for the Glen Oak Road and Filbert Run properties.
4. Investigate dog parks.
5. Naming trail linkages/standardized signage.
6. Work with the City in the process for determining the use of the End of Oregon Trail Interpretive Center site.
7. Support a parks event for 2013.
8. Become informed of the goals and initiatives of the Oregon City commissions, boards and committees so we may be effective pursuing the goals of the City as they relate to the goals and objectives of the Parks & Recreation Advisory Committee.

*DRAFT*  
Parks & Recreation Advisory Committee Goals  
2014

1. Identify funding for phase 2 and complete development of Wesley Lynn Park
2. R.V. Park implementation
3. Complete master planning process for the Glen Oak Road and Filbert Run properties
4. Dog parks
  - a. Implement dog park test sites
  - b. Progress evaluation of test sites
  - c. Continue to permanent dog park location
5. Work with the City in the process for determining the ongoing use of the End of Oregon Trail Interpretive Center site
6. Work with the City on the Willamette Falls Legacy Project
7. Host a parks event to be held in conjunction with one of the summer Movie in the Park nights
8. Become informed of the goals and initiatives of the Oregon City commissions, boards and committees so we may be effective pursuing the goals of the City as they relate to the goals and objectives of the Parks & Recreation Advisory Committee.
9. Champion open space discussions regarding Newell Creek Canyon opportunities