

CITY OF OREGON CITY
Amendment No. 2 to Personal Services Agreement

MUNICIPAL ELEVATOR STAFFING SERVICES PS 12-011

This is an Amendment to the Personal Services Agreement by and between the City of Oregon City (hereinafter City), and **Five Stars International, Ltd.**, (hereinafter PS Contractor), which was previously entered into on **December 19, 2012** (hereinafter Contract) for **MUNICIPAL ELEVATOR STAFFING SERVICES**; and

Whereas, the parties wish to amend the Contract as set forth below:

WITNESSETH:

1. The **Scope of Work** is hereby amended as follows:

No change.

2. The **Duration of Contract** is hereby amended as follows:

The agreement shall be extended for one (1) additional one-year period. Therefore, for provision of services, the agreement expiration date shall be extended from **December 31, 2015** to **December 31, 2016**.

3. The **Payment Provisions** are hereby amended as follows:

The contract price for the additional one-year period shall be increased by an amount not to exceed **One hundred eleven thousand one hundred twenty and .30/100 dollars (\$111,120.30)**. The total not to exceed amount of the Agreement shall be **Four hundred twenty-six thousand five hundred three and .38/100 dollars (\$426,503.38)**.

All other provisions of the Personal Services Agreement referenced above shall remain in full force and effect.

FIVE STARS INTERNATIONAL, LTD.

CITY OF OREGON CITY

By: _____

Name: _____

Tony Konkol
Interim City Manager

Title: _____

Date: _____

Date: _____

Date Authorized by Commission, if applicable:

12/19/12

	Schedule 1			
CITY OF OREGON CITY				
MUNICIPAL ELEVATOR STAFFING COSTS				
Five Stars International, Ltd.				
CY 2016				
Basic Operating Costs				
DIRECT COST				
Personal Services				
Position	Number	Rate	Quantity	Total
Elevator Guide II	1	\$15.47	2028	\$31,373.59
Elevator Guide I (P/T)	6	\$10.57	2750	<u>\$29,065.69</u>
Sub-Total Wages			4778	\$60,439.28
<i>Sick Leave (1/30)</i>			<u>159.27</u>	<u>\$2,014.64</u>
Sub-Total Wages				\$62,453.93
Other Payroll Expenses				
Social Security		5.20%		\$3,247.60
Medicare		1.45%		\$905.58
State Unemployment		3.00%		\$1,873.62
Federal Unemployment		0.60%		\$374.72
Workers Compensation		4.05%		\$2,529.38
Workers Benefit Fund		\$0.0389		\$174.94
Tri-Met		0.7018%		<u>\$438.30</u>
Sub-Total				\$9,105.85
Medical Insurance	1	\$825.00	12	<u>\$9,900.00</u>
Sub-Total Other Payroll Expenses		30.43%		\$19,005.85
Total Personal Services				\$81,459.78
Other Direct Costs				
Shirts/Jackets				\$500.00
Forms Printing				<u>\$200.00</u>
Total Other Direct Costs				<u>\$700.00</u>
TOTAL DIRECT COSTS				\$82,159.78
INDIRECT COSTS		29.75%		<u>\$24,442.53</u>
Supervision, Accounting, Payroll, Insurance, and Related Administrative Costs				
GRAND TOTAL				\$106,602.31
Monthly Rate				\$8,883.53

Hours of Service Based on the Following:

	Days	Elevator Guide II	Elevator Guide I	All Positions
Total Hours Per Year				
@ 13 hrs.*6 Days*52 Weeks		2028	2028	4056
@ 8.5 hrs.*1 Day*52 Weeks			<u>442</u>	<u>442</u>
Sub-Total Hours		2028	2470	4498
Coverage - Paid Leave				
Vacation	10	120	80	200
Sick Leave	5	<u>40</u>	<u>40</u>	<u>80</u>
Sub-Total -- P/T Coverage		160	120	280

	Schedule 2		
CITY OF OREGON CITY			
MUNICIPAL ELEVATOR STAFFING COSTS			
Five Stars International, Ltd.			
CY 2016			
Billable Hour Rates			

	Schedule 3					
CITY OF OREGON CITY						
MUNICIPAL ELEVATOR STAFFING COSTS						
Five Stars International, Ltd.						
CY 2016						
Salary Range						

	Schedule 4			
CITY OF OREGON CITY				
MUNICIPAL ELEVATOR STAFFING COSTS				
Five Stars International, Ltd.				
CY 2016				
Annual and Total Costs				

	Billable						Year				
							1				
							<u>12 mos</u>				
Position	Hours	Rate	Total	Position	1	2	3	4	5	6	
Elevator Guide II	2028	\$26.41	\$53,551.43	Elevator Guide II	\$13.10	\$13.85	\$14.64	\$15.47	\$16.35	\$17.28	
Elevator Guide I (P/T)	2750	\$19.29	\$53,050.88	Elevator Guide I (P/T)	\$8.95	\$9.46	\$10.00	\$10.57	\$11.17	\$11.81	
Sub-Total Wages											Basic Operations*
<i>Sick Leave (1/30)</i>				Total							Extended Hours (July-September)
Sub-Total Wages			\$106,602.31								Extended Hours (October)
											Extended Hours (up to 20 hours)**
											<u>\$446.22</u>
											Grand Total
											\$111,120.30
											Monthly Payment*
											\$8,883.53

*Monthly payments for Basic Operations, excluding extended hours.
 **Subject to prior authorization by the City of Oregon City.

EXHIBIT A