



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### City Commission

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Wednesday, January 2, 2019

7:00 PM

Commission Chambers

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#### 1. Convene Regular Meeting and Roll Call

*Mayor Holladay called the meeting to order at 7:00 PM.*

**Present:** 5 - Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Frank O'Donnell, Commissioner Rachel Lyles Smith and Commissioner Rocky Smith Jr.

**Staffers:** 10 - City Attorney William Kabeiseman, City Recorder Kattie Riggs, Police Chief and Public Safety Director James Band, Finance Director Wyatt Parno, Community Services Director Phil Lewis, Human Resources Director Patrick Foiles, Public Works Director John Lewis, Community Development Director Laura Terway, Assistant to the City Manager Lisa Oreskovich and Library Director Maureen Cole

#### 2. Flag Salute

#### 3. Ceremonies, Proclamations

3a. National Anthem - Police Chief Rod Lucich, Molalla Police Department

*This item was postponed.*

3b. Oath of Office - The Honorable Laraine McNiece Officiating

Mayor: Daniel Holladay

Commission Position No. 1: Rocky Smith, Jr.

Commission Position No. 4: Rachel Lyles Smith

*The Honorable Laraine McNiece administered the Oath of Office to Mayor Dan Holladay and Commissioners Rocky Smith Jr. and Rachel Lyles Smith.*

3c. Election of Commission President for 2019

**A motion was made by Commissioner Nancy Ide, seconded by Commissioner Rocky Smith, to nominate Commissioner O'Donnell as Commission President for 2019. The motion carried by the following vote:**

**Aye:** 5 - Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Frank O'Donnell, Commissioner Rachel Lyles Smith and Commissioner Rocky Smith Jr.

3d. Oath of Office for 2019 Commission President - The Honorable Laraine

**McNiece Officiating**

*Judge McNiece administered the Oath of Office to Commissioner Frank O'Donnell.*

**3e. Mayoral Appointments to Planning Commission**

*Mayor Holladay appointed Mike Mitchell and Patti Gage to the Planning Commission for a 4-year term of January 1, 2019 to December 31, 2022. He also appointed Gregory Stoll and Dirk Schlagenhauser to the Planning Commission for a 3-year term of January 1, 2019 to December 31, 2021.*

**3g. Mayoral Appointments to City Boards and Commissions**

*Mayor Holladay reappointed Joanne McCall to the Budget Committee for a 4-year term of January 1, 2019 to December 31, 2022 and appointed Josh Planton (fill a vacancy) to the Budget Committee for a 2-year term of January 1, 2019 to December 31, 2020.*

*He appointed Corri Ellis to the Urban Renewal Budget Committee for a 4-year term of January 1, 2019 to December 31, 2022; Kari Linder (City resident position) and Cynthia Andrews (Non-City resident position) to the Library Board for a 4-year term of January 1, 2019 to December 31, 2022; Corri Ellis to the Enhancement Grant Program Committee for a 4-year term of January 1, 2019 to December 31, 2022; and reappointed Henry Mackenroth and appointed Ray Atkinson to the Transportation Advisory Committee for a 3-year term of January 1, 2019 to December 31, 2021.*

**3f. Planning Commission and Historic Review Board Members Oath of Office - Mayor Holladay Officiating**

*Mayor Holladay administered the Oath of Office to the members of the Planning Commission and Historic Review Board.*

**3h. Citizen Involvement Committee (CIC) Annual Update**

*Amy Willhite, Citizen Involvement Committee Chair, gave the CIC annual report.*

*Ms. Willhite discussed the decline of people attending neighborhood meetings. She asked that the Commission look into options for improving participation and possibly reducing the number of neighborhood associations by consolidating a few.*

**3i. Commission Appointments for 2019**

*The following Commission appointments were made:*

**South Fork Water Board**

*Appointed: Mayor Holladay*

*Appointed: Commissioner Rocky Smith*

*Appointed: Commissioner Frank O'Donnell*

**Clackamas County Coordinating Committee (C4)**

*Appointed: Mayor Holladay                      Alternate: To be Determined*

*3a. C4 Sub-committee: To be Determined*

**Willamette Falls Legacy Project Liaison**

*Appointed: Mayor Holladay*

*Appointed: Commissioner Frank O'Donnell*

*Citizen Involvement Committee Commission Liaison*

*Appointed: Commissioner Rachel Lyles Smith*

*SB 256 Willamette Falls Locks State Commission*

*Appointed: Mayor Dan Holladay*

#### 4. Citizen Comments

*William Gifford, resident of Oregon City, discussed the Oregon City Parks Foundation visioning process.*

#### 5. Adoption of the Agenda

*The agenda was adopted as presented.*

#### 6. Public Hearings

#### 7. General Business

##### 7a. Second Reading of Ordinance No. 19-1001, Vacating a Section of Public Right-of-Way Adjacent to 16433 Front Avenue

*John Lewis, Public Works Director, explained that the City determined this property was not needed and staff recommended vacating the property.*

**A motion was made by Commissioner Nancy Ide, seconded by Commissioner Frank O'Donnell, to approve the second reading and final adoption of Ordinance No. 19-1001, vacating a section of public right-of-way adjacent to 16433 Front Avenue. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Nancy Ide, Commissioner Frank O'Donnell, Mayor Dan Holladay, Commissioner Rachel Lyles Smith and Commissioner Rocky Smith Jr.

#### 8. Consent Agenda

**A motion was made by Commissioner Rocky Smith, seconded by Commissioner Nancy Ide, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Nancy Ide, Commissioner Frank O'Donnell, Mayor Dan Holladay, Commissioner Rachel Lyles Smith and Commissioner Rocky Smith Jr.

##### 8a. OLCC: Liquor License Application - Full On-Premises, Commercial, Applying as a Limited Liability Company, 503 Distilling, LLC, 275 Beaver creek Rd., Ste. C-149

#### 9. Communications

**a. City Manager**

*There was no City Manager report.*

**b. Commission**

*The Commission stated how they were looking forward to the coming year.*

**c. Mayor**

*Mayor Holladay was honored to be re-elected for a second term as Mayor.*

**10. Adjournment**

*Mayor Holladay adjourned the meeting at 7:36 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*