



Michele B.

MAY 13 2013
4:56

Oregon City Metro Enhancement Grant Exit Report

This form is to be filled out within 30 days of completion of the Metro Enhancement grant project. Please limit responses to the space provided. If available, please attach an event photo and any promotional material samples (advertisements, flyers, posters, etc.)

When complete please submit to Michele Beneville at City Hall, 625 Center Street. Failure to provide this final exit report will make project Sponsor ineligible for future Metro Enhancement grants.

Project Title DOWNTOWN HERITAGE ENHANCEMENTS
Organization OREGON CITY SCHOOL DISTRICT and EARTH CRUSADERS
Project Coordinator JERRY HERRMANN Phone 503-260-3432
Email Jerry.Herrmann@birdlink.net

1. Brief project description:

PROJECT ran from SEPT 15th thru APRIL 30th (2012-13) and involved three (3) organizations of volunteers and coordination by Earth Crusaders. Groups included: Warner Pacific College Urban Studies undergraduate students (23) and Dr. Terri (Sept 2012); Environmental Services Crew (12) (Nov, Dec, Feb, Mar); OC High Jr ROTC (63 various units) (Sept 2012 thru March 2013)

ALL AREAS PROPOSED were address; and three (3) additional
TOTAL VOUNTEER HOURS 1200

2. Description of project accomplishments:

Railroad Ave and Elevator areas were weeded/mulched/and replated
2500 lineal feet of Railroad Ave Bulkhead (wall above) were weeded/
weed trees removed;
Entry Gateways to Oregon City Downtown (planters) were thinned, pruned
and re-mulched

89 tree wells (and 22 trees) were basal pruned, trees thinned, and
1500 dry-landscape plants and bulbs added for year ru=ound beautification
89 tree wells were remulched

Singer Creek Falls and adjoining stairs were weeded (Fall 2012)
and planted with Spring and Summper Bulbs

* Three areas we responded to immediate need (NOT ON GRANT) Parking Lot
and sidewalk areas adjoing Wynona Fabrics (covered with 8" of fall leaves;
"Power Tower adjoing 99E Bridge; and WEED GROWTH alongside downtown blgs.

3. Measures of performance (i.e. number of people served; effects of the project):

MERCHANTS were very pleased to see Main Street sidewalks, leaf dumped on parking lots (rarely maintained) and Railroad Avenues over a 2500 foot length clean and weed/weed tree free;

Volunteer forces mobilized and hours provided were more than double what was expected;

All work was done on Saturdays (9AM -2PM) so as to minimize disruptions to merchants;

Re-opening of HWY 43 Bridge (Dedication Weekend) was aided by our youth crews working in advance to cleanup debris from contractor work areas that was continued up to dedication day.

4. List additional sponsors of the project:

Warner Pacific College Urban Studies Program (students and professor)

OC Sch Dist JrROTC youth crews and coordinating Teachers

OC Sch Dist Admin Offices (payment to vendors of grant allocation)

Earth Crusaders (coordination of all projects; supply of all tools, trucks, trucks, on-site project supervision and safety training)

Clackamas Landscape Supply (donated mulches) beyond grant supplied funds for such

5. How was the Metro Enhancement grant funds spent?

GRANT AMOUNT REQUESTED WAS \$ 9825 GRANT AUTHORIZED WAS \$ 8825

NOTE: for simplicity it was agreed in June 2012 to cut \$1000 from labor and stipend section to come into grant amount compliance. (STIPEND and labor was reduced from \$3000 to \$2000

Major Doug Thomas further agreed to allow a portion of stipend remaining (\$2000 vs \$3000) be spent on youth wages and additional materials if required JROTC would receive \$ 500 as long as some of his youth were employed via Earth Crusaders Payroll - when JROTC crew was low.

THUS THE BUDGET PAGE DEMONSTRATES Projected vs Actual Expenditures and Projected In-Kind vs Actual In-Kind

*FUNDS WERE EXPENDED as agreed to in June 2012 meeting

*IN-KIND and other donations EXCEEDED what was projected

6. Final budget:

Suggested List (not inclusive)	(A) Metro Grant Dollars	(B) Matching Funds (Cash)	(C) In-Kind Matching	(D) Total
Personnel Services (salaries, administration)	\$ 475 ** 460	\$	\$ 2500 ** 2600	\$ 2975 ** 3060
Project Administration costs (clerical, advertising, graphics, printing, postage)	\$ 575 ** 580	\$	\$ 500 ** 500	\$ 1075 ** 1080
Materials	\$ 3375 ** 3380	\$	\$ 1700 ** 1700	\$ 5075 ** 5080
Equipment/Supplies	\$ 1000 ** 965	\$	\$ 4700 ** 4900	\$ 5700 ** 5865
Construction Costs	\$	\$	\$	\$
Event Costs	\$	\$	\$	\$
Transportation Costs	\$	\$	\$	\$
Insurance Costs (if needed)	\$ 1400 ** 1438	\$	\$	\$ 1400 ** 1438
Additional Expenses (list) STIPEND and youth/crew leader	\$ 3000 ** 2000 ¹	\$	\$ 2150 ** 2150	\$ 5150 ** 4150
Totals	\$ 8825 ** 8823	\$	\$ 11550 ** 11850	\$ 21375 ** 20673

(GRANT CUT \$1

**DENOTES ACTUAL

¹ STIPEND TO JROTC \$ 500; other wages to youth and crew leader \$ 1500

METRO ENCHANCEMENT GRANT PROGRESS REPORT 2012

by: Jerry Herrmann EARTH CRUSADERS

METRO GRANT DOWNTOWN OC ENHANCEMENTS

WORK SUMMARY 2012-13

MOBILIZATION OF WORKFORCES and initial equipment and materials

AUG 1st thru SEPT 14th 2012

INITIAL WORKPARTY: 22 WARNER PACIFIC "Service Learning"
students and Professor Dvaic Torrel (WP URBAN STUDIES

SEPT 15th 9AM to 3PM (Weeding pruning, Mulching Downtown)

2nd WORKPARTY: 25 JROTC students and supervisors
Jerry Miller/Jerry Herrmann/Maj Doug Thomas supervisors

6 OCT 2012 9am to 3pm (pruning, weeding, planting areas preparation
Downtown)

3rd WORKPARTY: 20 JROTC students and supervisors
Jerry Miller/Jerry Herrmann/Maj Doug Thomas supervisors

20 OCT 2012 (debris removal, Scotts Broom removal, RR AVE

4th WORKPARTY: 19 JROTC students and supervisors
Jerry Miller/Jerry Herrmann/Maj Doug Thomas supervisors

5 DEC 2012 9am to 2pm (planting of bulbs; planting of native plants

5th WORKPARTY: 6 Community Volunteers and supervisors
Jerry Miller and Jerry Herrmann working supervisors

8 DEC 2012 (cleanup of streettree areas, pruning, planting)

6th WORKPARTY: 3 Community Volunteers; two youth crew and supervisors
Jerry Herrmann working supervisor

15 DEC 2012 (planting RR AVE; weedeating RR AVE upper;
weedeating around Singer Creek Falls)

7th WORKPARTY: 4 Community Volunteers; two youth crew and supervisors
Jerry Herrmann working supervisor

29 DEC 2012 9am to 3 pm (planting and mulching RR AVE and all Downtown
Treewells)

SUMMARY: 7 WORKPARTY in TOTAL 106 TOTAL PERSONS X 5 avg hours = 530 PERSONHRS

METRO ENHANCEMENT GRANT

PERIOD: JANUARY 2013 to APRIL 30th 2013

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JAN 9th 2013
8th WORKPARTY: 4 youth, and supervisor Jerry Miller
RAILROAD AVE WEEDEATING; SINGER FALLS CLEANUP

JAN 16
9th WORKPARTY 2 youth and supervisor with
equipment Jerry Miller
POWER TOWER AREA -Mc Loughlin Blvd 99E

JAN 23
10th WORKPARTY 1 youth and working supervisor with
equipment

MAR 9th
11th WORKPARTY 3 youth and working supervisor
WEED AND PLANT RAILROAD AVE; PLANT BULBS TREE WELLS

MAR 23
12th WORKPARTY 2 youth and working supervisor
PLANTING TREE WELLS BULBS and OTHER

APRIL 13
13th WORKPARTY 2 youth and working supervisor
PLANTING and MULCHING TREE WELLS

APRIL 13
14th WORKPARTY 3 youth and working supervisor
STABILIZE ALL PALNTINGS; FERTILIZE and hand weed
TREE WILLIS

SUMMARY 7 WORKPARTY PERIOD #2 12 youth X 5 avg hours
= 60 avg person hours

and 200 hours in selecting plants, planting bulbs,
and 150 hours in grant admin/billing by Jerry Herrmann

● PREVIOUS PAGE ~~XXX~~ TOTAL 530 person hour
● THIS PAGE TOTAL 410 person hour
▶ TOTAL HOURS 940 person hour

Army Junior Reserve Officer Training Corps (JROTC)

PIONEER BATTALION

Oregon City High School · 19761 S. Beaver Creek Road
Oregon City, Oregon 97045
<http://www.ochs.orecity.k12.or.us/academics/jrotc>
(503) 785-8995



8 January 2013

Metro Enhancement Committee
625 Center St.
Oregon City, OR 97045

Dear Committee,

The Oregon City JROTC Program agrees to a lesser amount (\$500) for group labor to cover the cost of hiring two cadets as group work leaders and pay them hourly wages. These leaders will go through a resume' building course and will be given an interview prior to being hired for the positions. This supports the Cadets learning job application and hiring processes that will be valuable to them as they move out into the adult workforce. Their work will also better prepare the areas to be enhanced and then the Cadets will be better suited to direct work of the other Cadets in the project because the existing supervisor and subordinate relationship through the JROTC program.

Our Cadets have worked with Mr. Herrmann and his Earth Crusader's Project on many occasions over the last couple of years benefitting the Cadets and their community. We appreciate this opportunity to again serve the Oregon City community.

If you have any questions, please feel free to contact me by email douglas.thomas@orecity.k12.or.us or by phone (503)785-8995.

DOUGLAS D. THOMAS
Major (Retired)
Senior Army Instructor



Oregon City High School

Attention: Army JROTC
19761 S. Beaver Creek Rd , Oregon City, OR 97045
(503)785-8995 douglas.thomas@orecity.k12.or.us

DATE: May 10, 2013
INVOICE # 3

Bill To: OC Metro Enhancement Grant
PO Box 3040
Oregon City, OR 97045

Ship To: N/A

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Product ID	Description	Quantity	Unit Price	Line Total
	Manhour labor	50	10.00	500.00

SUBTOTAL	500.00
PST 6.50%	-
GST 3.20%	-
SHIPPING & HANDLING	-
TOTAL	500.00
PAID	-
TOTAL DUE	500.00

THANK YOU FOR YOUR BUSINESS!

NOTE 1) LTR ATTACHED
2) PAY DIRECTLY TO JROTC
FROM METRO GRANT

EXISTING CONDITIONS



PROJECT AREAS COMPLETION

FALL SEASON WORK PARTIES



WARNER PACIFIC COL.
"Urban Studies Progm."



PREPARING FOR FALL PLANTS



FALL PLANTINGS RR AVENUE



RR AVE PARKING PLANTERS



WP PROFESSOR DAVID TERRIL
and Environmental Studies
Students & Mayor Doug Neely



DOWNTOWN MANAGER LLOYD PURDY
shares his vision for Main St.



"ELEVATED" PLANTINGS
at the Elevator



SOUTH GATEWAY PLANTER TEAM



FALL BULBS and CRYSTANTHEUMS



OC JROTC PLANTING



7th and MAIN OVERGROWN PARK
for Parking (RESTORED)



TREE WELLS W/SUCKERS
and poor soils

PROJECT AREAS COMPLETION

W I N T E R - S P R I N G W O R K P A R T I E S



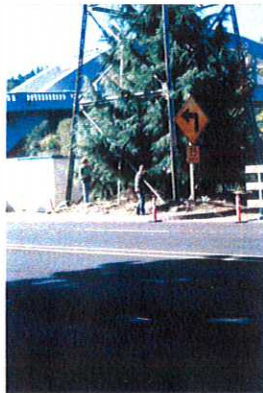
TREE WELLS PLANTING



WINTER PLANTS INSTALLED



TREE SUCKERS and SOILS RESTORATION



99E "GATEWAY LANDSCAPE" restoration



PROFESSOR DAVID TERRIL and students 99E areas



RE-OPENED BRIDGE and 99E BOULEVARD CLEANUP



RR AVE OVERGROWTH ABOVE STREET selective removal leaving natives



SINGER CREEK FALLS WEEDEAT



SINGER CREEK HILLSIDE weedeat/replant



RR AVE REMOVAL of GRASSES



RR AVE -99E SPRING PLANTS



GATEWAY REMULCHING CREW