



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### City Commission

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Wednesday, January 3, 2018

7:00 PM

Commission Chambers

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#### 1. Convene Regular Meeting and Roll Call

*Mayor Holladay called the meeting to order at 7:00 PM.*

**Present:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**Staffers:** 11 - City Manager Tony Konkol, Assistant City Attorney Carrie Richter, City Recorder Kattie Riggs, Captain Shaun Davis, Community Services Director Phil Lewis, Community Development Director Laura Terway, Economic Development Manager Eric Underwood, Library Director Maureen Cole, Public Works Director John Lewis, Human Resources Director Jim Loeffler and Community Communications Coordinator Kristin Brown

#### 2. Flag Salute

#### 3. Ceremonies, Proclamations and Presentations

##### 7a. Election of Commission President for 2018

**A motion was made by Commissioner Ide, seconded by Commissioner Shaw, to nominate Commissioner Mengelberg for Commission President for 2018. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

##### 3a. Oath of Office for 2018 Commission President - The Honorable Laraine McNiece Officiating

*Judge McNiece administered the Oath of Office to Commissioner Mengelberg.*

*Mayor Holladay welcomed Kristin Brown, new Community Communications Coordinator.*

##### 3b. Citizen Involvement Committee (CIC) Annual Update

*Amy Wilhite, CIC Chair, gave the Citizen Involvement Committee annual update.*

##### 3c. Commission Appointments for 2018

*Mayor Holladay announced the Commission appointments for 2018.*

##### 3d. Mayoral Appointments to City Boards and Commissions

*Mayor Holladay made City Board and Commission appointments.*

#### 4. Citizen Comments

*William Gifford, Oregon City resident, gave kudos to City staff David Knoll and Kattie Riggs for their presentation on the City's website to the Hillendale Neighborhood Association and Tower Vista Neighborhood Association meeting.*

#### 5. Adoption of the Agenda

*The agenda was adopted as presented.*

#### 6. Public Hearings

#### 7. General Business

##### 7b. Urban Renewal Commission Member Appointment

*Kattie Riggs, City Recorder, said one application was received for the open Urban Renewal Commission seat. It was from Mike Mitchell who had already served one term on the URC.*

**A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to reappoint Mike Mitchell to the Urban Renewal Commission for 2018. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

##### 7c. Second Reading of Ordinance No. 18-1002 and Planning Files AN 17-03, ZC 17-03, and TP 17-07 for Annexation, Zone Change, and a Subdivision Leland Road

*Carrie Richter, City Attorney, said the record was closed on this item and the first reading of the ordinance had been approved. She asked if the Commission had any conflicts of interest, ex parte contacts, bias, or any other statements to declare since the last Commission meeting. There were none.*

**A motion was made by Commissioner Mengelberg, seconded by Commissioner Ide, to approve the second reading and final adoption of Ordinance No. 18-1002 and Planning Files AN 17-03, ZC 17-03, and TP 17-07 for annexation, zone change, and a subdivision on Leland Road with conditions. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

#### 8. Consent Agenda

**A motion was made by Commissioner Ide, seconded by Commissioner Mengelberg, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 8a.** Resolution No. 18-01, Declaring an Emergency and Exempting The House of Myrrh Ministries from Planning Code Requirements on a Temporary Basis
- 8b.** Resolution No. 18-02, Modifying Park Special Event and Shelter Rates
- Phil Lewis, Community Services Director, explained the resolution setting special events rates for parks.*
- 8c.** Personal Services Agreement with Murraysmith, Inc. for the 2018 Oregon City Roadway Reconstruction Projects
- 8d.** City Manager Merit Pay for Performance
- 8e.** OLCC: Liquor License Application- On-Premises Sales, Commercial, Applying as a Limited Liability Company, Joy Hospitality LLC DBA The Verdict Bar & Grill and Caufield House, 110 8th Street, Oregon City, OR 97045
- 8f.** OLCC Liquor License Application: Applying for Additional Privileges, Feckin Brewery LLC, 415 McLoughlin Blvd., Oregon City, OR 97045
- 8g.** Minutes of the November 15, 2017 Regular Meeting
- 8h.** Minutes of the December 6, 2017 Regular Meeting

**9. Communications**

**a. City Manager**

*John Lewis, Public Works Director, gave an update on the sewer extension project on Beaver Creek Road.*

*Laura Terway, Community Development Director, reported on the new permitting computer system.*

**b. Commission**

*Commissioner Ide had been attending a lot of Homeless Coalition meetings.*

**c. Mayor**

*Mayor Holladay discussed a traffic accident on Singer Hill. He continued to get kudos for the Commission's decision to put in a median at 10th Street across from Dutch Bros.*

## 10. Adjournment

*Mayor Holladay adjourned the meeting at 7:30 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*