



City of Oregon City

625 Center Street
Oregon City, OR 97045
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Meeting Minutes - Draft

City Commission

Tuesday, July 9, 2019

6:00 PM

Commission Chambers

Work Session

1. Convene Work Session and Roll Call

Commission President O'Donnell called the meeting to order at 6:02 PM.

Present: 5 - Mayor Dan Holladay, Commissioner Frank O'Donnell, Commissioner Rachel Lyles Smith, Commissioner Rocky Smith Jr. and Commissioner Denyse McGriff

Staffers: 9 - City Manager Tony Konkol, City Recorder Kattie Riggs, Public Works Director John Lewis, Community Development Director Laura Terway, ROW Manager Dante Posadas, Human Resources Director Patrick Foiles, Library Director Maureen Cole, Planner Pete Walter and Community Services Director Phil Lewis

2. Future Agenda Items

2a. List of Future Work Session Agenda Items

Tony Konkol, City Manager, had created a list of upcoming work sessions as requested by the Commission.

The Commission discussed the need to prioritize the work session topics and the additional topics that had been added.

Each Commissioner would send their list of priorities to staff by Tuesday, July 16, 2019.

3. Discussion Items

3a. Presentation Regarding the Metro Business Food Waste Requirement

Jennifer Erickson and Pam Peck, from Metro, provided an overview of the business food waste requirement. They gave a regional context of the 90 businesses that could be potentially affected by this program, the outreach that had been done and input received, and Metro funding and offsets to assist with the implementation.

There was discussion regarding the rates, waivers for businesses who could not comply, and how it would affect the current garbage hauling company.

Eben Polk, Clackamas County Sustainability and Solid Waste, explained how Clackamas County had been involved in the policy development process for this program and how when the program went forward the County would continue to provide

education and technical assistance. He gave examples of resources the County would make available to businesses and discussed the growing trends in the restaurant industry regarding food waste. He then explained the input he had received from Oregon City businesses. The City would need to decide how to structure the rates and waivers. He shared case studies within Clackamas County.

The Commission asked clarifying questions about the program.

Pam Bloom and Alan Bushey, from B&B Leasing, discussed how it was unknown how many new routes would be needed and the additional costs. If it became a burden, they would come back to the City.

John Lewis, Public Works Director, said this ordinance would be brought to the Commission in August as well as an updated fee schedule.

Dante Posadas, Right of Way Coordinator, said the program would be implemented in March of 2020. The waivers and enforcement would be done through Clackamas County.

Mr. Polk explained how the County would be the first-line of communication and eyes in the field. It would be up to the City to decide how to proceed with enforcement.

3b.

The Oregon Department of Transportation I-205 Widening and Seismic Improvements Project Presentation

Rian Windsheimer, of the Oregon Department of Transportation (ODOT), and Karen Tatman, of Quincy Engineering, gave an overview of the I-205 widening and seismic improvements project including project issues and benefits, proposed solutions, Main Street bridge work, Abernethy Bridge construction, right-of-way and Oregon City parks impacts, roundabout, traffic management, project sound walls, project aesthetics, construction delivery schedule, and public outreach.

There was discussion regarding the roundabout, communicating to the public, seismic improvements, public input on the sound walls, impacts to historic buildings, and traffic issues with the bridge construction.

3c.

Non-Transitory (Permanent) Mobile Food Carts in the Mixed Use Downtown Zone District

Mayor Holladay joined the meeting via phone at 7:45 PM.

Pete Walter, Planner, posed the question, should non-transitory mobile food carts be allowed in the Mixed-Use Downtown District, outside of the Design District? If so, should they be a Conditional Use (Type III decision) or permitted with Site Plan and Design Review (Type II decision)? Staff could integrate any needed changes to the terminology and operational standards with the Code clean-up scheduled for September 4, 2019. He explained what the Planning Commission discussed regarding food carts, definition of a food cart, and requirements for transitory and non-transitory food carts. Non-transitory food carts were allowed in the Willamette Falls Downtown and Institutional districts.

There was discussion regarding whether it should be a Type II or Type III decision.

There was consensus to make it a Type II and that the Commission would review the standards in the Code for these carts. Instead of bringing it back to the September 4,

2019 meeting, the Commission wanted to hold another work session on this topic.

There was discussion regarding whether or not to require System Development Charges (SDC) for the carts when they hooked up to services. The Commission would also like to know what other jurisdictions did for SDCs for non-transitory food carts.

Mayor Holladay left the meeting at 8:07 PM.

3d. Modification of Planning Division Fee Schedule

Laura Terway, Community Development Director, discussed the proposed Planning Division fee amendments. Staff planned to bring these to the next Commission meeting for adoption.

There was discussion regarding the reasons for certain fees and how they were calculated. There was further discussion regarding the appeal fees for Planning Commission and Historic Review Board decisions.

James Nicita, resident of Oregon City, thought the Commission should look at the state statute themselves and not rely on what staff told them. The appeal fee had to be reasonable.

4. City Manager's Report

Mr. Konkol announced the repair work on the staircase would begin on July 17 and Concerts in the Park would begin on Thursday.

5. Commission Committee Reports

a. Beavercreek Employment Area Blue Ribbon Committee - Commissioner Frank O'Donnell

There was a newsletter being sent-out to committee members regarding updates and progress. A meeting would be held to discuss the Beavercreek Road Concept Plan implementation and Meyers Road extension.

b. Brownfield Grant Committee - Mayor Dan Holladay

There was no report on this item.

c. Citizen Involvement Committee Liaison - Commissioner Rachel Lyles Smith

The Canemah Neighborhood Association was holding a fundraiser to bronze the boots of Officer Libke to put in the new police facility.

d. Clackamas County Coordinating Committee (C4) - Mayor Dan Holladay and Commissioner Rachel Lyles Smith

A report was given on the C4 Retreat where transportation and affordable housing were discussed. There would be a C4 Subcommittee walking tour next week.

e. Clackamas Heritage Partners - Commissioner Rocky Smith, Jr.

Clackamas Heritage Partners was offering a new tour at the End of the Oregon Trail Interpretive Center and working on a new movie production. Heritage Days was a successful event.

f. Downtown Oregon City Association Board - Commissioner Denyse McGriff

The First City Festival would be this weekend. The Board was working on more participation and succession planning.

g. Metro Policy Advisory Committee (MPAC) - Commissioner Rachel Lyles Smith

MPAC was working on a pilot project for construction career pathways and discussed the regional transportation funding measure.

h. Oregon Governor's Willamette Falls Locks Commission - Mayor Dan Holladay

There was no report on this item.

i. South Fork Water Board (SFWB) - Mayor Dan Holladay, Commissioners Frank O'Donnell and Rocky Smith, Jr.

Reports were given of the American Waterworks Association Conference. There were continuing legal battles as well.

j. Willamette Falls and Landings Heritage Area (Previously Willamette Falls Heritage Area Coalition) - Commissioner Denyse McGriff

There was a new logo for this group. They would be meeting again next Thursday.

k. Willamette Falls Legacy Project Liaisons - Mayor Dan Holladay and Commissioner Frank O'Donnell

This development was continuing on.

6. Adjournment

Commission President O'Donnell adjourned the meeting at 8:57 PM.

Respectfully submitted,

Kattie Riggs, City Recorder