



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Final

### City Commission

*Dan Holladay, Mayor  
Renate Mengelberg, Commission President  
Brian Shaw, Nancy Ide, Frank O'Donnell*

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Tuesday, June 12, 2018

5:30 PM

Commission Chambers

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### Work Session

#### 1. Convene Work Session and Roll Call

*Commission President Mengelberg called the meeting to order at 5:33 PM.*

**Present:** 3 - Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**Absent:** 2 - Commissioner Brian Shaw and Mayor Dan Holladay

**Staffers:** 11 - City Manager Tony Konkol, City Attorney William Kabeiseman, City Recorder Kattie Riggs, James Band, Community Services Director Phil Lewis, Library Director Maureen Cole, Community Communications Coordinator Kristin Brown, Public Works Director John Lewis, Patrick Foiles, Community Development Director Laura Terway and Finance Director Wyatt Parno

#### 2. Future Agenda Items

*No future agenda items were suggested.*

#### 3. Discussion Items

##### 3a. Downtown Oregon City Association Update Presentation by Carol Pauli and Jonathan Stone

*Carol Pauli, Chair of the Downtown Oregon City Association Board, and Jonathan Stone, Executive Director of the Downtown Oregon City Association (DOCA), gave a presentation on the Board membership, value of the Main Street approach, snapshots of downtown, strategy and evolution, Oregon City revitalization stages, plan for the future, big challenges and opportunities, planned programming, new financial framework, strengthening the partnership with the City, supporting the City Commission's goals, and the City supporting Main Street programs.*

*The Commission discussed the successes and challenges of the Main Street program as well as the funding contributions of the City.*

*There was consensus to remit the \$60,000 budgeted for DOCA in July 2018 and to work towards forming an agreement between the City and DOCA for future funding.*

##### 3d. Policy Direction: Creation of a Hearings Officer to Process Appeals of

### Land Use Decisions

*Laura Terway, Community Development Director, explained how the Municipal Code gave minimum criteria for development and shared examples. She discussed the levels of land use review, appeal options, appeal process by jurisdiction, and pros and cons of changing the appeals process.*

*The Commission asked clarifying questions about using a hearings officer to process appeals.*

*Commissioner Mengelberg suggested using a hearings officer for Type II decision appeals.*

*There was consensus to wait until the full Commission was in attendance before giving direction on this issue.*

### 3b. Metro Regional Transportation Plan Update

*John Lewis, Public Works Director, gave a presentation on the 2018 Regional Transportation Plan (RTP) update including where Metro was in the process, draft RTP key takeaways, additional House Bill 2017 revenue, Oregon City projects in the RTP, and next steps.*

### 3c. Marijuana Business Update

*Wyatt Parno, Finance Director, gave a marijuana business update. He discussed the legislative background, local regulations, licensed retail facilities, and tax revenues.*

*Jim Band, Police Chief, discussed the police response needed due to black market marijuana, oils and increased use of marijuana by minors.*

*Ms. Terway explained the number of retailers in Oregon City and a current application. No retailer had closed since opening.*

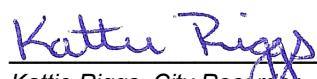
## 4. City Manager's Report

*There was no City Manager's report.*

## 5. Adjournment

*Commission President Mengelberg adjourned the meeting at 7:13 PM.*

*Respectfully submitted,*

  
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Kattie Riggs, City Recorder