

Michele Beneville
City of Oregon City

23 May, 2016

Enhancement Grant Application

Dear Ms. Beneville,

Attached please find an Enhancement Grant Application from the Oregon City – Tateshina Sister City Committee. We are applying to continue the process of improving the safety and beauty of the Peace Garden located at the Pioneer Community Center. In 2013 a Metro Grant was approved to update in repair the water feature at the Peace Garden.

This application is to install concrete walkways and new benches in the Peace Garden to improve access and safety. If I can provide further information please let me know.

Sincerely,

Rick Campbell, Chairperson, Oregon City – Tateshina Sister City Committee



**OREGON
CITY**



Metro

**Enhancement Grant Program
Application for Funds
July 1, 2016 through June 30, 2017**

Before filling out this form, please read the Enhancement Grant Program Application Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications must be received by **5:00 pm on Friday, May 27, 2016** to be considered for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project Pioneer Community Center Peace Garden Walkways and Benches

Organization Oregon City - Tateshina Sister City Committee

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax exempt ID Number 51-0162260

Address 2012 N Forest Ct

City, State, Zip Canby, OR 97013

Project Coordinator Richard Campbell Phone 503-557-7875

Email rkyamberu@gmail.com

Chairperson of Governing Board (If Applicable) Richard Campbell

Phone 503-557-7875

Signature Richard Campbell Digitally signed by Richard Campbell
Date: 2016.05.23 08:46:06 -07'00'

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 8 first*****

Grant Amount Requested:	\$9,840
+ Matching Funds (Cash):	\$0
+ In-Kind Matching Funds:	\$1,968
= Total Cost of Project:	\$11,808

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee? (Metro)

Yes No

2. Have you received an Enhancement Grant in the last 3 years? Yes No

If yes, describe the projects/programs for which you received funding.

Rebuilt the water feature in the Oregon City Community Center Peace Garden in 2013.

3. If you received an Enhancement Grant (Metro) last year, what is the status of the project?

4. Will this grant-funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes No

If yes, please explain.

In the future the Sister City Committee may apply for grants to improve and repair the lighting and irrigation in the Peace Garden as well as installing new planting.

5. Briefly describe the project for which you are requesting funds.

The Oregon City Community Center Peace Garden is in need of updating of the paths and benches. The paths are uneven and not accessible by wheel chair. The benches have been damaged by exposure to the sun and weather.

6. Describe why this project was selected and the community need(s) to which it will respond.

The Oregon City - Tateshina Sister City Committee has entered into a partnership with the Oregon City Community Center to update and improve the Peace Garden. The first step is to improve the accessibility and usability of the Garden. In the future the Sister City Committee plans to install irrigation and replant the garden.

7a. Identify and describe how your proposal meets one or more of the goals for funding (check those below that apply and describe by item number below).

<input type="checkbox"/>	1. Increase attractiveness/market value of residential, commercial or industrial areas.	<input type="checkbox"/>	6. Increase recycling efforts to provide a reduction in solid waste.
<input type="checkbox"/>	2. Enhance new or existing wildlife, riparian, wetlands, forests or river areas.	<input type="checkbox"/>	7. Increase employment or economic opportunities for City residents.
<input checked="" type="checkbox"/>	3. Preserve or increase recreational areas and programs within the City.	<input type="checkbox"/>	8. Rehabilitate or upgrade the market value of housing or commercial property.
<input checked="" type="checkbox"/>	4. Improve safety within the City.	<input type="checkbox"/>	9. Provides work or training opportunities to benefit youth, seniors and low-income residents.
<input type="checkbox"/>	5. Result in significant improvement in the cleanliness of the City.	<input type="checkbox"/>	10. Enhance art and culture within the City.

7b. List by item number in 7a and describe how the project meets the each goal.

3. The Peace Garden is intended to be an oasis of tranquility in the heart of Oregon City. Rebuilding the walkways to allow wheelchair access will make the Peace Garden more usable by more citizens. Replacing the benches will allow greater use of the Garden

4. Currently the paths in the Peace Garden are uneven and unsafe for use by senior citizens and persons with disabilities.

8. Project Period: 1 month

(Number of months in duration)

Beginning Date: August 2016

Ending Date: September 2016

9. What is the geographic area of Oregon City where the project will take place?

Oregon City Pioneer Community Center, 615 5th St.

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The Pioneer Community Center documented 122,719 units of service in 2015. Improvements to the Peace Garden should result in a higher percentage of these users making use of the Garden.

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

The Management of the Pioneer Community Center are in support of this project. City maintenance staff will maintain the Garden after the improvements.

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

I managed the water feature improvement project in 2013. I also have over 30 years of experience managing projects in the Information Technology field.

13. List anticipated project milestones and dates (e.g. groundbreaking, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

The installation of the walkways and benches should be a relatively short project and is expected to be completed in under one month of time. The City will be updating the parking lots in the Pioneer Community Center in the same time frame.

14. An exit report will be included as part of the Enhancement Grant Program agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The project will be monitored via site visits and before and after photography. Increased usage of the Peace Garden will be noted by the staff of the Community Center.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time, use \$23.07. (This is the value of volunteer labor time as of 1/10/16, according to the Independent Sector and The Bureau of Labor Statistics).

Item	Source of Support	Estimated Value (\$)
<i>85.3 hours of volunteer time</i>	<i>OC Sister City Committee</i>	<i>\$1,968</i>

16. List all grants applied for in support of this project and commitments confirmed to date.

None currently.

What is the percentage of Enhancement Grant funds will be used for personnel services or
 17. administrative costs?

 0 %

18. Will the administrator be a paid position? Yes No

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars (Request)	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				\$0
				\$0
Project Administration costs (clerical, advertising, graphics, printing, postage)				\$0
				\$0
Materials				\$0
				\$0
Equipment/Supplies <i>Granite Benches</i>	\$1,000		\$200	\$1,200
				\$0
Construction Costs <i>9840 Walkways</i>	\$8,640		\$1,728	\$10,368
<i>720 sq feet</i>				\$0
Event Costs				\$0
				\$0
Transportation Costs				\$0
				\$0
Insurance Costs (if needed)				\$0
Additional Costs (List) <i>Contingency</i>	\$200		\$40	\$240
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
Totals	\$9,840	\$0	\$1,968	\$11,808



May 31, 2016

TO: Michelle Beneville

FROM: Kathy Wiseman, Supervisor

RE: Sister City grant request

Please accept this memo as formal support of the Sister City group and their application for a grant to upgrade the benches and walking path on the grounds of the Pioneer Center.

The Sister City volunteers have a long history in working with the Pioneer Center and the up keep of the peace garden. We support improvements that can be made for easier access and utilization of the area by the general public.

Michele Beneville

From: Rick Campbell <rkyamberu@gmail.com>
Sent: Monday, May 23, 2016 10:06 AM
To: Michele Beneville; Kathy Wiseman; werber; John Salisbury
Subject: Enhancement Grant Application
Attachments: mec_16-17_grant_application_final_version_3_0.pdf; 2016 Metro Grant Application.odt

Dear Ms. Beneville,

Attached please find a cover letter and Enhancement Grant Program Application.

The Oregon City - Tateshina Sister City Committee is applying for funds to install new walkways and benches in the Peace Garden located at the Pioneer Community Center.

Thank you for your attention to this matter.

Sincerely,

Rick Campbell, Chairperson Oregon City - Tateshina Sister City Committee