



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Draft

City Commission

Dan Holladay, Mayor
Brian Shaw, Commission President
Nancy Ide, Frank O'Donnell, Renate Mengelberg

Tuesday, August 8, 2017

6:30 PM

Library Community Room, 606 John Adams

Work Session

1. Convene Work Session and Roll Call

Mayor Holladay called the meeting to order at 6:30 PM.

Present: 4 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide and Commissioner Renate Mengelberg

Absent: 1 - Commissioner Frank O'Donnell

Staffers: 11 - City Manager Tony Konkol, Community Development Director Laura Terway, Community Services Director Phil Lewis, Public Works Director John Lewis, Police Chief and Public Safety Director James Band, Economic Development Manager Eric Underwood, City Recorder Kattie Riggs, Library Director Maureen Cole, Human Resources Director Jim Loeffler, Economic Development Coordinator Leigh Anne Hogue and Business Analyst Ryan Bredehoeft

2. Future Agenda Items

Commissioner Mengelberg suggested an update on the work of the homeless task force as a work session item. There was consensus to put it on a future agenda.

3. Discussion Items

3a. Park Funding Options Discussion

Phil Lewis, Community Services Director, gave a Parks Department overview which included 38 parks and facilities, department structure, staffing levels and responsibilities, deferred maintenance, current conditions, and funding options such as the General Fund, general obligation bond, local option levy which would be \$0.20 per \$1,000, park district either county service district or special park district, park utility fee, food and drink tax, or transient tax. Staff was seeking feedback from the Commission on areas for further study and exploration. Staff was working on a Condition Assessment Report with updated cost estimates. There would also be public engagement in the process.

Commissioner Shaw asked for all the options to be put in a matrix for easier study. He thought the funding needed to be consistent.

Commissioner Mengelberg wanted to make sure the option chosen would raise enough money to provide the level of service that citizens wanted and it needed to be politically

palatable.

Commissioner Ide asked for a list of the deferred maintenance and needs of the Parks Department. She suggested some of the options to explore were raising the tax rate, special park district, and transient tax.

Commissioner Mengelberg thought they should look at the park utility fee, transient tax, and special park district options.

Mayor Holladay thought they should keep the local option levy as an option as well.

There was discussion regarding the logistics of creating a special park district.

3b.

Economic Development August 2017 Progress Report

Eric Underwood, Economic Development Manager, said the Commission identified economic development as Goal 1 for the next biennium. He discussed the Economic Development Department's mission and how an Economic Development Coordinator position had been added.

Leigh Anne Hogue, Economic Development Coordinator, explained the priorities of the department which included the development of industrial lands in the Beavercreek Employment Area, development of a Tourism Strategic Plan that built on the concept that was approved in 2016, and determining the future development of the Willamette Falls Legacy Project. For the Beavercreek Employment Area, they had added 20 more acres, maintained strong property owner relationships, completed sewer design and started construction, and upgraded PGE's substations. They were attracting businesses and industry through a "Putting Education to Work" campaign, agency partnerships, marketing and recruitment strategy, and Blue Ribbon Committee. She gave an overview of the marketing and recruitment strategy which included marketing materials, lead generation, retention/expansion, and public relations. She showed examples of the Beavercreek Employment Area website. She discussed the Stakeholder Visioning Retreat that was held earlier that day. Staff was working on an Economic Redevelopment Plan for the Willamette Falls site to encourage job creation and redevelopment. She discussed the other priorities they were working on including the Cove development, business retention and expansion, downtown development, regional partnerships, and City-wide Economic Development Plan. She then explained how the department was tracking its impact on jobs, enterprise zone, urban renewal, community engagement, and health of the economy. In the past five fiscal years, the taxable value of Oregon City had increased by \$184 million from development projects.

4. City Manager's Report

There was no City Manager report.

5. Adjournment

Mayor Holladay adjourned the meeting at 7:37 PM.

Respectfully submitted,

Kattie Riggs, City Recorder