



City of Oregon City

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Staff Report

File Number: 17-364

Agenda Date: 6/21/2017

Status: Agenda Ready

To: City Commission

Agenda #: 7c.

From: Community Development Director Laura Terway

File Type: Resolution

SUBJECT:

Resolution No. 17-18: Identification of a Planning Division Review Fee for Temporary Structures on Commercial, Multi-Family, Industrial, and Institutional Properties

RECOMMENDED ACTION (Motion):

Staff recommends approval of Resolution No.17-18 to identify a fee for Planning Division review of temporary structures on commercial, multi-family, industrial, and institutional properties.

BACKGROUND:

Approval of Ordinance No.17-007 will amended the Oregon City Municipal Code to facilitate temporary structures on commercial, multi-family, industrial and institutional properties. Temporary structures may be constructed in accordance with Chapter 17.62.050 of the Oregon City Municipal Code, including but not limited to:

Temporary Structures up to 200 Square Feet -

- Constructed up to six times per year
- In place up to three consecutive days

Temporary Structure Larger than 200 Square Feet -

- Constructed up to two times per year
- Structures up to 800 square feet may be in place for up to 30 consecutive days.
- Structures larger than 800 square feet may be in place for up to 7 consecutive days.

The review process for verifying compliance for temporary structures is identified as Type I Site Plan and Design Review. This Resolution will apply the existing fees for Type I Site Plan and Design Review to the new process of reviewing temporary structures. No change to the fee schedule itself is proposed. A smaller fee would apply for applications proposing temporary structures for a single time period while a larger fee would apply to properties whom would like an option to construct modest sized temporary structures multiple times during the year. The fees reflect an estimation of the time associated with each review.

- A \$75 fee would be utilized for properties proposing temporary structure(s) for a single time period.
- A \$250 fee would be utilized for an annual permit (expiring December 31st) allowing for the construction of temporary structure(s) up to 200 square feet in size, within a specific boundary during multiple time periods.