



## Clackamas County Historical Society

PO BOX 2211 • Oregon City, OR 97045 • (503) 655-5574  
www.clackamas history.org

May 1st, 2013

City of Oregon City  
Metro Enhancement Committee  
c/o Michele Beneville  
625 Center Street  
Oregon City, OR 97045

Dear Oregon City Metro Enhancement Committee;

Thank you for your review of the attached application materials for the 2013 Oregon City Metro Enhancement Grant, submitted and certified by the Clackamas County Historical Society.

We are enlisting your support to help us preserve the Museum of the Oregon Territory building's appeal, integrity, income, and future by replacing a portion of its corrugated metal roof and some of its key solar windows, as outlined in the attached grant application.

These repairs are eminent and vital to keep the Museum of the Oregon Territory among our most appealing cultural attractions. Attached you will find our letter of support, contractor's bids, and photos documenting this area of concern.

Thank you in advance for your measures to protect Oregon City's unique history.

Most respectfully yours,

*R.E. Pennington*

Program Director, on behalf of Board Members of the  
Clackamas County Historical Society

MUSEUM OF THE OREGON TERRITORY • STEVENS-CRAWFORD HERITAGE HOUSE

*2012-2013 CCHS Board of Directors: Patty Brown, Wade Byers, Penny Charman, Craig Danielson, Darlene Judkins, Cherie McGinnis, Larry McIntyre, Kari L. Mitchell, Karin Morey, Marilyn Morrissey, Dr. T. Michael Norris, John Salisbury, Ron Thom*



**Oregon City-Metro Enhancement Grant  
Application for Funds  
July 1, 2013 through June 30, 2014**

Before filling out this form, please read the Oregon City-Metro Enhancement Grant Application Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications must be received by 5:00 pm on Wednesday, May 1, 2013 to be considered for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project Museum of the Oregon Territory: Steel Roof Repair & Window Restoration

Organization Clackamas County Historical Society

Is this a Non-Profit Organization? Yes  No

Non-Profit Federal tax exempt ID Number 93-6024919

Address PO Box 2211 (211 Tumwater Drive)

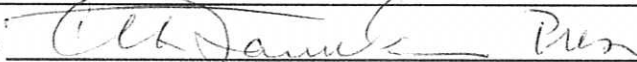
City, State, Zip Oregon City, OR 97045

Project Coordinator T.Judkins/R.E. Pennington Phone 503.655.5574

Email programs@clackamashistory.org

Chairperson of Governing Board (If Applicable) Craig Danielson

Phone 503. 655.9141 x 126

Signature 

*(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)*

**\*\*\*Complete the budget sheet on page 7 first.  
Amount totals from that sheet will auto fill into this table\*\*\***

Grant Amount Requested:	\$	\$10,812.00
+ Matching Funds (Cash):	\$	\$3,435.00
+ In-Kind Matching Funds (see question #15):	\$	\$1,200.00
= Total Cost of Project:	\$	\$15,447.00

## Proposal Information

1. Is this your first grant application to the Oregon City-Metro Enhancement Committee?

Yes  No

2. Have you received an Oregon City-Metro Enhancement Grant in the last 3 years?

Yes  No

If yes, please describe the projects/programs for which you received funding.

2012 CCHS Stevens-Crawford Heritage House: Exterior Paint Restoration & Outbuilding Roof/ Dry Rot Repair  
2011 CCHS Stevens-Crawford Heritage House: Historic Main House Roof Replacement & Soffit Repair

3. If you received an Oregon City-Metro Enhancement Grant last year, what is the status of the project?

Project is rapidly progressing towards completion due to extended dry weather this spring.

4. Will this grant funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes  No

If yes, please explain.

This grant request is a mandatory stop-gap measure to immediately halt localized issues with water damage caused by a faulty roof installation (dating back to 1990) at CCHS' Museum of the Oregon Territory (MOOT) building. The roof does not require complete replacement at this time.

The project also includes replacement of about 12% of the 88 solar, bronze glazed double paned windows on MOOT's 3rd floor experiencing compromised visibility. Additional gas-filled windows are bound to continue to reach the end of their useful lives as they progress in age and their seals retract.

However, this is currently not a multiple - phase project. All plans for repairs as described within will solve immediately identified problems. The roof repair and windows to be addressed in this project will both be substantially warranted for several years into the future.

Note: Complete roof replacement is cost-prohibitive. Bid has been obtained at over \$48,000 from CDNW Roofing.

5. Briefly describe the project for which you are requesting funds.

In the year 1990 (23) years ago, the Museum of the Oregon Territory building opened its doors. In 2002, the Tumwater Room (on the museum's third floor) was completed, providing an excellent source of income to support the Historical Society's mission to protect, preserve, and present the historic resources of Clackamas County in the Museum of the Oregon Territory (on the building's second floor). Tumwater Room rental proceeds comprised 38% of the Clackamas County Historical Society's operating budget in the 2012-2013 fiscal year.

The Tumwater Room is an elegant, 6,000 sq. foot event space with a capacity to seat 299 guests. As one of the key conference centers in the region, it showcases the assets of the City of Oregon City with its high ceilings, decorative architectural lines, and tall picture windows that frame an unparalleled view of Willamette Falls.

The building was outfitted with a very durable but costly ribbed steel roof, which has served well for two decades. However, it has begun to leak severely. Assessment indicates the problem is structural, due to ill-fitting roof materials that stop before reaching the structural edge of the building's southwest aspect. This has led to bowing and sagging of the metal to below the level of the edge of the roofline. Water now penetrates seams, puddles, and siphons back into the building. Reinstallation and replacement of approximately 20% of the corrugated metal roof, flashings, and related structural elements is mandatory to solve the issue.

In addition, nearly a dozen of the museum's gas-filled picture windows, installed 12+ years ago, have weathered and deteriorated seals, due to seasonal expansion and contraction. They now have a fogged, dirty, opaque appearance that causes many potential renters of the Tumwater space to tilt their heads and ask: "Will the windows be washed before our event?" - even immediately after costly window-washing of the 40-foot exterior.

Currently, water saturated & stained ceiling tiles, buckets of rain in the bridal "vow" area, carpet/padding & floor damage, window fog & mold have the potential to make the Tumwater un-rentable to potential event planners.

6. Describe why this project was selected and the community need(s) to which it will respond.

There's only one place in Oregon City that puts a roof over 100's of rare documents (the original Plat Maps of San Francisco & Oregon City, for example) 1000's of historic photos, part of North America's largest meteorite, dozens of the Willamette Valley's Native American stone-age artifacts -from trade beads to a "slave-killer club" - the bed of Oregon's first woman registered to vote, and the only canon brought in a covered wagon across the Oregon Trail. MOOT is a 17.5K sq. ft., debt-free world-class museum, dedicated to preserving and sharing our history, from its geologic roots, to the story of pioneers & the advent of modern industry, electricity, medicine, wool & paper manufacturing, commerce, and river transportation.

The Tumwater Room facility rental income is a mainstay of the Museum of the Oregon Territory's income stream, "keeping the roof" over these precious artifacts.

In addition, most of the approximately 10,000 annual visitors to the Tumwater Room, many of whom are from outside the area, also tour the Museum. This brings Oregon City memorably into the sights of State political leaders, economic investors, and small business leaders. Weddings and conferences held in the Tumwater Room bring heads-to-beds, diners to restaurants, and visitors to our downtown shops.

The Clackamas County Historical Society is poised to be one of the key attractions of Oregon City's Waterfront in future years. Maximizing the rentability of the MOOT building (through repair of the roof, water damaged ceilings, and weathered windows) thereby promotes cultural tourism and visitation to the area.

7a. Identify and describe how your proposal meets one or more of the goals for funding (check those below that apply and describe by item number below).

<input checked="" type="checkbox"/>	1. Increase attractiveness/market value of residential, commercial or industrial areas.	<input type="checkbox"/>	6. Increase recycling efforts to provide a reduction in solid waste.
<input type="checkbox"/>	2. Enhance new or existing wildlife, riparian, wetlands, forests or river areas.	<input type="checkbox"/>	7. Increase employment or economic opportunities for City residents.
<input type="checkbox"/>	3. Preserve or increase recreational areas and programs within the City.	<input checked="" type="checkbox"/>	8. Rehabilitate or upgrade the market value of housing or commercial property.
<input checked="" type="checkbox"/>	4. Improve safety within the City.	<input type="checkbox"/>	9. Provides work or training opportunities to benefit youth, seniors and low-income residents.
<input type="checkbox"/>	5. Result in significant improvement in the cleanliness of the City.	<input checked="" type="checkbox"/>	10. Enhance art and culture within the City.

7b. List by item number in 7a and describe how the project meets the each goal.

1) This project will increase the attractiveness/market value of commercial/industrial areas. The roof segment to be replaced (20' x 40') will be lifted as a whole, without appearing "patched." It will be a bit brighter than the other, faded brick-colored steel, but that will not be visible from the street. Most importantly, it will last another 20+ years, and be extended so it is seal-able and water tight.

Window replacement will improve the appearance of the Museum of the Oregon Territory's look from both within and without, providing attractive, clean-looking windows and preserving the clear, pristine view they were designed to present.

4) This project could improve safety within the city: as slip-and-fall liability will be eliminated when dripping, standing water is no longer on the slick floors of this popular event space.

8) It has potential to rehabilitate or upgrade the market value of commercial property - as this non-profit museum venue will need much more rehabilitation in the future if the roof leaks are not sealed immediately, in terms of mildew, potential loss of carpet and padding, wood-floor stains, and the like.

10) Most clearly, this will enhance art and culture within the city. With a robust income largely resulting from successful rental of the Tumwater Room, the Clackamas County Historical Society can continue to provide:

- ~ Free public programs on historical topics (such as 2013's "Steamships of the Willamette" & "Oregon Wool")
- ~ Free children's programs on local culture (such as 2013's "Chinuk-Wawa Native American Language" & "Primitive Hunting/Gathering in the Oregon Territory" Classes).
- ~ New & rotating exhibits on art and culture (such as 2012's Ralph Eddy Photo Exhibit, ongoing Native American basketry exhibit, and the current "Clothing & Household Embellishments" exhibit of hand-crafted Victorian art, and
- ~ Preservation services (the scanning, digitization, and climate-controlled storage of the historic artifacts & documents that tell the story of the Oregon Territory).

8. Project Period: Three Months  
 (Number of months in duration)  
 Beginning Date: September 2013  
 Ending Date: December 2013

9. What is the geographic area of Oregon City where the project will take place?

The Clackamas County Historical Society & Museum of the Oregon Territory are located at 211 Tumwater Drive, off Hwy 99E, just a few blocks south of the Arch Bridge, Municipal Elevator, and the heart of downtown Oregon City.

The building is located in "Latourette Park, " which overlooks Willamette Falls, the former Blue Heron Paper Mill site, and the future waterfront development area of Oregon City - in the Canemah Neighborhood.

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

CCHS, in its 60th year as a 501 C3 non-profit, with your help, is currently attracting and serving a documented average of 1000 guests per month.

Examples of renters who gathered in MOOT's 3rd Floor Tumwater Room this autumn and winter included prominent business & cultural leaders from outside Oregon City (Oregon State Legislators, Portland General Electric Executives, The Confederated Tribes of the Grand Ronde, the Karsten Business Institute), Police & Rotary Members, Oregon City Economic Development Leaders, Doctors of the Columbia Pain & Spine Institute, Master Gardeners via an OSU extension class, countless wedding guests, memorial service guests, The Three Rivers Artist Guild, and 300 music fans attending a concert by pianist Michael Allen Harrison.

At most large events, during the seating turnover period between speeches and dining, most if not all Tumwater guests visit the museum's 2nd floor, and have the opportunity to tangibly appreciate Oregon City and Clackamas County history.

Moreover, CCHS fulfills a role in instill a sense-of-place in our future business leaders (ie: Gladstone & Oregon City High School Band Boosters & Prom attendees), and serves a growing number of school and scouting field trips from both within and outside the area. The kids of today, inspired by Oregon City, are the investors and consumers who may return tomorrow.

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

N/A

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

Mr. Terry Judkins, Project Supervisor, is a 37 year veteran of PGE (Retired Electrical Technician) and was Project Team Leader in construction of El Rosario Church of the Nazarine and El Melvar Church of the Nazarine. He has been Maintainance Supervisor of the Oregon City and Canby Church of the Nazarine for the past 3 decades, and is the Facility Manager for Clackamas County Historical Society.

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

Projected Time-line:

September 2013:	Windows Replaced
October & November 2013:	Gutters, Roof & Soffits power-washed to prevent/expose corrosion. Roof Repair Completed
December 2013:	Closing Report

14. An exit report will be included as part of the OC-MEC agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Project effectiveness will be evaluated by direct visual observation of the roof & 3rd Floor Tumwater Room ceiling and flooring, which will be closely monitored after heavy rains for leaks/stains after roof repairs are complete.

The roof repair comes with a 5 year (extended) warranty on labor and workmanship, and a 20 year warranty on materials. The replacement windows come with a 10 year glass warranty and a 1 year installation warranty, so they will be very closely monitored during the 12 months following installation to verify seal integrity.

The number of people served at CCHS has been quantified with increasing attention to detail in 2011-2013, is now in a database, and visitor counts are easily evaluated as to MOOT visitors Tumwater rental clients, etc. These numbers will continue to grow, we anticipate, with these direct improvements in facility beautification/appeal leading to more successful rentals upon showing.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time, use \$21.79. (This is the value of volunteer labor time as of 1/15/13, according to the Independent Sector and The Bureau of Labor Statistics).

Item	Source of Support	Estimated Value (\$)
Roof & Windows, anticipated	Capital Appeal Launched May '13	\$934.00
Windows, anticipated	PGE Grant Request Spring 2013	\$2,500.00

16. List all grants applied for in support of this project and commitments confirmed to date.

- 1) METRO Enhancement Grant (May 2013)
- 2) Special Capital Appeal - May 1st mailing to 700 Members/Friends of the Museum
- 3) Special Capital Appeal - May 7th E-Blast to additional Members/Friends of the Museum
- 4) Grant Appeal to Portland General Electric (commenced in April, to be completed May-June 2013) will include ask for "matching funds" for windows, plus HVAC replacement (both energy conservation related issues) & update of current PGE Exhibit.

17. What is the percentage of OC-MEC funds to be used for personnel services or administrative costs?   0   %

18. Will the administrator be a paid position? Yes  No

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

\*\*\*\*These figures will be transferred to the table on the first page of this application.

**Proposed Budget**

Suggested List (not inclusive)	(A) OC-MEC Grant Dollars	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
<b>Personnel Services (salaries, administration)</b> Project Mgmt X60 hrs @ 20/hr.	\$0.00	\$0.00	\$1,200.00	\$1,200.00
<b>Project Administration costs (clerical, advertising, graphics, printing, postage)</b> N/A	\$0.00	\$0.00	\$0.00	\$0.00
<b>Materials</b> Roof Tearoff/Install (incl. labor)	\$6,287.00	\$600.00	\$0.00	\$6,887.00
<b>Equipment/Supplies</b> See bid - included in above	\$0.00	\$0.00	\$0.00	\$0.00
<b>Construction Costs</b> Window Install Labor & Materials	\$3,300.00	\$2,560.00	\$0.00	\$5,860.00
<b>Event Costs</b> N/A	\$0.00	\$0.00	\$0.00	\$0.00
<b>Transportation Costs</b> N/A	\$0.00	\$0.00	\$0.00	\$0.00
<b>Insurance Costs (if needed)</b> N/A	\$0.00	\$0.00	\$0.00	\$0.00
<b>Additional Costs (List)</b> Labor: Powerwash Roof/Gutters	\$1,225.00	\$275.00		\$1,500.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Totals</b>	\$10,812.00	\$3,435.00	\$1,200.00	\$15,447.00

## Canemah Neighborhood Association

**Date:** April 21, 2013

**To:**

Michelle Beneville  
Metro Enhancement Committee (OC-MEC)  
625 Center Street  
Oregon City, OR 97045

**From:**

Canemah Neighborhood Association  
Paul Edgar, Land Use Chair  
211- 5<sup>th</sup> Avenue  
Oregon City, OR 97045

Dear OC-MEC Grant Review Board,

This letter is to express support on behalf of the **Oregon City's Canemah Neighborhood Association** for the Clackamas County Historical Society's **Museum of the Oregon Territory Window & Roof Repair Project**, under review for **METRO Enhancement Grant** Funding in 2013.

Appreciation for - and travel to - the Willamette Falls is key to developing cultural, business, and recreational tourism in this area, which in turn lead to economic growth. The Museum of the Oregon Territory is uniquely positioned on Hwy 99E, with both a distinct view of the Willamette Falls and interpretive exhibits that tell the story of the area's human and industrial history. The Tumwater Room (3rd Floor of the Museum) is currently documented to attract an average of 1,000 visitors per month to the area through event-space rental.

The Museum of the Oregon Territory, part of the CCHS non-profit, does not charge admission. To maintain their substantial buildings, CCHS relies on private foundations, individual gifts, event rental fees, visitor donations, and fundraisers for support. However, City and County contributions are vital for breaching the inevitable gap between income and expenses.

There are few non-profit organizations in our neighborhood more worthy of assistance through OC-MEG funds. We assert that the upkeep of Museum of the Oregon Territory is a worthwhile investment in Oregon City.

We comprehend the enormous cost of upkeep and replacement of a 6,000 +/- square-foot roof, on a three story, 17,500 square-foot building. As full replacement of the steel ribbed metal roof is currently prohibitive at \$40-\$50,000, a percentage of that amount -, to repair a proportionate segment of the roof - would be a sound investment at this time.

With this letter, therefore, we lend our support to the Clackamas County Historical Society's ongoing mission to continue to preserve and protect the history of Oregon City and Clackamas County, as we can attest to the present and future enrichment that the Museum of the Oregon Territory holds for the Canemah Neighborhood.

Sincerely,

Paul Edgar



**BENEFITS:**

Tumwater Room Rental provides income to support CCHS historic preservation, cultural exhibits  
Public education & school programs

**ELEMENTS OF PROJECT:**

Gutter & Roof Powerwash  
Removal of 20% of roof  
Replacement of 20% of roof  
Reinstall flashings, etc.  
Replace 12 windows

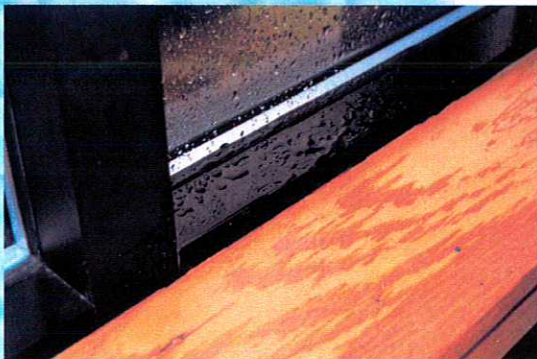
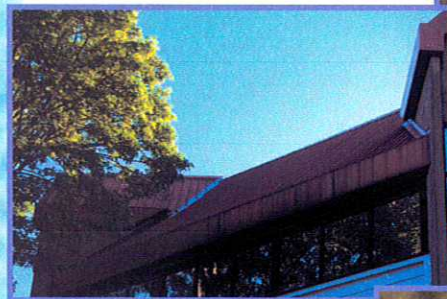
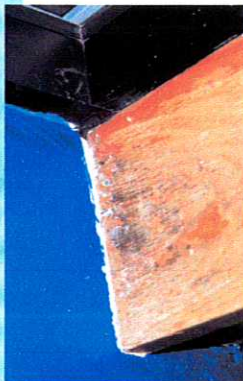
**MUSEUM OF THE OREGON TERRITORY**

211 Tumwater Drive  
Oregon City, OR

A division of the  
**Clackamas County Historical Society**

**MOOT Building Roof, and 3rd floor windows.**

Below: Samples of ceiling crack and repair work (due to ongoing leaks), most recent ceiling stains in Tumwater Room, SW area of roof and flashings, permanently fogged windows., and rain / mildew inside the 2nd floor exhibit area.



10101 S.E. BRITTANY COURT CLACKAMAS,  
OREGON 97015  
Phone: (503) 654-8582 Fax: (503) 654-4919  
OREGON CCB 55472 WA PORTLSM099OW

**PORTLAND  
SHEET METAL  
WORKS, INC.**

# **Bid Proposal**

*To: Terry*

*From: Mark*

*Pages: 1*

*Date: 4/11/2013*

**Project: Museum of Oregon Territory**

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***We are bidding to furnish and install:***

- Portland Sheet Metal to tear off approximately 40' x 20' area on South West side of upper roof.
- Install new WIP 300HP Ice and water shield, and new 24 ga. Clip rib, longer panels to overhang drip metal 2" and all flashing necessary to make a watertight system.

**BASE BID: \$6,887.00**

***Prices are good for (30) thirty days.  
If you do not receive all pages, please let us know by calling:***

**(503) 654-8582**

**SIERRA GLASS INC.**

908 SE. Baseline

Hillsboro, OR.

Phone: 503 640-1651

FAX: 503 640-1653

Oregon CCB #9465

Washington CCB #SIERRG1927P7

**Proposal**

**April 10, 2013**

WO#: 125823

Customer Name: Museum of the Oregon Territory

Job Location: 211 Tumwater Dr, 97045

Attn: Terry Judkins

RE: Failed insulated units

BID IS GOOD FOR 30 DAYS.

Sierra Glass Inc. proposes to do the following work as expressly written:

\*Remove and dispose of nineteen (19) failed insulated units

\*Supply and install nineteen (19) new insulated units

Total contract price for materials and labor: \$5860.00

\*Glass and materials: \$4260.00

\*Labor: \$1600.00

Payment of 40% is due upon acceptance of this bid, remaining balance due at time of completion.

Our work crew will need adequate working area to complete work listed above. Sierra Glass Inc. cannot move furniture or other property to access the area to be worked on, so please have the area clear.

The work area will be broom clean upon completion of work.

All workmanship is warranted for a period of one (1) year from the date of completion and ten (10) years on all insulated units against failing, excluding labor, from the date of completion.

By signing below, I accept the terms of this proposal and acknowledge that I have read and understand all the terms, condition and limitations and agree, upon acceptance of bid, to be bound by the terms of this proposal. A contractual agreement will follow if proposal is accepted, which will become the full agreement between the parties. In addition, I agree to pay all fees listed above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



4305 SE Johnson Creek Blvd.  
Portland, Oregon 97222

OR CCB Lic. #61776  
WA CCB Lic. #RICKDE051M6

**(503) 293-8111**  
Fax: (503) 654-6490

# ESTIMATE and CONTRACT

Name: _____	Date: _____
Address: _____	Home: _____
City: _____ State: _____ Zip: _____	Work: _____
Email: _____	Cell: _____
Roof Type: <input type="checkbox"/> Metal <input type="checkbox"/> Shake <input type="checkbox"/> Comp <input type="checkbox"/> Tile Type: _____ Color: _____	Fax: _____

## PROPOSAL

We propose to furnish all materials and perform all labor to complete the following:

Items <input checked="" type="checkbox"/> Included In Bid:	Optional Services Cost	Initial
<input type="checkbox"/> AIR BLOW ROOF SURFACES _____	_____	_____
<input checked="" type="checkbox"/> LOW PRESSURE POWER WASHING OF ROOF SURFACES _____	_____	_____
<input checked="" type="checkbox"/> THOROUGH CLEANING OF RAIN GUTTERS _____	_____	_____
<input type="checkbox"/> CLEAN-UP OF DEBRIS FROM HARD SURFACES, SIDING, DECKS, SIDEWALKS, ETC. _____	_____	_____
<input type="checkbox"/> POWER WASH FRONT AND BACK WALK AND DRIVEWAY _____	_____	_____
<input type="checkbox"/> POWER WASH DECK _____	_____	_____
<input type="checkbox"/> PAINT VALLEYS _____	_____	_____
<b>REPAIR*</b> SHINGLES SHAKES TILES RIDGE CAP PIPE JACK AIR VENT		
\$ _____ EA. \$ _____ EA. \$ _____ EA. \$ _____ EA. \$ _____ EA. \$ _____ EA.		
INSTALLATION "D" RING TIE-OFF'S IF NEEDED @ _____ EA. _____		
INSTALLATION OF GUTTERGARDS: _____ FT. _____		
<input type="checkbox"/> APPLICATION OF OILBASED CEDAR ROOF TREATMENT _____	_____	_____
<input type="checkbox"/> APPLICATION OF ROOF CLEANSER TREATMENT _____	_____	_____
<input type="checkbox"/> APPLICATION OF ZINC SULFATE TREATMENT _____	_____	_____
<input type="checkbox"/> _____	_____	_____
<input type="checkbox"/> _____	_____	_____
<input type="checkbox"/> _____	_____	_____
<input type="checkbox"/> _____	_____	_____

All of the above work is to be completed in a workmanlike manner according to the standard practices for the sum of \$ 1500.00 PLUS Repair\*. \$ \_\_\_\_\_ is to be paid upon completion of washing, blowing or work. The amount of \$ \_\_\_\_\_ is due upon completion of treatment. Oregon Roof Cleaning, Inc. is not responsible for damage caused by pre-existing conditions, water damage or leaks during pressure washing or overspray on plants or windows during treatment process. Any alteration or deviation from this contract must be made in writing.

Respectfully submitted, \_\_\_\_\_ This proposal valid for 30 days.

## ACCEPTANCE

Oregon Roof Cleaning, Inc. is hereby authorized to perform the work proposed herein, for which I (we) agree to pay the amount stated, according to the stated terms. A service charge of \$5.00 or 2% per month - 24% A.P.R. (which ever is greater) will be charged on any 10-day past-due balance. The customer agrees to pay the referral fee in the event past-due account is referred for collection. In the event legal action is taken to enforce the terms of the contract, customer agrees to pay reasonable collection costs and attorney fees at trial and on any appeal. Buyer shall reimburse to seller its collective expenses and attorneys fees even if not suit or action is brought. Seller is also entitled to recover post-judgment collection expenses.. A \$20.00 service charge will be assessed for any check that is returned unpaid.

Accepted, X \_\_\_\_\_ Date \_\_\_\_\_

## Michele Beneville

---

**From:** Roxandra Pennington [programs@clackamashistory.org]  
**Sent:** Wednesday, May 01, 2013 4:30 PM  
**To:** Michele Beneville  
**Cc:** craig danielson  
**Subject:** Corrected: CCHS Metro Grant Application - please use this one!  
**Attachments:** Roof n Window MOOT Photos.pdf; CCHS Met E C 2013 Grant Cover Letter.pdf; Canemah NA Letter of Support MOOT ROOF-1.doc.pdf; MOOT Metro May1 Grant App.pdf

Dear Michelle,

Attached is our (corrected) 2013 Metro Grant application, cover letter, and supplementary materials for the Clackamas County Historical Society. We will deliver signed hard copies to your office this afternoon.

Please use *this version* for your committee's review.

Thank you most sincerely,

--

Roxandra E. Pennington  
Director of Programs & Marketing  
CLACKAMAS COUNTY HISTORICAL SOCIETY

Museum of the Oregon Territory  
[503-655-5574](tel:503-655-5574)

Personal Cell  
[503-730-4913](tel:503-730-4913)