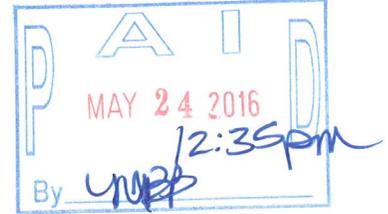


**Enhancement Grant Program
Application for Funds
July 1, 2016 through June 30, 2017**



Before filling out this form, please read the Enhancement Grant Program Application Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications must be received by **5:00 pm on Friday, May 27, 2016** to be considered for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project Hillendale Park Regional Pickleball Court Upgrade

Organization Hillendale Pickleball Club

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax exempt ID Number 20-3557068

Address Coordinator: 20370 S May Rd. Project: 19260 Clairmont Way

City, State, Zip Oregon City, OR 97045

Project Coordinator Robert E Small Phone 503-750-3167

Email Pickleballrob@gmail.com

Chairperson of Governing Board (If Applicable) Tom Widden

Phone 503-718-4496

Signature *Robert E Small* *Thomas J Widden*

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 8 first*****

| | | |
|---------------------------|---------------------|---------------|
| Grant Amount Requested: | \$18,582 | \$24,557 (su) |
| + Matching Funds (Cash): | \$2,175 | |
| + In-Kind Matching Funds: | \$3,800 | \$7,260 (su) |
| = Total Cost of Project: | \$24,557 | \$33,992 (su) |

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee? (Metro)
Yes No

2. Have you received an Enhancement Grant in the last 3 years? Yes No
If yes, describe the projects/programs for which you received funding.

3. If you received an Enhancement Grant (Metro) last year, what is the status of the project?

4. Will this grant-funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes No

If yes, please explain.

The first phase of the project is explained in detail in this application.

The future phases of the project include:

- * Wind Barriers to minimise interference from the wind while playing*
- * Lighting the courts to enable playing during dry fall evenings*
- * Rest room facilities closer to the courts*
- * Overhead awnings to cover courts in order to play on rainy/ misty days*
- * Parking closer to the courts*

5. Briefly describe the project for which you are requesting funds.

We will re-purpose an unattractive, neglected and under utilized basketball and tennis court into a vibrant location on the east side of Portland to play Pickleball during the spring, summer and fall months. The new 'layout' will accommodate 8 pickleball courts while maintaining the ability to play both tennis and basketball. Hillendale Pickleball Club is partnering with Oregon City Parks and Rec Department to create this vibrant pickleball and mutisport facility which can be used by all of Oregon City residents as well as the general public.

The funds requested are to repair and resurface the present deteriorating surface of the multipurpose sports courts. The monies will also be used to paint lines for all the sports, as well as procuring new nets and fencing for court separation, Repairing and installing a practice back board are included in the first phase of this project. Acquiring a storage box for new equipment including nets, balls and paddles is also within this grant request.

6. Describe why this project was selected and the community need(s) to which it will respond.

While there are many parks in Oregon City which cater to children, there are few that address the sports needs of seniors. Pickleball, while predominately played by the older crowd, is also a sport enjoyed by folks of all ages. The Hillendale sports court was rarely used by any sport so it was a great location to develop into a Pickleball venue.

- * Currently, there is not a place to play pickleball, the fastest growing sport in America, in Oregon City*
- * Increase demand by citizens to have a place to play pickleball*
- * Pickleball is an ideal activity for seniors due to the low impact on the body*
- * Over the last year, to accommodate the demand for the sport, lines were painted and the response to the enthusiasm of the players has been overwhelmingly positive by residents of the neighborhood and Oregon City.*

7a. Identify and describe how your proposal meets one or more of the goals for funding (check those below that apply and describe by item number below).

| | | | |
|-------------------------------------|---|-------------------------------------|--|
| <input checked="" type="checkbox"/> | 1. Increase attractiveness/market value of residential, commercial or industrial areas. | <input checked="" type="checkbox"/> | 6. Increase recycling efforts to provide a reduction in solid waste. |
| <input type="checkbox"/> | 2. Enhance new or existing wildlife, riparian, wetlands, forests or river areas. | <input checked="" type="checkbox"/> | 7. Increase employment or economic opportunities for City residents. |
| <input checked="" type="checkbox"/> | 3. Preserve or increase recreational areas and programs within the City. | <input type="checkbox"/> | 8. Rehabilitate or upgrade the market value of housing or commercial property. |
| <input checked="" type="checkbox"/> | 4. Improve safety within the City. | <input type="checkbox"/> | 9. Provides work or training opportunities to benefit youth, seniors and low-income residents. |
| <input checked="" type="checkbox"/> | 5. Result in significant improvement in the cleanliness of the City. | <input type="checkbox"/> | 10. Enhance art and culture within the City. |

7b. List by item number in 7a and describe how the project meets the each goal.

7a:1 * *Increase the use of a the park.*

* *Added amenities increases desirability of homes in the neighborhood*

7a:3

* *Introducing a new popular sport, Pickleball can provide fun for all age groups*

* *With the approval of the grant we will create 8 pickleball courts*

* *Teaching and learning opportunities will be created and ongoing*

* *With the court improvements, tennis will still be accessible*

* *With the court improvements, basketball can still be played on the courts*

7a:4 * *Reduction of transient population making Hillendale Park more enjoyable for patrons, young and old.*

7a:5 * *Players pick up the trash on the courts that was left behind by other users.*

* *Players often pick up trash while coming to and from the courts*

7a:6 * *Players take recyclables with them when leaving rather than disposing of them in the park trash receptacle*

7a:7 * *Pickleball will attract players from neighboring communities who will then spend locally on lunch after play at local eateries and do shopping at local businesses*

* *Much of the material for this project will be procured at local businesses*

8. Project Period: 2 to 4 weeks

(Number of months in duration)

Beginning Date: start 1 week after funding approval

Ending Date: _____

9. What is the geographic area of Oregon City where the project will take place?

- * *Hillendale Park, 19266 Clairmont Way*
- * *Currently the tennis and basketball court area*
- * *Northwest corner of Hillendale Park*

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

- * *There will be a marked increase of visitors to Oregon City who come to play pickleball*
- * *Availability of a low impact sport for seniors and players of all ages*
- * *Increasing the number of courts will provide a 'destination' for local and regional tournaments*
- * *Increased visitors equates to increased spending locally*
- * *Local player count usually 10 to 15 persons a day, 5 days a week*
- * *Tournament weekend population expected to draw 200 persons (players and family)*

To calculate the estimated positive financial impact, this is a statistic provided by the National USA Pickleball Association.

- a: Daytime players spend locally on gasoline/meals/side-trips after play: \$23.14 pp*
 - b: Players outside local (+50 mile radius) spend on meals /gas/some lodging-etc.: \$94.16*
 - c: Vacationers on extended play coming to tournaments / pass-throughs / lodging \$129.14*
- Weighing a. @55%/whole + b. @30% + c. @15% equates to average spending pp:=\$60.34*

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

- * *Oregon City's Hillendale Park 'tennis court'*
- * *Oregon City Department of Parks and Rec*
- * *Hillendale Neighborhood Association endorse this project*
- * *Community Partnership Program Grant*
- * *Hillendale Pickleball Club*
- * *NW Pickleball Association*

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

** Applied for a Community Partnership Program Grant in early 2016 and was awarded \$3800.*

** USAPA Regional Ambassador, Tom Widden, has worked on many similar improvement projects and is assisting on this project as well. Some of the projects Mr. Widden has worked on are:*

** Tualatin Pickleball Courts*

** Lake Oswego Pickleball Courts*

** Wilsonville Pickleball Courts*

** Lincoln City Pickleball Courts*

** Sherwood Pickleball Courts*

** Gabriel Park, in Portland, Pickleball Courts*

** Hoops, Beaverton, Pickleball Courts*

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

** Repair court perimeter June 1, 2016*

** Metro Grant Approval: July 1, 2016*

** Remove and relocate basketball hoops: July 11, 2016*

** Install new chain link court separation fence: July 13, 2016*

** Resurface court: July 15, 2016*

** Re stripe court lines: July 18, 2016*

** Once the project is complete there will be a Grand Celebration of the opening of the new pickleball courts. At the event there will be pickleball demonstrations, raffles, BBQ, and music. Articles in the local newspapers will invite the public to join in the festivities. Flyers will be distributed at local merchants publicizing the event.*

14. An exit report will be included as part of the Enhancement Grant Program agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

*14. *Daily tracking of attendance of pickleball players will be implemented*

**Tournament attendance will be recorded*

**Feedback from park maintenance and park host will be solicited*

**Follow-up meeting with Hillendale Association to gather information will be held*

** Before and after photographs can be provided to indicate the beneficial results of Metros' investment.*

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time, use \$23.07. (This is the value of volunteer labor time as of 1/10/16, according to the Independent Sector and The Bureau of Labor Statistics).

| Item | Source of Support | Estimated Value (\$) |
|------------------|-----------------------------------|----------------------|
| <i>Donation</i> | <i>Hillendale Pickleball Club</i> | <i>\$725</i> |
| <i>Donation</i> | <i>NW Pickleball Assoc...</i> | <i>\$1,450</i> |
| <i>Grant</i> | <i>Community Partnership Pgrm</i> | <i>\$3,800</i> |
| <i>Volunteer</i> | <i>Hillendale Pickleball Club</i> | <i>\$3,460</i> |
| | | |
| | | |
| | | |

16. List all grants applied for in support of this project and commitments confirmed to date.

Community Partnership Program, commitment date 29FEB16 in the amount of \$3800.00

What is the percentage of Enhancement Grant funds will be used for personnel services or
 17. administrative costs?

 0%

18. Will the administrator be a paid position? Yes No

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

Proposed Budget

| Suggested List (not inclusive) | (A) Grant Dollars (Request) | (B) Matching Funds (Cash) | (C) In-Kind Matching Support | (D) Total |
|---|-----------------------------------|---------------------------------|------------------------------------|---------------------------------|
| Personnel Services (salaries, administration) | | | | \$0 |
| <i>Volunteers</i> | | | \$3,460 | \$3,460 |
| Project Administration costs (clerical, advertising, graphics, printing, postage) | | | | \$0 |
| | | | | \$0 |
| Materials | | | | \$0 |
| | | | | \$0 |
| Equipment/Supplies | \$5,733 | \$725 | \$3,800 | \$10,258 \$5,733 |
| | | | | \$0 |
| Construction Costs | \$18,824 | \$1,450 | | \$20,274 \$18,824 |
| | | | | \$0 |
| Event Costs | | | | \$0 |
| | | | | \$0 |
| Transportation Costs | | | | \$0 |
| | | | | \$0 |
| Insurance Costs (if needed) | | | | \$0 |
| Additional Costs (List) | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| Totals | \$24,557 | \$2,175 -\$0 | \$7,260 -\$3,460 | \$33,992 \$28,017 |

CONSTRUCTION BIDS

| <u>COMPANY</u> | <u>COST</u> | |
|--------------------------|-----------------|-------------|
| Pacific Fence & Wire Co. | \$4,239.00 | |
| see attached bid | | |
| Pacific Ace LLC | \$14,100.00 | |
| see attached bid | | |
| Volunteer | | |
| backboard material | \$325.00 | |
| 2 ball restraint nets | <u>\$160.00</u> | |
| | | \$18,824.00 |

EQUIPMENT BIDS

| | | |
|------------------------------------|------------|--------------------|
| Ridgid | | |
| on site storage container | \$800.00 | |
| chain and lock to secure | \$135.00 | |
| Pickleball Central | | |
| pickleball tutor machine | \$1,100.00 | |
| 36 balls | \$70.00 | |
| 24 paddles | \$288 | |
| 4 pickleball nets | \$1,000.00 | |
| Schultz Cleatwater | | |
| porta potty rental - yearly fee | \$900.00 | |
| The Park | | |
| 2 recycled plastic benches | \$550.00 | |
| chain and lock to secure | \$135.00 | |
| Dicks Sporting Goods | | |
| 2 shade canopy's | \$130.00 | |
| Fred Meyer | | |
| first aid kit and medical supplies | \$50.00 | |
| broom and court squeegee | \$75.00 | |
| general maintenance supplies | \$50.00 | |
| Tournament Hosting | | |
| trophies | \$300.00 | |
| advertising | \$150.00 | |
| | | <u>\$5,733.00</u> |
| | | \$24,557.00 |

Pacific Fence & Wire Co.

Chain Link Fence & Accessories
P. O. Box 125
13770 S.E. Ambler Rd.
Clackamas, OR 97015-0125
Contractor # CCB 15121

Installation: (503) 233-6248
FAX: (503) 786-2863
Retail/Whls (503) 659-6881
Email: Kevins@Pacififence.com

DATE: 4/12/2016

PROJECT: USA Pickle Ball
10360 Clairmont Dr.
Oregon City OR 97045

ATTN: Tom Widden

SCOPE: Furnish materials and install: Bid good for 15 days

- 85' of 4' tall 2/8 SS 40 black top rail line fence
- 4 – 48"x 2 3/8" SS 40 black end posts
- 1 – 48"x 2 3/8" SS 40 black corner post
- 1 – 3 x 4 gate
- Remove and reinstall two basketball hoops and poles outside of fence \$ 4,239.00

EXCLUSIONS: Clearing, grading, staking of fence line, liquidated damages, union labor, and prevailing wage, any and all liability related to all union matters, permits, bonds, and sales tax, electrical grounding of fence and all electrical related wiring. Core drilling and rock drilling. The owner maintains all responsibility for costs and repair of any underground lines. Pacific fence will charge \$150.00 to repair a broken sprinkler line. OCIP, CCIP Insurance and any Special Insurance requirements that are not part of normal Pacific Fence coverage will be added to the cost of the contract with the owner /General Contractor. **Remarks:** This agreement is added to any contract signed as Exhibit A. This agreement takes precedent over all contracts signed between the parties. Any additional materials or work would be subject to add-ons. The undersigned consents to Pacific Fence & Wire Co. to obtain any and all credit reports. Default: If payment is not made as set forth above, SERVICES CHARGES shall be added to the unpaid balance and shall be computed by a single periodic interest rate of 1.5% per month which is an ANNUAL PERCENTAGE RATE of 18% per annum. Owner shall be responsible for all costs, including attorney fees, incurred by Pacific Fence and Wire Company in connection with the collection of monies owed by owner. Please call me at 503-233-6248 if you have any questions.

By: KEVIN SMITH

Estimator

Pacific Fence and Wire is a Licensed Contractor with Oregon CCB License #15121 and Washington L&I License # PACIFFW330BW

Exp.2/18/15

This signature authorizes Pacific Fence & Wire Co. to proceed with the work described above.

Signature _____ Title

Purchase Order # _____

PACIFIC ACE LLC

Surfacing Solutions

www.pacificace.net

Alex Havens

PRESIDENT

503.320.8276

3613 NE 36th Ave
Vancouver, WA 98661

www.pacificace.net
pacificace.llc@gmail.com

DATE: 3/28/2016

Scott Havens C 503-341-7641

4scotthavens@gmail.com

CUSTOMER: Hillendale Park
Oregon City
c/o Tom Widden.

| Invoice | JOB LOCATION | PAYMENT TERMS | INSTALL DATE |
|--------------|-----------------|---------------|--------------|
| Scott Havens | Hillendale, OC. | TBA | June-ish |

| ITEM NO | Qty | DESCRIPTION | UNIT | UNIT PRICE | TOTAL |
|---------|-------|---|--------|------------|-----------|
| | | 2 existing tennis courts. | | | |
| | | existing asphalt is quite good, very minor crack fill. | | | |
| | | 14400 SF 120 x 120. | | | |
| | | SUN 100% GOOD. ACCESS. GOOD. WATER. (checking) | | | |
| | | <i>client to provide water access</i> | | | |
| | | to yield 8 PB courts, 1 tennis court line. | | | |
| | | 2 BB lines 3 pt and dash for free throw. | | | |
| | | PB courts light green kitchen, blue play area, light green ext. | | | |
| | | and white PB lines. | | | |
| | | Tennis and BB lines BLACK | | | |
| | 2 | move existing hoops (by others) | others | | |
| | 1 | Power wash | P-Ace | | |
| | 1 | crack fill and coating as described above 8 PB's and lines | P-Ace | | |
| | | as noted above. | | | |
| | 2 | Hoops lines, black, 3 pt line and dash at free throw. | P-Ace | | |
| | 1 | Tennis line in black. (one court) | P-Ace | | |
| | 1 | Lot fence remodeling by others including work with hoops, | | | |
| | | new gate if desired, and 60 ft (42" high) fence | others | | |
| | P-Ace | Green items as per above by Pacific Ace. | total | 14100.00 | 14,100.00 |
| | | <i>Note, with only 1 color on court instead of two, deduct</i> | | | |
| | | <i>\$850</i> | | | |

SUB TOTAL:
SALES TAX:
GRAND TOTAL: 14,100.00

Alex Havens 503-320-8276
Scott Havens 503-341-7641

BY: PACIFIC ACE LLC

ACCEPTED

DATE



OREGON CITY

Community Services Department

625 Center Street | Oregon City OR 97045

Ph (503) 657-0891

May 6, 2016

To whom it may concern,

This letter is to confirm that the City of Oregon City has reviewed and supports the proposed improvements to Hillendale Park for Pickleball uses. The Parks Division has worked with the Trails End Pickleball Club on these and other improvements to the courts at this site. The proposed projects will enhance the use of Hillendale Park for our community members.

Thank you,

A handwritten signature in blue ink, appearing to read "Scott Archer", with a large, stylized flourish extending to the right.

Scott Archer
Community Services Director

Date: Mon, 25 Apr 2016 15:09:18 +0000
From: dblessman@yahoo.com
To: sarcher@orcitey.org
CC: wibblecompany@msn.com
Subject: Hillendale Pickeball Please

Mr. Archer: We live near Hillendale Park and support the development of pickleball courts per the recommendations of the USA Pickleball Assn. as presented at the recent neighborhood association meeting.

Thank you!

David Blessman
13306 Roseberry Ave
Oregon City

dblessman@yahoo.com



May 23, 2016

RE: Letter of Support for Metro Enhancement Grant
Hillendale Park –Pickleball - Court Resurfacing/Restoration

A few years ago, a group of pickleball players collaborated to present a proposal to add pickleball lines to Hillendale Park's tennis courts. They presented their proposal to the Parks and Recreation Advisory Board. The proposal was accepted and the group implemented and funded this project. Over the last year or so, there has been a great increase of use of the court. This is an avid group of pickleball players that have committed to improving the court surface area. While their intent is to improve it for their pickleball play, it becomes an improvement for tennis, as well. The multi-use aspect with the phases of improvement to an eventual resurfacing of the courts is a direct benefit to the community.

This committed group is leveraging additional fundraising with other granting parties, but they are also committing personal funds, time and efforts toward a much improved amenity in a park that is in need of a facelift.

Community Services is supporting this group in their efforts to improve the surfacing of the courts. The dedicated group of pickleball players are good stewards of the park. We appreciate their motivation and ability to help us chip away at the lengthy list of deferred items in this park.

Sincerely,

Denise Conrad

Interim Community Services Director