



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda City Commission

Dan Holladay, Mayor
Brian Shaw, Commission President
Nancy Ide, Frank O'Donnell, Renate Mengelberg

Tuesday, October 3, 2017

7:00 PM

Commission Chambers

REVISED AGENDA

EXECUTIVE SESSION OF THE CITY COMMISSION

Executive Session to immediately follow the regular meeting of the City Commission.

Pursuant to ORS 192.660(2)(e): To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Pursuant to ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

1. **Convene Regular Meeting and Roll Call**
2. **Flag Salute**
3. **Ceremonies, Proclamations, and Appointments**
- 3a. [17-526](#) Appointment of Project Advisory Team Members for the Equitable Housing Project
 - Sponsors:** Community Development Director Laura Terway
 - Attachments:** [Staff Report](#)
[Project Advisory Team Roster](#)
4. **Citizen Comments**

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Commission does not generally engage in dialog with those making comments, but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Commission.
5. **Adoption of the Agenda**
6. **Public Hearings**
7. **General Business**

- 7a. [17-529](#) Second Reading of Ordinance No. 17-1009, Annexation of 0.95 Acres at 18851 S. Rose Road (Planning File AN-17-0001)

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)

[Ordinance No. 17-1009](#)

[Exhibit A. Legal Description and Map](#)

[Exhibit B. Proposed Findings](#)

[Exhibit B. Annexation Application](#)

[Exhibit B. Vicinity Map](#)

- 7b. [17-530](#) Purchase and Sale Agreement for 478 Hilda St (Next to Cemetery Office)

Sponsors: Community Services Director Phil Lewis

Attachments: [Staff Report](#)

[Sale Agreement - 478 Hilda Street](#)

[Property Report - 478 Hilda Street](#)

8. Consent Agenda

This section allows the City Commission to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.

- 8a. [17-358](#) Municipal Court Judge Employment Agreement

Sponsors: Human Resources Director Jim Loeffler

Attachments: [Staff Report](#)

[Employment Agreement](#)

- 8b. [17-523](#) Resolution No. 17-24, Consenting to the Transfer of Control Related to the Cable Franchisee WaveDivision VII, LLC (d/b/a "Wave") With Conditions

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Resolution No. 17-24](#)

[Ordinance 08-1002 & Cable Television Franchise Agreement](#)

- 8c. [17-525](#) Public Improvement Contract for the Construction of the Beaver Creek Road Sewer Project (CI 16-013)

Sponsors: Public Works Director John Lewis

Attachments: [Staff Report](#)

[Public Improvement Contract](#)

[Beaver Creek Sewer Construction Plans](#)

[Vicinity Map](#)

- 8d. [17-528](#) Change of Contract to 3J Consulting with Revised Scope of Work for the Equitable Housing Project

Sponsors: Community Development Director Laura Terway

Attachments: [Staff Report](#)
[3J Personal Services Agreement](#)
[Exhibit A. Revised Scope of Work](#)
[Exhibit B. Standard Terms and Conditions](#)

- 8e. [17-524](#) OLCC: Liquor License Application- On-Premises Sales, New Outlet, Applying as a Limited Liability Company, Sandnas Cellars, 442 Roosevelt Street, Oregon City, OR 97045

Sponsors: Police Chief and Public Safety Director James Band

Attachments: [Staff Report](#)

[Liquor License Application](#)

- 8f. [17-531](#) Minutes of the August 8, 2017 Joint Work Session with Clackamas River Water

Sponsors: City Recorder Kattie Riggs

Attachments: [Minutes of 8/08/2017](#)

- 8g. [17-532](#) Minutes of the September 6, 2017 Regular Meeting

Sponsors: City Recorder Kattie Riggs

Attachments: [Minutes of 9/06/2017](#)

9. Communications

a. City Manager

b. Commission

c. Mayor

10. Adjournment

Citizen Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

**Complete a Comment Card prior to the meeting and submit it to the City Recorder.*

**When the Mayor calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*

**Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.*

**As a general practice, the City Commission does not engage in discussion with those making comments.*

**Electronic presentations are permitted, but shall be delivered to the City Recorder 48 hours in advance of the meeting.*

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.

City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.