



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### City Commission

*Dan Holladay, Mayor*  
*Renate Mengelberg, Commission President*  
*Brian Shaw, Nancy Ide, Frank O'Donnell*

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Wednesday, June 6, 2018

7:00 PM

Commission Chambers

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#### 1. Convene Regular Meeting and Roll Call

*Mayor Holladay called the meeting to order at 7:06 PM.*

**Present:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**Staffers:** 11 - City Manager Tony Konkol, City Attorney William Kabeiseman, City Recorder Kattie Riggs, James Band, Public Works Director John Lewis, Library Director Maureen Cole, Community Communications Coordinator Kristin Brown, Community Services Director Phil Lewis, Human Resources Director Patrick Foiles, Community Development Director Laura Terway and Finance Director Wyatt Parno

#### 2. Flag Salute

#### 3. Ceremonies, Proclamations, and Presentations

##### 3a. Special Recognition of Girl Scout Gold Award Recipients Kassidy Marciel and Marissa Levy

*Mayor Holladay recognized Girl Scout Gold Award recipient Kassidy Marciel.*

*Miss Marciel explained the process for the Gold Award.*

*Marissa Levy also received the Gold Award, but was not in attendance.*

#### 4. Citizen Comments

*There were no citizen comments.*

#### 5. Adoption of the Agenda

*The agenda was adopted as presented.*

#### 6. Public Hearings

#### 7. General Business

- 7a. Second Reading of Ordinance No. 18-1006, A Subdivision on Leland Road (12-Lot Subdivision, Dotson Farms) Planning Files AN 17-05, ZC 17-06, TP 17-09 for Annexation, and Zone Change

**A motion was made by Commissioner Shaw, seconded by Commissioner Mengelberg, to approve the second reading and final adoption of Ordinance No. 18-1006, a subdivision on Leland Road (12-Lot Subdivision, Dotson Farms) Planning Files AN 17-05, ZC 17-06, TP 17-09 for Annexation, and Zone Change. The motion passed by the following vote:**

**Aye:** 4 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide and Commissioner Renate Mengelberg

**Nay:** 1 - Commissioner Frank O'Donnell

- 7b. Resolution No. 18-16, Modifying Public Works Engineering Fees Schedule and Amending Resolution No. 15-37

*John Lewis, Public Works Director, explained there were some new fees as well as some fees broken out differently to better fit the new permitting system and provide better clarity. These fees were meant to recover the City's expenses.*

**A motion was made by Commissioner Shaw, seconded by Commissioner O'Donnell, to approve Resolution No. 18-16, modifying the Public Works Engineering Fees Schedule and amending Resolution No. 15-37. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

## 8. Consent Agenda

**A motion was made by Commissioner Mengelberg, seconded by Commissioner Ide, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 8a. Public Improvement Contract with Telfer Pavement Technologies, LLC for the 2018 Preventive Pavement Maintenance Type II Slurry Seal Project
- 8b. Personal Services Agreement Amendment No. 1 with CMTS, Inc. for the Beaver Creek Road Sewer Project (CI 16-013)
- 8c. Beaver Creek Road Sewer Project Contractor Change Order #4 with K&E Excavating, Inc.
- 8d. Resolution No. 18-14, Amending Bylaws for the Transportation Advisory Committee
- 8e. Personal Services Agreement Amendment for Insurance Agent of Record, Brown & Brown Northwest

8f. Minutes of the April 18, 2018 Regular Meeting

**9. Communications**

**a. City Manager**

*Mr. Lewis gave an update on the 99E rockfall project.*

*Kattie Riggs, City Recorder, discussed the Clackamas Cities Association Dinner on June 28, 2018 which would showcase the End of the Oregon Trail Interpretive Center and the 175th anniversary of the Oregon Trail.*

*Commissioner Ide discussed the Community Impact Award given to Officer Day for his role as the homeless liaison officer.*

*Ms. Terway gave an update on the Willamette Falls Locks Task Force meeting.*

**b. Commission**

*The Commission reported on the events and committee meetings they attended.*

**c. Mayor**

*Mayor Holladay read a card from Shaylee Cooper, OCHS Sophomore class president, about the We Dine Together program.*

**10. Adjournment**

*Mayor Holladay adjourned the meeting at 7:43 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*