



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### Citizen Involvement Committee

---

Monday, December 3, 2018

7:00 PM

Commission Chambers

---

#### 1. Call to Order

*Chair Amy Willhite called the meeting to order at 7:00 PM.*

**Present:** 9 - Dennis Anderson, Linda Baysinger, Stephen VanHaverbeke, Amy Willhite, Mike Mitchell, Roy Harris, Vern Johnson, James King and Janice Morris

**Excused:** 1 - Karin Morey

**Absent:** 1 - Bryon Boyce

**Staffers:** 4 - Christina Robertson-Gardiner, Tony Konkol, Brian Shaw and Nancy Busch

#### 2. Presentations

##### 2a. Nancy Busch, Code Enforcement Manager, Oregon City Code Enforcement Update- (15 minutes)

*Nancy Busch, Code Enforcement Manager for Oregon City, delivered a presentation providing an overview of the services that Code Enforcement offers as well as establishing what the public can expect from Code Enforcement. Ms. Busch briefly described the re-active nature of Code Enforcement, the only pro-active circumstance being parking and signage. She also discussed the four main service requests: residential parking, solid waste, in-operable vehicles, and vegetation overgrowth. Lastly, Ms. Busch described the process by which service requests are handled, stressing that concerns of the citizens should be addressed as soon as possible.*

**2b.** Bob LaSalle, Transportation Advisory Committee (15 minutes)

**Attachments:**     [Transportation Advisory Committee Website](#)  
                                 [Neighborhood Traffic Fact Sheet](#)

*Bob LaSalle, Chair of the Transportation Advisory Committee (TAC), presented regarding the absence of a neighborhood traffic management plan in the Transportation Advisory Committee bylaws. It had been discovered that most matters regarding traffic management are referenced in the Transportation System Plan, which many communities don't have easy, simple access to. As a result of these complications, the TAC compiled the "Neighborhood Traffic Fact Sheet" to express the various restrictions and requirements regarding traffic law and traffic management issues within the City. There was discussion about street calming efforts and the responsibility of the citizens to install speedbumps in their neighborhoods. Speedbump installations are not the responsibility of the City. However, if street improvement projects are persisting, there may be opportunities for the City to intervene with further street calming efforts. There was discussion about the CIC and TAC partnering to help release information to the public about street regulations, restrictions, and expectations.*

**3. Public Comments**

*William Gifford, organizer of Oregon City Parks Foundation, spoke regarding the upcoming Visioning session held on January 15, 2019.*

**4. Staff Liaison Update on Questions from the Last Meeting****4a.** Staff Liaison Update on Questions Asked at the Previous Meeting

**Attachments:**     [Liaison Report December](#)  
                                 [November CIC Presentation Tri-Met](#)

*Christina Robertson-Gardiner, Oregon City Senior Planner and staff liaison for the CIC, provided answers for two outstanding questions. One being a question about a recent grant the City received for the first last mile shuttles. After public works occupies vacant positions within their department, they will move forward with implementing this grant to further fund feasible transportation efforts for citizens. The second question referred to electric busses within the City. Ms. Robertson-Gardiner was in contact with a Trimet representative who informed her that a pilot study is being conducted with five electric busses on line 62, the Washington Square line. The results of this pilot study will determine next steps.*

**5. General Business**

**5a.** Work Plan #1 Goal 3: Develop Resources to Help Maintain Active Neighborhood Associations

**Attachments:**    [Staff Report](#)  
                          [2018 Prioritized Work Plan- adopted](#)  
                          [Public Involvement Plan](#)

*Ms. Robertson-Gardiner and the Citizen Involvement Committee (CIC) crafted goals to increase public involvement in neighborhood associations. Three options were discussed. The first option involved creating a static display with information about neighborhood associations, which citizens can take and review at their leisure. Potential locations mentioned for this display include the library or the municipal elevator. The second option discussed was to conduct joint neighborhood association meetings, find guest speakers, and try to find attractive topics to discuss in an effort to increase meeting attendance and participation. The third option to illicit public involvement was to partner with entities throughout the City and attend more summer events such as the Oregon City farmers market, National Night Out, etc. The CIC divided into three subgroups, each focusing on one of these three goals.*

*Chair Willhite asked for feedback regarding talking points for the December 12, 2019 City Commission meeting where she will present the accomplishments of the CIC. Chair Willhite proposed that CIC communication practices ought to be examined. It was discussed that the CIC should question whether or not mailing meeting notifications is an effective method for increasing citizen attendance to neighborhood association meetings. There was consensus that communications strategies need to be adjusted in order to increase citizen participation, though a solution was not determined.*

## 6. Roundtable

*Representatives from each of the neighborhoods provided information regarding presentations that had been received at their neighborhood association meetings and information regarding upcoming meetings.*

*Commissioner Shaw said farewell to the CIC as this would be his last meeting.*

*Tony Konkol, City Manager, mentioned the water line replacement project for South Fork Water Board that occurred in mid-November and the corrective measures that were taken to replace the waterline and prevent further damage. He discussed the 42-inch waterline being installed in the ground and welded to the existing 30-inch waterline. The water curtailment notices sent to the community regarding this project resulted in less water usage on the day of the operation.*

*Mr. Konkol also discussed how the Urban Renewal Commission approved the Disposition and Development Agreement with Hudson Holding for the second phase of the Cove project. Oregon City is partnered with Hudson Holding and Deacon Construction to develop land belonging to Urban Renewal including new Agnes Avenue infrastructure, habitat restoration, and construction of an esplanade. The Land Use Application will soon be submitted in an effort to begin moving forward with further development.*

*Lastly, Mr. Konkol discussed habitat restoration work that could occur around the Cove and accumulate a monetary value. Providing the right shoreline and wetland habitat for salmon has a monetary value if both the state and federal requirements are satisfied. Restoring an area in the Clackamas River along the Cove has the potential to allow Oregon City to accrue wetland mitigation credits. These credits could then be sold, and the funds received could support further maintenance work and credit accrument.*

**6a.** Upcoming Neighborhood Association Meetings

Send all 2019 neighborhood meeting dates any updated contact information to Kesi McNall [kmcnall@orcity.org](mailto:kmcnall@orcity.org) for city website.

## Barclay Hills Neighborhood

Chair: Karla Laws, [karla.laws@gmail.com](mailto:karla.laws@gmail.com)

Vice Chair: Aaron Wolf, [wolftune@gmail.com](mailto:wolftune@gmail.com)

Treasurer: Janice Morris, [mad91058@msn.com](mailto:mad91058@msn.com)

Secretary: OPEN

CIC Primary Representative: Janice Morris, [mad91058@msn.com](mailto:mad91058@msn.com)

CIC Alternate Representative: OPEN

Meeting Information: Meetings held the second Tuesday of January, March, May, July, September, and November beginning at 7:00 p.m.

2018 General Meeting Dates: January 9, March 13, May 8, July 10, September 11, and November 13.

Located: St. John the Apostle Cemetery, 445 Warner Street, Oregon City, OR 97045

## Canemah Neighborhood

Chair: Ken Baysinger, [k.baysinger@comcast.net](mailto:k.baysinger@comcast.net)

Vice Chair: Bob Siewert, [siewert.bob@gmail.com](mailto:siewert.bob@gmail.com)

Secretary: Ben Deitch, [bfdeitch@gmail.com](mailto:bfdeitch@gmail.com)

Treasurer: Terry Bee Enstad, [Thebee29@gmail.com](mailto:Thebee29@gmail.com)

CIC Primary Representative: Dennis Anderson, [GO2Danderson@gmail.com](mailto:GO2Danderson@gmail.com)

CIC Alternate Representative: Linda Baysinger, [team.baysinger@comcast.net](mailto:team.baysinger@comcast.net)

Canemah Cemetery Association: Mark Tacoma, 503-655-2192

Meeting Information: 2019 TBD

Meeting Time: 7:00 p.m.

Meeting Located: Oregon City Police Station, 320 Warner Milne Rd, Oregon City, OR 97045

Steering Committee Meetings:

Meets on the second (2nd) Wednesday in the month preceding each General Membership meeting held at the Meadows Courtyard

Retirement Center, 13637 Garden Meadow Drive, beginning at 7:00 p.m

## Caufield Neighborhood

Chair: Robert Malchow, [r.malchow@comcast.net](mailto:r.malchow@comcast.net)

Vice Chair: Kristina Browning, [kristina@PortlandHomeGal.com](mailto:kristina@PortlandHomeGal.com)

Secretary/Treasurer: Vacant

CIC Primary Representative:

CIC Alternate Representative: Robert Malchow, [r.malchow@comcast.net](mailto:r.malchow@comcast.net)

Meeting Information: Held the fourth Tuesday of January (28th), March

(26th), May (28th- may change), September (24th) , and November (26th)  
Located: Oregon City School District's Facilities and Maintenance  
Center (Bus Barn), 14551 Meyers Road, Oregon City at 6:45 PM.

#### Gaffney Lane Neighborhood

Chair: Amy Willhite, [awillhit@yahoo.com](mailto:awillhit@yahoo.com)

Secretary/Treasurer: Angela Wright, [englishimport@gmail.com](mailto:englishimport@gmail.com)

CIC Primary Representative: Amy Willhite, [awillhit@yahoo.com](mailto:awillhit@yahoo.com)

CIC Alternate Representative: Vacant

Meeting Information: Held the second Thursday of odd months (Jan. 10, Mar. 14, May 9 (cancelled), Jul. 11, Sep. 12, Nov. 14).

Located: The Meadows Courtyard, 13637 Garden Meadows Drive,  
Oregon City, 7:00PM

Hazel Grove-Westling Farm Neighborhood The Hazel Grove-Westling Farm Neighborhood is currently inactive. If you are interested in helping to reactivate this neighborhood please contact Christina Robertson-Gardiner ([crobertson@orcity.org](mailto:crobertson@orcity.org)). People requesting a neighborhood meeting for Land use applications should contact CIC staff to schedule a meeting with the CIC.

#### Hillendale Neighborhood

Chair: Roy Harris, [royandanna@centurylink.net](mailto:royandanna@centurylink.net)

Vice Chair: Vacant

Land Use Chair: William Gifford, [william@smallflags.com](mailto:william@smallflags.com)

Secretary/Treasurer: Joyce Gifford, [Joyce@smallflags.com](mailto:Joyce@smallflags.com)

CIC Primary Representative: Roy Harris, [royandanna@centurylink.net](mailto:royandanna@centurylink.net)

CIC Alternate Representative: Ray Stobie, [drakeel@gmail.com](mailto:drakeel@gmail.com)

General Meetings: First Tuesday in January, April, July, and October

Steering Committee Meetings: TBD

Located: Living Hope Church - 19691 Meyers Road, Oregon City,  
7:00PM

#### McLoughlin Neighborhood

Chair: Cameron McCredie, [cmccredie@windermere.com](mailto:cmccredie@windermere.com)

Vice Chair/Land Use: Denyse McGriff, [guttmcg@msn.com](mailto:guttmcg@msn.com)

Land Use: TBD

Secretary: Francesca Anton, [francescairena@gmail.com](mailto:francescairena@gmail.com)

Treasurer: Jesse Buss, [jessebuss@gmail.com](mailto:jessebuss@gmail.com)

CIC Primary Representative: James King, [j.king@alliant-systems.com](mailto:j.king@alliant-systems.com)

CIC Alternate Representative: Denyse McGriff, [guttmcg@msn.com](mailto:guttmcg@msn.com)

Meeting Information:

General Meetings: January 3rd 2019 - Library, March 7th 2019 - Fire House\*, May 2nd 2019 - Library, July 10th 2019 - Library, September 5th 2019 Library, November 7th 2019 (Electron of New Steering Committee

Members) - Library.

Located: Oregon City Public Library - Community Room, 606 John Adams St. at 7:00 PM

Steering Committee Meetings: Typically the first Thursday of February, April, June, August, and October.

Located: \*Fire Station, 7th & John Adams, Neighborhood Conference Room, Basement at 7:00 PM

#### Park Place Neighborhood

Chair: Greg Stone, gpstone72@yahoo.com

Vice Chair: Steve Van Haverbeke, steve@vanhaverbeke.org

Treasurer: Ray Renken, rbrenken@comcast.net

Secretary: Lisa Novak, novak0929@gmail.com

CIC Primary Representative: Steve Van Haverbeke, steve@vanhaverbeke.org

CIC Alternate Representative: Greg Stone, gpstone72@yahoo.com

Meeting Information:

General Meetings: 6:30 PM - February 18th 2019, May 20th 2019 and October 21st 2019

Located: Oregon City View Manor, Community Center, 280 S. Longview Way, Oregon City, OR 97045

Steering Committee Meetings: 6:30 PM - January 21st 2019, March 18th 2019, April 15th 2019, August 19th 2019, September 16th 2019 and November 18th 2019

#### Rivercrest Neighborhood

Chair: Ed Lindquist, ed-lindquist@msn.com

Vice Chair: Karin Morey, Karin.morey@gmail.com

Secretary/Treasurer Violet Stephenson, hrvmsstephenson@gmail.com

CIC Primary Representative: Karin Morey, karin.morey@gmail.com

CIC Primary Representative: Vacant

Meeting Information:

Steering Committee Meeting: February 14th, May 16th, October 17th.

Located: First Presbyterian Church, 1321 Linn Avenue, Oregon City, 7:00 PM

General Meeting: March 21st, June 20th, September 19th, November 21st.

Located: First Presbyterian Church, 1321 Linn Avenue, Oregon City, 7:00 PM

#### South End Neighborhood

The Southend Neighborhood is currently inactive. If you are interested in helping to reactivate this neighborhood please contact Christina Robertson-Gardiner (crobertson@orc.org). People requesting a neighborhood meeting for Land use applications should contact CIC staff

to schedule a meeting with the CIC.

Tower Vista Neighborhood

Tower Vista Neighborhood Association

Chair: Vern Johnson, verndonnajohnson@yahoo.com

Secretary: Monica Mumper

CIC Representative: Vern Johnson, verndonnajohnson@yahoo.com

Meetings: Meetings are held in conjunction with the Hillendale Neighborhood Association.

Two Rivers Neighborhood

Chair: Bryon Boyce, bryony@birdlink.net, (503) 655-4457

Secretary: Margie Hughes, margiehughes1@aol.com

CIC Primary Representative: Bryon Boyce, bryony@birdlink.net, (503) 655-4457

CIC Alternate Representative: Vacant

Meetings: Held the fourth Wednesday of January, April, July, and October at 7:00 PM

Located: Rivershore Bar & Grill, 1900 Clackamas Drive, Oregon City, OR 97045

Citizen Involvement Committee

2019 Meetings: January 7th, February 4th, March 4th, April 1st, May 6th, June 3rd, July 1st, August 5th, October 7th, November 4th, December 2nd  
City Hall, Commission Chambers, 625 Center Street, 7:00PM  
Generally the 1st Monday of each month.

CIC Liaison Assignments

Development Stakeholders Committee (Amy Wilhite)

Equitable Housing (Steven Vanhaverbeke, Amy Willhite)

McLoughlin -Canemah Trail (Karin Morey)

## 7. Adjournment

*Meeting was adjourned at 8:49 PM.*

---